**Directory of Services**

**SUMMER 2024 SEMESTER**
- Begins: **June 3**
- Ends: **July 27**
- Priority registration: **Begins April 1**
- Open registration: **Begins April 8**
- Late registration: **After June 6**

**FALL 2024 SEMESTER**
- Begins: **Aug. 23**
- Ends: **Dec. 14**
- Priority registration: **Begins April 1**
- Open registration: **Begins April 8**
- Late registration: **After Aug. 29**

**Need help? Wondering who to contact?**

Visit the UIS online directory (uis.edu/directory/) to search by faculty/staff name, department, or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

**Extended Hours**

Regular office hours are posted on most departmental websites. Some departments offer extended hours during certain times in the semester to assist students with a variety of issues. In addition, some areas offer extended hours by appointment or post alternative hours on their respective websites.

**Special Assistance – Enrollment and Retention Management**

Please contact the offices within Enrollment and Retention Management with questions related to admission, financial assistance, and records/registration. Contact information for these offices can be found below.

<table>
<thead>
<tr>
<th>Office</th>
<th>Location/Phone</th>
<th>Email Address</th>
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<tbody>
<tr>
<td>Admission</td>
<td>UHB 1080 / 888-977-4UIS(4847) or 217-206-4UIS(4847)</td>
<td><a href="mailto:admissions@uis.edu">admissions@uis.edu</a></td>
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<tr>
<td>Admissions Processing</td>
<td>UHB 1080 / 888-977-4UIS(4847) or 217-206-7960 (Applications) or 217-206-8216 (Evaluations)</td>
<td><a href="mailto:admprocessing@uis.edu">admprocessing@uis.edu</a></td>
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<tr>
<td>Financial Assistance</td>
<td>UHB 1015 / 888-977-4UIS(4847) or 217-206-6724</td>
<td><a href="mailto:finaid@uis.edu">finaid@uis.edu</a></td>
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<tr>
<td>Records and Registration (Registration, Records, Graduation &amp; Degree Audits)</td>
<td>UHB 1076 / 888-977-4UIS(4847) or 217-206-6174</td>
<td><a href="mailto:registrar@uis.edu">registrar@uis.edu</a></td>
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