Approved  August 2020

**Student Organization Funding Association (SOFA) By-Laws**

1. **SOFA Mission Statement**

The Student Organization Funding Association (SOFA) is a standing committee of the Student Government Association (SGA). As a guiding body for student organizations under the SGA, this committee looks to ensure equal opportunities for all student organizations involved in planning campus and community events. The purpose of this committee is to promote, facilitate and supplement funding for student organizations wishing to host events for the UIS community. The SOFA encourages its student organizations to plan activities that promote diversity, learning, community awareness, and civic engagement.

1. **SOFA Membership, Duties, and Eligibility**

1. Membership and Duties
2. Membership to the Student Organization Funding Association shall be comprised of:
3. Chair (Treasurer of the SGA)
4. Vice-Chair ~~(Treasurer of the SGA)~~
5. Treasurer
6. Secretary
7. Records Keeper
8. Board Members (6)
9. Advisor(s)
10. Duties
11. Chair: ~~The chair of SOFA shall be nominated by the Vice President of the SGA and confirmed by the SGA.~~ The chair of SOFA shall be the Treasurer of the SGA. The chair will then appoint a Vice-Chair, Treasurer, Secretary, and additional committee members with an effort to represent a diverse group of students. The chair must schedule all meetings for the academic year. The chair will conduct all meetings, ensure that SOFA adheres to all regulations, and serve as a tie-breaker.
12. Vice-Chair: ~~The position of Vice-Chair of SOFA will be filled by the Treasurer of the SGA~~. The Vice-Chair is required to attend all SOFA meetings. The Vice-Chair should work with the Treasurer of SOFA to track account payments and allocations with the Office of Student Life. When acting as Chair, the Vice-Chair will have no vote

except in the event of a tie.

1. Disciplinary action may be taken against any elected or appointed board member of the SOFA.
2. Charges may be brought against any elected or appointed official by any member of the board who is able to show just cause for removal according to SOFA bylaws set within the University of Illinois at Springfield Student Government Association Constitution and the University of Illinois at Springfield Student Rights and Policies. The SOFA, along with the director of Student Life and the Internal Vice-President of SGA shall hear the charges from the plaintiff(s). If the Internal Vice-President of SGA is also a SOFA member, the President of the SGA shall select a different SGA Executive Board member who is not a SOFA member to hear the charges from the plaintiff(s).
3. The member being charged shall be allowed an opportunity to respond to any charges brought against him/her.
4. A three-fourths majority vote of all voting SOFA members in secret ballot shall be necessary to remove the officer from office.
5. Decisions may be appealed with the ~~judiciary board~~ Rules and Constitution Committee of the SGA