Course schedule information is available exclusively online to reduce printing costs and to provide our students with the most recent and accurate schedule information available.

To view the Summer 2022 and Fall 2022 dynamic course schedules, please visit uis.edu/registrar – “Course Schedules” link.
Directory of Services

SUMMER 2022 SEMESTER
Begins: June 6
Ends: July 30
Priority registration: Begins April 4
Open registration: Begins April 11
Late registration: After June 9

FALL 2022 SEMESTER
Begins: Aug. 19
Ends: Dec. 10
Priority registration: Begins April 4
Open registration: Begins April 11
Late registration: After Aug. 25

Need help? Wondering who to contact?
Visit the UIS online directory (http://uisapp.uis.edu/directory/) to search by faculty/staff name, department, or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

Extended Hours
Regular office hours are posted on most departmental websites. Some departments offer extended hours during certain times in the semester to assist students with a variety of issues. In addition, some areas offer extended hours by appointment or post alternative hours on their respective websites.

Special Assistance – Enrollment Management
Please contact the offices within Enrollment Management with questions related to admission, financial assistance, orientation, and records/registration. Contact information for these offices can be found below.

<table>
<thead>
<tr>
<th>Office</th>
<th>Location/Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission</td>
<td>UHB 1080 / 888-977-4UIS (4847) or 217-206-4UIS (4847)</td>
<td><a href="mailto:admissions@uis.edu">admissions@uis.edu</a></td>
</tr>
<tr>
<td>Financial Assistance</td>
<td>UHB 1015 / 888-977-4UIS (4847) or 217-206-6724</td>
<td><a href="mailto:finaid@uis.edu">finaid@uis.edu</a></td>
</tr>
<tr>
<td>New Student Orientation and Parent Relations</td>
<td>UHB 1080 / 217-206-8181</td>
<td><a href="mailto:UISorientation@uis.edu">UISorientation@uis.edu</a></td>
</tr>
<tr>
<td>Records and Registration (Applications/Evaluations, Registration, Records and Graduation)</td>
<td>UHB 1076 / 888-977-4UIS (4847) or 217-206-6174</td>
<td><a href="mailto:registrar@uis.edu">registrar@uis.edu</a></td>
</tr>
</tbody>
</table>
Summer Registration Information

REGISTRATION: 24 hours/day, 7 days a week (except Sundays 6 a.m. – Noon) at uis.edu/registrar

PRIORITY REGISTRATION: Currently Enrolled Students

Generally, only students enrolled at UIS for the Spring 2022 semester may register for summer during the week of summer priority registration. Registration priority is typically given in the order listed below (although exceptions are made for certain groups of students such as those with documented disabilities, military service members, and veterans). Hours are based on courses completed PRIOR to the Spring 2022 semester. You can view the exact day and time you can register for courses (referred to as your time ticket) on or after April 1 by logging into Student Self-Service for summer (available at uis.edu/registrar – click the “Register Now!” link and follow the directions given). Students who do not register on their designated dates may register AFTER designated dates.

Degree-seeking graduate standing (degree must be posted)
Senior standing (90 or more semester hours posted)
Junior standing (60 or more semester hours posted)
Freshman or Sophomore standing (less than 60 semester hours posted), Non-Degree, and other currently enrolled students

LATE REGISTRATION:
After the following dates, instructor approval is required to register for all courses, late fees apply, and courses can only be added by contacting Registration.

First-Half Course ................................................................. After June 7, 2022
Full-Term Course ................................................................. After June 9, 2022
Last-Half Course ................................................................. After July 6, 2022

Summer Calendar Information

CLASSES AND BREAKS:

Summer Term begins ............................................................. June 6, 2022
CAMPUS CLOSED, Juneteenth ................................................. June 17, 2022
First-Half courses end/midpoint of semester ............................... July 2, 2022
CAMPUS CLOSED, Independence Day ...................................... July 4, 2022
Last-Half courses begin ........................................................... July 5, 2022
Summer Term ends ................................................................. July 30, 2022

GRADUATION:
Last day to submit summer graduation application ......................... July 4, 2022
Commencement (for Summer and Fall 2022 and Spring 2023 candidates) ................ May 13, 2023

LAST DAY TO:
Drop without financial obligation:
First-Half course .................................................. Partial withdrawal: June 8, 2022; Complete withdrawal: June 5, 2022
Full-Term course .......................................................... Partial withdrawal: June 10, 2022; Complete withdrawal: June 5, 2022
Last-Half course .......................................................... Partial withdrawal: July 7, 2022; Complete withdrawal: July 4, 2022

Withdraw, change grade option, or change to audit for:
First-Half course ................................................................. June 24, 2022
Full-Term course ................................................................. July 15, 2022
Last-Half course ................................................................. July 22, 2022

OTHER DEADLINES:
Summer financial aid disbursement – subject to change .................. May 28, 2022
Last day to defer summer application to a future semester ................ June 5, 2022
Immunization compliance deadline ........................................... June 10, 2022
Last day for all textbook refunds with receipt ................................ June 17, 2022
Deadline to submit online insurance waiver to opt out of University’s plan ........................................ June 15, 2022
Green fee and Student-to-Student Grant fee waiver deadline .............. June 24, 2022
Last day to change curriculum (program/major, minor, certificate) or submit an application for summer semester .................... July 15, 2022
Summer 2022 final grades due to the Office of Records and Registration electronically by Noon .......................... Aug. 3, 2022
Scholarship deadline (2023-2024) – subject to change ....................... Feb. 15, 2023

Summer Tuition Information

AMOUNTS: Information pertaining to tuition/fee amounts can be found at uis.edu/registrar (“Tuition & Fees” link).

PAYMENT: Information pertaining to payment can be found at uis.edu/registrar (“Tuition & Fees” link). Payments can be made online at https://apps.uillinois.edu/selfservice/.

PAYMENT DUE DATE: Visit http://paymybill.uillinois.edu/ for details regarding due dates and payment options.

WITHDRAWS AND REFUNDS: The amount owed depends on the official date of the last drop-withdrawal.

See Drop/Withdrawal Policy for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester).
Fall Registration, Calendar & Tuition Information

Fall Registration Information
REGISTRATION: 24 hours/day, 7 Days a Week (except Sundays 6 a.m. – Noon) at uis.edu/registrar

PRIORITY REGISTRATION: Currently Enrolled Students
Generally, only students enrolled at UIS for the Spring 2022 semester may register for fall during the week of fall priority registration. Registration priority is typically given in the order listed below (although exceptions are made for certain groups of students such as those with documented disabilities, military service members, and veterans). Hours are based on courses completed PRIOR to the Spring 2022 semester. You can view the exact day and time you can register for courses (referred to as your time ticket) on or after April 1 by logging into Student Self-Service for fall (available at uis.edu/registrar – click the “Register Now!” link and follow the directions given). Students who do not register on their designated dates may register AFTER designated dates.
- Degree-seeking graduate standing (degree must be posted)
- Senior standing (90 or more semester hours posted)
- Junior standing (60 or more semester hours posted)
- Freshman or Sophomore standing (less than 60 semester hours posted), Non-Degree, and other currently enrolled students

LATE REGISTRATION:
After the following dates, instructor approval is required to register for all courses, late fees apply, and courses can only be added by contacting Registration.
- Full-Term Course and First-Half Course: After Aug. 25, 2022
- Last-Half Course: After Oct. 23, 2022

Fall Calendar Information
CLASSES AND BREAKS:
- Fall Term begins: Aug. 19, 2022
- CAMPUS CLOSED, Labor Day Holiday: Sep. 5, 2022
- First-Half courses end/midpoint of semester: Oct. 15, 2022
- Last-Half courses begin: Oct. 17, 2022
- CAMPUS CLOSED, Election Day Holiday: Nov. 8, 2022
- Thanksgiving Holiday recess: Nov. 23-25, 2022
- Fall Term ends: Dec. 10, 2022

GRADUATION:
- Last day to submit fall graduation application: Oct. 3, 2022
- Commencement (for Summer and Fall 2022 and Spring 2023 candidates): May 13, 2023

LAST DAY TO:
- Drop without financial obligation:
  - First-Half course: Partial withdrawal: Aug. 25, 2022; Complete withdrawal: Aug. 18, 2022
  - Full-Term course: Partial withdrawal: Sep. 1, 2022; Complete withdrawal: Aug. 18, 2022
- Withdraw, change grade option, or change to audit for:
  - First-Half course: Sep. 30, 2022
  - Full-Term course: Nov. 18, 2022
  - Last-Half course: Nov. 25, 2022

OTHER DEADLINES:
- Fall financial aid disbursement – subject to change: Aug. 10, 2022
- Last day to defer fall application to a future semester: Aug. 18, 2022
- Last day for all textbook refunds with receipt: Sep. 2, 2022
- Immunization compliance deadline: Sep. 1, 2022
- Green fee and Student-to-Student Grant fee waiver deadline: Sep. 16, 2022
- Deadline to submit online insurance waiver to opt out of University’s plan: Sep. 25, 2022
- Fall 2022 mid-term grades due to the Office of Records and Registration electronically by Noon: Oct. 19, 2022
- Last day to change curriculum (program/major, minor, certificate) or submit an application for fall semester: Nov. 18, 2022
- Fall 2022 final grades due to the Office of Records and Registration electronically by Noon: Dec. 14, 2022
- Scholarship deadline (2023-2024) – subject to change: Feb. 15, 2023

Fall Tuition Information
AMOUNTS: Information pertaining to tuition/fee amounts can be found at uis.edu/registrar (“Tuition & Fees” link).
PAYMENT: Information pertaining to payment can be found at uis.edu/registrar (“Tuition & Fees” link). Payments can be made online at https://apps.uiuillinois.edu/selfservice/.
PAYMENT DUE DATE: Visit http://paymybill.uiuillinois.edu/ for additional details regarding due dates and payment options.
WITHDRAWALS AND REFUNDS: The amount owed depends on the official date of the last drop-withdrawal.
- See Drop/Withdrawal Policy for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester).
DROP/WITHDRAWAL POLICY
SUMMER SEMESTER 2022

STUDENT RESPONSIBILITY
Students are responsible for knowing and adhering to the policies, deadlines, and procedures contained in the catalog and current policies and registration information booklet. Students may receive credit only for those courses for which they are properly registered and will assume academic and financial responsibility for any course for which they register unless they officially cancel registration according to the established deadlines. Students receiving financial assistance must contact the Office of Financial Assistance PRIOR to dropping a course or withdrawing from the University to determine the effect on the student's financial aid award for the semester. Please refer to the catalog for more information on the consequences of dropping or withdrawing.

All withdrawals from courses must be made using Student Self-Service (uis.edu/registrar). Non-attendance or non-payment does NOT constitute an official withdrawal. Students who change sections, add, and/or drop will be charged full tuition and fees for every transaction according to the date, as listed below. The date you officially drop/withdraw will affect the amount you owe and/or the amount to be refunded and may affect the grade on your transcript. A course officially dropped after the add/drop period will have a grade of “W” on the transcript. A failing grade will be assigned and calculated in the grade-point average for courses not dropped by specified deadlines. ONLY the individual student may make changes to his/her class schedule. For more information, contact Registration at 217-206-6174.

ALL UIS COURSES ARE CLASSIFIED INTO THREE CATEGORIES
Full-Term Courses begin prior to the midpoint of the semester (July 2, 2022) and end after the mid-point.
First-Half Courses begin and end by the midpoint of the semester (July 2, 2022).
Last-Half Courses begin and end after the midpoint of the semester (July 2, 2022).
Any courses that do not fit into the categories above by definition (e.g., courses designated with “To Be Arranged” days/times) are considered to be full-term courses, unless otherwise indicated in the dynamic course schedule.

PARTIAL WITHDRAWALS BASED UPON THREE CATEGORIES
DROPPING SOME BUT NOT ALL HOURS FOR THE SEMESTER
Partial withdrawals are made according to the following schedule. THERE WILL BE NO REFUND FOR A PARTIAL WITHDRAWAL AFTER THESE DATES:

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Full-Term Dates</th>
<th>Percentage of Tuition and Fees Charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>June 10, 2022</td>
<td>10% *</td>
</tr>
<tr>
<td>Week 1</td>
<td>June 6-7</td>
<td>10% *</td>
</tr>
<tr>
<td>Week 2</td>
<td>June 13-15</td>
<td>30% *</td>
</tr>
<tr>
<td>Week 3</td>
<td>June 20-26</td>
<td>40% *</td>
</tr>
<tr>
<td>Week 4</td>
<td>June 27-July 3</td>
<td>50% *</td>
</tr>
<tr>
<td>Week 5</td>
<td>July 4-8</td>
<td>60% *</td>
</tr>
<tr>
<td>Week 6</td>
<td>After July 8</td>
<td>Last day to withdraw, change grading option/change to audit</td>
</tr>
</tbody>
</table>

COMPLETE WITHDRAWALS BASED UPON THREE CATEGORIES
DROPPING ALL HOURS FOR THE SEMESTER
The amount owed depends on the official date of the last drop/withdrawal. Adjustments for tuition and fees for complete withdrawals are made according to the following table.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>First-Half Dates</th>
<th>Last-Half Dates</th>
<th>Percentage of Tuition and Fees Charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>June 6-7</td>
<td>July 5-6</td>
<td>10% *</td>
</tr>
<tr>
<td>Week 1</td>
<td>June 8</td>
<td>July 7</td>
<td>10% *</td>
</tr>
<tr>
<td>Week 2</td>
<td>June 9-12</td>
<td>July 8-10</td>
<td>30% *</td>
</tr>
<tr>
<td>Week 3</td>
<td>June 13-15</td>
<td>July 11-13</td>
<td>40% *</td>
</tr>
<tr>
<td>Week 4</td>
<td>June 16-19</td>
<td>July 14-17</td>
<td>50% *</td>
</tr>
<tr>
<td>Week 5</td>
<td>June 20-21</td>
<td>July 18-19</td>
<td>60% *</td>
</tr>
<tr>
<td>Week 6</td>
<td>After June 21</td>
<td>After July 19</td>
<td>Last day to withdraw, change grading option/change to audit</td>
</tr>
<tr>
<td></td>
<td>June 24</td>
<td>July 22</td>
<td></td>
</tr>
</tbody>
</table>
* A pro-rata fee is not assessed to students who withdraw during the summer semester.
† After these dates, registration requires instructor permission, late fees apply (a one-time $25 fee – subject to change), and courses can only be added by contacting Registration.
◆ A grade of W will be recorded on the transcript for courses dropped after these dates.

Students enrolled in more than one course who eventually drop all courses, but in more than one time period, are charged at the higher rate for all courses.
DROP/WITHDRAWAL POLICY
FALL SEMESTER 2022

STUDENT RESPONSIBILITY
Students are responsible for knowing and adhering to the policies, deadlines, and procedures contained in the catalog and current policies and registration information booklet. Students may receive credit only for those courses for which they are properly registered and will assume academic and financial responsibility for any course for which they register unless they officially cancel registration according to the established deadlines. Students receiving financial assistance must contact the Office of Financial Assistance PRIOR to dropping a course or withdrawing from the University to determine the effect on the student's financial aid award for the semester. Please refer to the catalog for more information on the consequences of dropping or withdrawing.

All withdrawals from courses must be made using Student Self-Service (uis.edu/registrar). Non-attendance or non-payment does NOT constitute an official withdrawal. Students who change sections, add, and/or drop will be charged full tuition and fees for every transaction according to the date, as listed below.

The date you officially drop/withdraw will affect the amount you owe and/or the amount to be refunded and may affect the grade on your transcript. A course officially dropped after the add/drop period will have a grade of “W” on the transcript. A failing grade will be assigned and calculated in the grade point average for courses not dropped by specified deadlines. ONLY the individual student may make changes to his/her class schedule. For more information, contact Registration at 217-206-6174.

ALL UIS COURSES ARE CLASSIFIED INTO THREE CATEGORIES

Partial withdrawals are made according to the following schedule. THERE WILL BE NO REFUND FOR A PARTIAL WITHDRAWAL AFTER THESE DATES:

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Full-Term Dates</th>
<th>Percentage of Tuition and Fees Charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Aug. 19-25</td>
<td>10% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 2</td>
<td>Aug. 26-Sep. 1</td>
<td>10% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 3</td>
<td>Sep. 2-11</td>
<td>20% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 4</td>
<td>Sep. 12-18</td>
<td>30% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 5</td>
<td>Sep. 19-25</td>
<td>30% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 6</td>
<td>Sep. 26-Oct. 2</td>
<td>40% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 7</td>
<td>Oct. 3-9</td>
<td>40% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 8</td>
<td>Oct. 10-16</td>
<td>50% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 9</td>
<td>Oct. 17-23</td>
<td>60% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 10</td>
<td>Oct. 24-28</td>
<td>60% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 11</td>
<td>After Oct. 28</td>
<td>No reduction in tuition and fees</td>
</tr>
<tr>
<td></td>
<td>Nov. 18</td>
<td></td>
</tr>
</tbody>
</table>

COMPLETE WITHDRAWALS BASED UPON THREE CATEGORIES

DROPPING ALL HOURS FOR THE SEMESTER

The amount owed depends on the official date of the last drop/withdrawal. Adjustments for tuition and fees for complete withdrawals are made according to the following table.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>First-Half Dates</th>
<th>Last-Half Dates</th>
<th>Percentage of Tuition and Fees Charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Aug. 19-25</td>
<td>Oct. 17-23</td>
<td>10% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 2</td>
<td>Aug. 26-Sep. 4</td>
<td>Oct. 24-30</td>
<td>30% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 3</td>
<td>Sep. 5-11</td>
<td>Oct. 31-Nov. 6</td>
<td>40% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 4</td>
<td>Sep. 12-18</td>
<td>Nov. 7-13</td>
<td>50% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 5</td>
<td>Sep. 19-23</td>
<td>Nov. 14-18</td>
<td>60% plus pro-rata fee*</td>
</tr>
<tr>
<td>Week 6</td>
<td>After Sep. 23</td>
<td>After Nov. 18</td>
<td>No reduction in tuition and fees</td>
</tr>
<tr>
<td></td>
<td>Sep. 30</td>
<td>Nov. 25</td>
<td>Last day to withdraw, change grading option/change to audit</td>
</tr>
</tbody>
</table>

DEADLINES FOR COMPLETE WITHDRAWALS – FIRST-HALF AND LAST-HALF COURSES

* The pro-rata fee is $50.
† After these dates, registration requires instructor permission, late fees apply (a one-time $25 fee – subject to change), and courses can only be added by contacting Registration.
◆ A grade of W will be recorded on the transcript for courses dropped after these dates.

Students enrolled in more than one course who eventually drop all courses, but in more than one time period, are charged at the higher rate for all courses.
Did you know that there are lots of ways to supplement the cost of your college education? Check out the UIS Scholarships website at uis.edu/cost-aid/scholarships to see if you qualify for one of many scholarships available to UIS students each year.

Concerned about the costs of college?

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Register online at uis.edu/registrar
Available 7 days a week, 24 hours/day (except Sundays, 6 a.m.–Noon)

Summer 2022 semester: June 6–July 30
Priority registration: April 4–10
Open registration: April 11–June 9
Late registration: After June 9

Fall 2022 semester: Aug. 19–Dec. 10
Priority registration: April 4–10
Open registration: April 11–Aug. 25
Late Registration: After Aug. 25