Student Employee Workshops:

- 7 Sessions over the academic year; 2 required
- Students will be paid for the 2 required – students may attend more than 2, but would not be paid for any additional attended sessions.
- Supervisors must be aware of which session an employee is attending for scheduling and budget purposes. A confirmation of attendance will be sent to an employer after student has attended a session.
- 3rd Friday of the month (for consistency)
- 3:00-5:00pm; most sessions will be one hour

Goal – The goals of the workshops are to better prepare our students for their current work on campus and to supplement training they are receiving at their current job site. Supervisors across campus have noted students need and want more training to help them be successful. Students will also leave their student employment position better prepared for their next professional opportunity.

- Leadership (Mark Dochterman and Justin Rose) September 21 (location TBD)
  - Learn different leadership models and learn which model fits your style.
- Transferrable Skills (Kathyy Batte-Freeman) October 19; Student Union 222C/223D
  - It may not always feel like you are learning at work – but you are. You on campus job is preparing you for a great future. Your supervisors are preparing you for work after your degree. Every experience provides learning – this session will help you see what skills you are gaining for your next professional opportunity.
- Personal Motivation (Coach Ramirez and Shannon Guthrie) Nov 16 STU 222c/223D
  - Staying motivated to be successful in academics, work, and life is an everyday challenge. Learn how to stay motivated from two of UIS’s successful coaches!
- Emergency Management (stations) (Ann Comerford and James Koepp) – January
  - What do you do in an emergency situation? Have you used an AED machine? What is it? Used a fire extinguisher? This session will help you recognize and utilize emergency situations and equipment.
- Professionalism – (Dr. Ford) February
  - What does professionalism mean and why is important to have an understanding of this idea. Learn about professionalism and why it is important to practice being professional now.
- Conflict management (Dr. Van Vieregge) March
  - Conflict in the work place is common, with customers and with each other, learn ways to manage conflict and work better with your customers and your peers. There are also times you may have conflict with your supervisor. Learn ways to handle conflict with someone who supervises you.
- Financial Management (Andrea Pellegrini) April
  - You’re making money! It may not seem like much, but how you learn to handle your money now can make a huge difference in how you handle money in the future. Don’t spend your 30’s paying for your 20’s (too much debt!).