**GFC MINUTES**

**Date: October 1, 2021**

**Time: 8:30AM-9:30AM**

**Location: Zoom**

**Present:** Francesca Butler, Ivette Castanon, Charles Coderko, Emily Jones, Joshua Melnick, Sarah Porcayo, Randi Rainke, Steven Simpson-Black, Megan Styles, Kaleigh Sullivan, Salome Wortman

**Absent**: Brian Beckerman, Jennifer Davis, Junfeng Wang

**Chair:** Sarah Porcayo

**Secretary:** Steven Simpson-Black

**Agenda item:** Approval of Agenda **Presenter:** Porcayo

**Conclusion:**

1. Agenda approved

**Action Items:** N/A **Person Responsible:** N/A

**Agenda item:** Approval of Minutesfrom 9/17/2021 **Presenter:** Porcayo

**Conclusion:**

1. Meeting minutes approved by committee

**Action Items:** N/A **Person Responsible:** N/A

**Agenda item:** Introductions **Presenter:** Porcayo

**Conclusion:**

1. Committee and visitors introduced themselves.

**Action Items:** N/A **Person Responsible:** N/A

**Agenda item:** New Project Timeline Proposal **Presenter:** Porcayo

**Conclusion:**

1. Sarah Porcayo introduced the project timeline. Project timeline approved by committee:
   1. Nov. 3rd midnight- LOI
   2. NOV 12th GFC meeting - LOI review
   3. Feb 1st midnight – Final Project proposal

**Action Items:** N/A **Person Responsible:** N/A

**Agenda item:** Committee Member Involvement **Presenter:** Porcayo

**Conclusion:**

1. Sarah Porcayo facilitated discussion about committee member involvement:
   1. Committee is staffing table in Student Union on Tuesdays from 3:30-6:00
   2. T-Shirt Design: Josh Melnick has expressed interest in designing this year’s T-Shirt
   3. Any other contributions: Kaleigh presented a reusable bag idea; Josh proposed cataloguing plants and animals on campus.
   4. Dumpsters in East Campus – Sarah spoke with Residence Life about recycling and encouraged them to submit an LOI for a recycling dumpster in East Housing. Dr. Megan Styles noted that GFC paid for a recycling dumpster in Bluebell in the past, but it has since been removed. Chuck Coderko noted that the university reduced trash and recycling pickups due to COVID-19, and that Residence Life would be responsible for the recycling dumpsters in housing areas. Dr. Styles noted that not all ideas that have been discussed had an LOI and that we might want to assign ideas to committee members to submit at LOIs to ensure projects are in the pool.

**Action Items:** N/A **Person Responsible:** N/A

**Agenda item:** Project Updates  **Presenter:** Porcayo

**Conclusion:**

1. Successful Projects Over Summer:
   1. Ivette updated the website with all the successful projects, except the water refill station in TRAC. Campus Recreation has not installed the refill station. Chuck noted that it cannot be installed until TRAC approves. They may want to submit an LOI to help pay for installation costs.
   2. Recycling Bin Labels: some recycling bin labels have been removed. Chuck said that a notice about recycling labels could be included in the campus newsletter to help educate the campus. Randi Reinke noted outdated recycling signage on walls above bins around campus, contradicting the single-stream signage. Project coordinators will list where old signs still exist and report for removal.
   3. Regarding Josh’s previous plant and animal catalog idea, Dr. Styles mentioned a previous LOI that we could update and work on this year.

**Action Items:** N/A **Person Responsible:** N/A

**Agenda item:** Conclusion **Presenter:** Porcayo

1. Motion to end early at 9:01 approved by committee