

UIS Green Project Letter of Intent- Step 1

To complete your Green Project Letter of Intent, download this word document and type all answers to the questions below. Save your completed word document as a new file.

Once completed and saved to your device, return to the Green Projects website at <http://www.uis.edu/greenprojects/get-involved/>

Click the hyperlink titled, **“Submit your completed UIS Green Project LOI”**
This can be found under **Step 1** of the “Submit a Green Project Proposal” section.

You will be redirected to an external WebQ. Upload your completed application by the deadline which can be found in the **“Timeline”** section of the Green Projects website.

If you have any questions regarding the application or submission process, please contact us at greenprojects@uis.edu.

Project Name: UIS Water Fountain Replacement – PAC 138

Contact Information:

Project Team

<i>Name</i>	<i>UIS Student/Faculty/Staff & Department (or Office)</i>	<i>UIS Email</i>	<i>Phone #</i>
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Organization/Affiliation:

Project Information:

Please provide a brief description of the project. What are the goals and the desired outcomes of the project?
The project is to replace the original water fountain in the lobby of the Office of Electronic Media (PAC 138) with a new fountain with bottle-filling feature.

Please describe why this project matters to you and how it relates to sustainability.

The water fountain located in the lobby outside PAC 138 is the original water fountain when PAC was constructed. There has been an increase in foot traffic over the last few years as University Programs and student events utilize the Television Studio, and The Office of Electronic Media records productions in the space. The current fountain does not allow for bottles to be filled from the fountain, resulting in OEM to have bottled water available for students and guests that are using the facility and recording

performances/meetings in the TV Studio. A bottle-refilling station would allow OEM to eliminate the use of these bottles, since re-usable bottles could be filled right outside the space.

Where will the project be located? Just outside of the UIS TV Studio in the OEM Lobby (PAC 138)

Please provide a brief summary of how students will be involved in or affected by the project:

We have received comments by OEM Student workers over the frustration of not being able to fill re-usable bottles at the fountain. In addition, the UIS Student Government Association meets in the Studio for bi-weekly meetings, with the nearest fountain being several hundred feet from the tv studio. With more student events being produced and recording speaking roles/presentations/videos, it is important to have easy access to fill bottles.

Please provide a brief summary of the project timeline (Most approved projects are proposed in the Fall and implemented in the Spring)

Ideally, replacement of the fountain could be done in the summer while student traffic is less heavy, there is no set timeline for the project that is essential.

Please provide a brief itemized breakdown of the funds needed.

The new fountain would need to be purchased, as well as the cost of labor to replace the fountain.

Do you have any suggestions for how we could measure the success of this project?

The fountains that I have seen with the bottle-refill attachment provide a counter of the bottles saved, which would be a good indicator of effectiveness.

Additional comments:

Overall, the current fountain is old and discolored, resulting in several students commenting that they refuse to drink from it simply because they assume that the water is dirty. Replacement of the fountain would increase the use by students and guests.