A Consortium Agreement is a written agreement between two Title IV (financial aid) eligible schools for the purpose of providing federal financial assistance to the named student. Under the agreement, the “Home school”—University of Illinois (UIS)—considers the student to be enrolled in an eligible program and accepts the credits earned at the “Host school.” UIS, as the Home school, and the Host school named herein are entering into a Consortium Agreement. Federal regulations do not allow students to receive financial aid from two schools at the same time.

**STUDENT INFORMATION**

Student Name: _______________________________ UIN: __________________________

Email: ________________________________ Phone: __________________________

Academic Year & Term: ________________________________

**COURSE INFORMATION**

Students’ UIS academic advisor needs to complete this section before you can submit it to financial aid. Students must submit a copy of your class schedule which includes the course name, credit hours and semester you are enrolled in at the host school.

UIS Academic Advisor from your major college: Signing and completing this section will verify the courses listed below are transferable to UIS and are required for the student’s degree program at UIS.

<table>
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<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Is this course online?</th>
<th>Credit Hours</th>
<th>Start/End date of course</th>
<th>Will Credits be accepted by UIS?</th>
<th>UIS Equivalent course</th>
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UIS Academic Advisor Name and Title (print) ________________________________________________________________

Academic Advisor Signature (required) ___________________________ Date___________________
HOST SCHOOL INFORMATION

Name of Host School (no abbreviations please) _________________________________________________

CONTACT INFORMATION (Please Print)

Contact Person__________________________ Title of Contact Person______________________________
E-Mail _________________________________ Phone Number _________________________________

COST OF ATTENDANCE

Tuition and Fees: $ _______________________ Dates of Enrollment: _______________________
Room and Board: $ _______________________ Credit (or Quarter) Hours Enrolled: __________
Transportation: $ _______________________ Miscellaneous: $ _________________________

TOTAL $ ________________________________
Please note if student is receiving scholarship(s) at Host school and the amount: _______________
Comments: ______________________________________________________________________

CERTIFICATION

1. UIS agrees to provide payment(s) to this student, if eligible, under the Title IV financial aid programs as appropriate for the semester specified.

2. The host school agrees not to provide Title IV Program payments to this student during the semester specified.

3. The host school agrees to promptly notify UIS in writing if the student withdrawals or drops from classes at the host school which are reported in the agreement.

Required Signature Host School Contact____________________________________ Date__________
Student Acknowledgement/Authorization

- Financial aid will not pay for remedial coursework or any courses that do not apply and transfer as college credit to the student’s degree at UIS.
- For students who are enrolled concurrently, the consortium agreement will not be processed until after the add/drop period at UIS to ensure the student’s enrollment is finalized.
- The student is responsible for any expenses (i.e., tuition, fees, books) charged by the host school prior to when UIS financial aid is disbursed/available. Financial aid will not be disbursed until UIS receives the consortium agreement completed by all parties.
- If a student is enrolled at UIS and the host school, the student’s financial aid will first be applied to their balance at UIS. If there are remaining funds, they will be refunded to the student by the Bursar’s Office. It is the student’s responsibility to use any financial aid refunds and/or their own financial resources to pay the host school charges.
- The student will immediately notify Financial Aid in writing if they drop or withdraw from courses at the Host school.
- Changes in enrollment may invalidate the Consortium Agreement or require reduction or cancellation of aid, which may result in a balance owed to UIS or to the U.S. Department of Education.
- The student will submit unofficial transcripts or grade roster to the UIS Financial Aid Office within 14 days of term completion.
- Students are responsible for transferring earned credits from Host school to UIS by submitting official academic transcript from the Host school to UIS’ Office of Records and Registration. If transcripts are not submitted within required time frame, UIS will assume courses on Consortium Agreement are not complete. This may result in reduction or cancellation of aid, which may result in a balance owed to UIS or to the U.S. Department of Education.
- Consortium agreements will not be approved for completed periods of enrollment.
- This agreement is for only one semester of enrollment.

My signature certifies I have read and understand all the information on this form and that all information provided is true, complete and accurate:

Required Student Signature _________________________________ Date _______________

Please upload the completed form to the Student Self-Service portal in the Financial Aid requirements section.

University of Illinois Springfield
Office of Financial Assistance
finaid@uis.edu
www.uis.edu/financialaid
Ph 217-206-6724