Commencement

Graduation Application

To participate in Commencement, students should have submitted a graduation application to the Office of Records and Registration by **Feb. 17, 2023**. Additional participation requirements are listed on the [Graduates page](#).

Visit the UIS Commencement Celebration page to see videos, images, watch the live stream, links to virtual commencement gifts and more!

UIS Commencement Celebration 2023

Intent to Participate Form

In order to participate in Commencement, graduates should have completed an Intent to Participate form, which was live March 6-20. Students who did not complete this form by **March 20** will not participate in Commencement.

Additional Celebrations for Grads

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time/Location</th>
<th>Info</th>
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</thead>
<tbody>
<tr>
<td>BA Legal Studies Celebration</td>
<td>May 3</td>
<td>6-8:30 p.m.</td>
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<tr>
<td>Student Affairs Leadership Awards</td>
<td>May 5</td>
<td>2 p.m. Student Union Ballroom</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diversity Center, Women's Center, Gender &amp; Sexuality Student Services Ceremony</td>
<td>May 6</td>
<td>1 p.m.</td>
<td>Student Union Ballroom</td>
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<tr>
<td>International Congratulatory Ceremony</td>
<td>May 12</td>
<td>2 - 4 p.m.</td>
<td>Student Union Ballroom</td>
</tr>
<tr>
<td>CLASS Student Honors Recognition Awards Ceremony</td>
<td>May 12</td>
<td>4 - 6 p.m.</td>
<td>Brookens Auditorium</td>
</tr>
<tr>
<td>COLRS Recognition Event</td>
<td>May 13</td>
<td>9 - 11 a.m.</td>
<td>Student Union Patio</td>
</tr>
<tr>
<td>Capital Scholars Honors Graduation Breakfast</td>
<td>May 13</td>
<td>9:30 - 11 a.m.</td>
<td>Student Union Ballroom</td>
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**Commencement News**
May 19, 2023

Congratulations 2023 Graduates
2023 Commencement UIS celebrated its latest Commencement exercise on Saturday, May 13, 2023. It officially culminated our 2022-2023 academic year. If...

Sep 18, 2023

Final reminder! Students must apply now if graduating in fall 2023!
Students graduating in Fall 2023 or Spring 2024 must submit an online Graduation Application via Student Self-Service (https://apps.uillinois.edu/ - “..."

Aug 29, 2023

Attention Students! Apply Now if You Will Be Graduating in Fall 2023 or Spring 2024!
Students graduating in Fall 2023 or Spring 2024 must submit an online Graduation Application via Student Self-Service (https://apps.uillinois.edu/ - “..."

Jun 22, 2023

Final Reminder - Apply NOW if graduating in summer 2023 or fall 2023!
FINAL REMINDER - APPLY NOW IF GRADUATING IN SUMMER 2023 OR FALL 2023! This is the FINAL opportunity for students graduating in Summer 2023 or Fall 2023 who...

Jun 13, 2023

Summer 2023 UIS Graduation Application Deadline - Monday, July 3!
Students graduating in Summer 2023 or Fall 2023 must submit an online Graduation Application via Student Self-Service (https://apps.uillinois.edu/ - “..."
Commencement is SATURDAY!

Publish Date
2023-05-08

Commencement day is almost here! Please read the following info to be fully informed.

When/Where

Saturday, May 13, 2 p.m.| Bank of Springfield Center in downtown Springfield.

Arrival

Arrive between 1 and 1:30 p.m. The doors will close 15 minutes prior to the ceremony; you will not participate if you arrive after the doors close. Give yourself ample time for traffic, finding a parking spot and walking to the BOS Center. There are other events the same day downtown, so parking might take extra time.

Parking

Where to Arrive
Enter on the east side of the building (Ninth Street side) already dressed in your regalia.
• Graduates from the College of Public Affairs and Education and College of Business and Management: Enter at the corner of Washington and Ninth streets.
• Graduates from the College of Health, Science and Technology and College of Liberal Arts and Social Sciences: Enter at the corner of Adams and Ninth streets.

Not sure which college you’re in? Check here.

Check In

You will receive an individualized email Thursday. Save this email and have it ready on your phone for quicker check in. Other ways you may check in: Swiping your iCard or entering your UIN or NetID.

Line Up

Locate your program sign. Your program marshal (look for the gold stole) will line you up and give you a card with your name on it. You must hold the card until you hand it to the announcer on stage, who will read your name from the card.

Graduate Attire

Wear lightweight clothing and dark shoes under your cap and gown. Items such as purses should not be brought to the Bank of Springfield Center. Honor cords and non-gold stoles may be worn, but only program marshals should wear gold stoles.

Regalia Pick Up

Regalia orders that were shipped to the Bookstore are now available for pick up. If you have other last-minute regalia needs, please contact the Bookstore. Hours this week: 11 a.m. to 5 p.m. Monday-Friday, 9 a.m. to 1:30 p.m. Saturday.

Special Needs/Assistance Arrangements

Graduates who need special assistance should contact Student Affairs at 217-206-8038.

Additional Info
Your big day is almost here! As always, check the Commencement website for additional information.

FAQs

If you are unable to find an answer to your question on the website, email commencement@uis.edu for assistance.

Let’s get ready to celebrate!

Commencement Committee

Graduates

Eligibility

Students can only participate in the commencement ceremony in which they are FIRST eligible (based upon the term for which the student submitted a graduation application). Students cannot participate in more than one ceremony for the same degree program.

Students may be eligible to participate in the upcoming commencement ceremonies if they meet all of the listed guidelines. There will be NO exceptions to the criteria
listed below.

- **Summer 2022 and Fall 2022 Graduates:** These graduates are automatically eligible to participate.
- **Spring 2023 Candidates:** A graduation application must be on file in the Office of Records and Registration no later than **Feb. 17, 2023**.
- **Summer 2023 Candidates:** A graduation application must be on file in the Office of Records and Registration no later than **Feb. 17, 2023**. In addition, an approved Student Petition requesting to participate in commencement must also be on file in the Office of Records and Registration by **Feb. 17, 2023**.
- **DPA students:** You must be deemed eligible to participate by **March 31**. Please contact your advisor for additional information.

**Participation**

Graduates are responsible for knowing and adhering to all University of Illinois Springfield (UIS) policies, deadlines, and procedures. Specific graduation and commencement-related information is available in the current catalog and must be followed.

The following steps **are required** to participate in Commencement:

1. Submit your Intent to Participate form **March 6-20**. Only those who are eligible are able to submit their intent to participate form. This step is required, even for students who are making special cap and gown arrangements (E.g., borrowing a black cap and gown).
2. Purchase a cap and gown online from Herff Jones. Students received a link to purchase when they completed the Intent to Participate form. Additional graduation merchandise will be available for purchase including diploma frames and announcements.

**FAQs**

**Student Speaker**

The form to apply for graduation speaker closed **March 20**. Auditions will be tentatively scheduled for ZOOM **March 24**. Speeches for the audition should be no longer than five minutes and should be presented in their entirety. Speeches will be
evaluated by a faculty/student committee for clarity of expression, delivery, timing, appropriateness, and relevance of the topic as a representative of the graduating class.

**Regalia**

All students participating in Commencement must wear a black cap and gown. At the end of the Intent to Participate form, a link is available to purchase regalia through Herff Jones, and the link will appear in your form submission confirmation email. Orders can be mailed to your home or to the Bookstore for pick up. Additional graduation merchandise will be available for purchase including diploma frames and announcements.

**Accommodations**

**Guests and Visitors**

**International Guests**

If you have family members needing a letter from the Registrar’s office to help with the Visa process, please contact them right away at REGISTRAR@uis.edu.

**Springfield Information**

For information related to Springfield: Springfield Convention and Visitors Bureau. They have created a landing page devoted specifically to UIS family and friends.

**Directions to the BOS Center**

BOS Center is located at 1 Convention Center Plaza, Springfield, Illinois 62701

The Center parking ramp is located at the corner of 7th and Washington streets. Other special events are being held downtown on commencement day. Therefore, it
is highly recommended that you allow extra time for heavy traffic and parking (parking information can be found below).

- Coming from the SOUTH on I-55 (St. Louis), take the 6th St. Exit (#92) to Downtown Springfield. Stay on 6th St. At Washington St. turn right. Go one (1) block.
- Coming from the NORTH on I-55 (Chicago), take the Clear Lake Avenue Exit (#98). Clear Lake Ave. merges with Jefferson St. Take a left on 7th St. Go one (1) block.
- Coming from the EAST on I-72 (Champaign), continue straight ahead on Clear Lake Ave. It will merge with Jefferson St. Take a left on 7th St. Go one (1) block.
- Coming from the WEST on I-72 (Jacksonville), take the 6th St. Exit to Downtown Springfield. Stay on 6th St. At Washington St. turn right. Go one (1) block.

Map it with [MapQuest](#)

Use [Google Maps](#)

**Downtown Parking**

**Parking Ramps**

- 7th & Adams - Located next to the Convention Center and Pres. A. Lincoln Hotel
- 7th & Monroe - Located next to Hilton Hotel
- 6th & Washington - Located below the Old State Capitol- Open 7am-7pm on weekdays, Sat. 7am-6pm, closed on Sun.
- 6th & Capital
- 4th & Washington- 24 hour access
- 7th & Monroe - Located below Lincoln Library
- Abraham Lincoln Museum - 7am – 7pm, Wed. night open until 10pm

**Parking Lots**

- 4th & Washington

Note: Other special events are being held downtown on commencement day; therefore, not all parking ramps/lots may be available.
Hotels

The following hotels may extend discounted rates to family members and friends attending the UIS Commencement Ceremonies. Please mention “UIS Commencement” when calling to make reservations.

Crowne Plaza

3000 South Dirksen Pkwy
Springfield, IL 62703
877-227-6963

[Crowne Plaza Room Information/Rates]

Carpenter Street Hotel

525 N 6th St.
Springfield, IL 62702
217-789-9100

[Carpenter Street Hotel Information/Rates]

Holiday Inn Express

3050 South Dirksen Pkwy
Springfield, IL 62703
888-465-4329

[Holiday Inn Express Room Information/Rates]

President Abraham Lincoln a Doubletree by Hilton Hotel

701 E Adams St
Springfield, Illinois 62701
217-544-8800

[The State House Inn Room Information/Rates]

The State House Inn – An Ascend Collection Hotel
101 East Adams St
Springfield, Illinois 62701
217-528-5100

The State House Inn Room Information/Rates

Wyndham Springfield City Centre

700 East Adams St
Springfield, IL 62701
217-789-1530

Wyndham Springfield City Centre Room Information/Rates