

UIS Graduate Assistantship Program

Important Dates for 2025-2026

Monday August 18 th	2025-2026 Appointment begins; Mandatory Orientation 2:00 pm-4:00 pm
Friday August 22 nd	Fall 2025 semester begins Reminder: The last day to drop a full-term course without financial obligation is 9/5/25
Monday August 25 th	<i>Work Schedule</i> due in GA Office
Monday September 1 st	Labor Day Holiday, Campus Closed -This is a paid holiday; assistants are not required to work.
Tuesday September 16 th	First monthly stipend issued for appointments that started on 8/18/25
Wednesday – Friday November 26 - 28 th	Thanksgiving Recess -This is a paid holiday; assistants are not required to work.
Friday December 12 th	Last day of classes. <i>End of Year Evaluation and Assistantship Exit Survey</i> due in GA Office for appointments ending 12/13/25 OR <i>Mid-Year Formative Evaluation</i> due in GA Office
Saturday December 13 th	Fall 2025 Semester ends
Tuesday December 16 th	Last stipend issued for appointments ending 12/13/2025
Wednesday, December 24 th through Thursday January 1 st	Winter Recess -This is a paid holiday; assistants are not required to work.
Friday January 2 nd	<i>Returning</i> Assistants resume working
Monday January 12 th	Spring 2026 semester begins
Friday January 16 th	First day of work for all <i>New</i> Assistants (Spring 2026 hires)
Monday January 19 th	Martin Luther King, Jr. Holiday, Campus Closed -This is a paid holiday; assistants are not required to work.
Friday January 23 rd	<i>Work Schedule</i> due in GA Office* *newly appointed Assistants ONLY (hired to start Spring 2026)
Monday February 16 th	First full monthly stipend issued for appointments that started 1/16/26
Monday March 2 nd	<i>Assistant's Request for Reappointment</i> due in GA Office- ALL Assistants must complete this form, even if not returning for 2026-2027
Thursday March 5 th	Supervisors: <i>Assistantship Reappointment Endorsement</i> due to GA Office* *Only for Assistants returning for 2025-2026

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Monday March 9 th through Friday March 13 th	Spring Recess -This is a paid holiday; assistants are not required to work.
Friday May 1st	<i>End of Year Evaluation</i> due in GA Office -All Assistants <i>Exit Survey</i> due (online) -Only Assistants not returning for 2026-2027
Saturday, May 9 th	Semester Ends/Commencement
Friday, May 15 th	Last monthly stipend issued; 2025-2026 appointments end 5/9/25