

IS YOUR APPLICATION PACKAGE COMPLETE?

1 IRB APPLICATION



2 RESEARCH TEAM FORM

More than one investigator?
Be sure to include your research team form!

3 CONSENT DOCUMENTS

- Informed Consent / Assent Document
- Waiver / Alteration of Informed Consent



4 RECRUITMENT MATERIALS

- Advertisement
- Announcement
- Flyers / Posters
- Email / Letters / Social Media Posts



5 STUDY INSTRUMENT / DATA COLLECTION

- Surveys / Questionnaires
- Interview Questions , Focus Group Questions
- Score Sheets / Assessment Instruments / Tests
- Others



6 CITI CERTIFICATES

For all the Researches involved in the study

7 OTHER FORMS / PLANS

- Conflict of interest management plan
- Data Safety Monitoring Plan
- International Research Form
- Site permission letter