

College of Public Affairs and Administration Discretionary NIA Policy ¹

A discretionary NIA is a non-instructional assignment granted for the purpose of scholarship or course development. It does not include administrative NIAs (department/program administration, GIS Lab, PLC) and NIAs for governance.

Faculty members jointly appointed with the Center are not eligible for discretionary College NIAs under this policy. Distinguished professors are not eligible for discretionary college NIAs under this policy.

All tenure track, full time faculty in the College who regularly teach 3 courses a semester may apply for a discretionary NIA once in a two-year period.

Tenure track, full-time faculty in the College who regularly teach less than 3 courses a semester may apply for a discretionary NIA for a semester following the accumulation of teaching 11 courses ² without an NIA.

The process is that a note is sent to department chairs in October (soliciting applications for NIAs for the following fall) and in March (soliciting applications for NIAs for the following spring). The NIA form should be attached.

¹ Passed by the CPA&A Executive Committee on January 20, 2013

² Course count excludes summer or overload courses that are the 4th class in a semester.