IS YOUR APPLICATION PACKAGE COMPLETE?

1. IRB APPLICATION

2. RESEARCH TEAM FORM
   More than one investigator? Be sure to include your research team form!

3. CONSENT DOCUMENTS
   - Informed Consent / Assent Document
   - Waiver / Alteration of Informed Consent

4. RECRUITMENT MATERIALS
   - Advertisement
   - Announcement
   - Flyers / Posters
   - Email / Letters / Social Media Posts

5. STUDY INSTRUMENT / DATA COLLECTION
   - Surveys / Questionnaires
   - Interview Questions, Focus Group Questions
   - Score Sheets / Assessment Instruments / Tests
   - Others

6. CITI CERTIFICATES
   For all the Researches involved in the study

7. OTHER FORMS / PLANS
   - Conflict of interest management plan
   - Data Safety Monitoring Plan
   - International Research Form
   - Site permission letter