How to Create Columns in WordPress

Prepared by Ralph Shank

Columns can be used to arrange your homepage page content or other simple list content on the inside webpages on your site.

How to create columns:

The Office of Web Services has programmed complex code into your website that allows you to use a simple “shortcode” to create columns. This is how the code should be created and how it will look when you are editing your webpage in WordPress:

Note:

- [row] opens the group of columns, and [col] opens the first column. Then you would enter the first column’s content.
- [/col] closes the first column. [col] opens the second column. Then you would enter the second column’s content.
- [/col] closes the second column, and [/row] closes the group of columns.
- You can create more columns within a set using another [col] and [/col] for each before closing the group of columns.
Once your columns are created in WordPress, choose the **Preview Changes** button in the **Publish** box at the top right of WordPress. Once you have checked that the columns look correct on your webpage, choose the **Update** button in WordPress to make your changes public.