

UIS Green Project Letter of Intent- Step 1

To complete your Green Project Letter of Intent, download this word document and type all answers to the questions below. Save your completed word document as a new file.

Once completed and saved to your device, return to the Green Projects website at <http://www.uis.edu/greenprojects/get-involved/>

Click the hyperlink titled, **“Submit your completed UIS Green Project LOI”**
This can be found under **Step 1** of the “Submit a Green Project Proposal” section.

You will be redirected to an external WebQ. Upload your completed application by the deadline which can be found in the **“Timeline”** section of the Green Projects website.

If you have any questions regarding the application or submission process, please contact us at greenprojects@uis.edu.

Project Name:

Contact Information:

Project Team

| <i>Name</i> | <i>UIS Student/Faculty/Staff & Department (or Office)</i> | <i>UIS Email</i> | <i>Phone #</i> |
|-----------------|---|------------------|----------------|
| Ivette Castanon | GFC | lcast2@uis.edu | 847-910-0683 |
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Organization/Affiliation:

Project Information:

Please provide a brief description of the project. What are the goals and the desired outcomes of the project?
Paying for the latch replacement for the bike repair station outside of pack

Please describe why this project matters to you and how it relates to sustainability.

A lot of students tend to ride their bikes around campus and that is so much better than driving around and spending gas. It's important to have this bike repair station fixed because students do use it

Where will the project be located?

Outside of PAC

Please provide a brief summary of how students will be involved in or affected by the project:

Since the latch is broken, students can't fill up their bike's wheels with air when their wheels are deflated. Now students who need to replace air in their wheels can start participating again and have a more convenient spot to go to.

Please provide a brief summary of the project timeline (Most approved projects are proposed in the Fall and implemented in the Spring)

I have already been emailing someone from Scheels and the parts can be shipped fairly quickly. Once we order them, the parts shouldn't take longer than 2-3 weeks to get here.

Please provide a brief itemized breakdown of the funds needed.

We will need around \$50 to pay for the parts needed. I talked to Alec and he said it should be around \$40 plus shipping