

## UIS DISSERTATION DEPOSIT CHECKLIST

**Doctoral Candidate's Name:**

**Date:**

**Contact Information:**

**Finalized Dissertation Documents:**

- Formatting-approved electronic copy submitted to UMI ETD Administrator system
- 2 unbound paper copies (for UIS Brookens Library Circulation and Archives)
- 1 copy of the **UMI Abstract** for UIS Brookens Library

**Required Forms:**

- One copy of the signed **Doctoral Approval Form**
- Original signed **Certificate of Committee Approval**
- Signed **UIS Dissertation Submission and Copyright Release Form**
- Fully signed **UIS Dissertation Publication Embargo Request Form**
- Completed **Survey of Earned Doctorates**

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Associate Vice Chancellor for  
Graduate Education

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Date