

## UIS Graduate Assistantship Program

### Important Dates for 2025-2026

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| Monday August 18 <sup>th</sup>                                                   | 2025-2026 Appointment begins;<br>Mandatory Orientation 2:00 pm-4:00 pm                                                                                                                            |
| Friday August 22 <sup>nd</sup>                                                   | Fall 2025 semester begins<br><b>Reminder:</b> The last day to drop a full-term course without financial obligation is 9/5/25                                                                      |
| Monday August 25 <sup>th</sup>                                                   | <i>Work Schedule</i> due in GA Office                                                                                                                                                             |
| Monday September 1 <sup>st</sup>                                                 | Labor Day Holiday, Campus Closed<br>-This is a paid holiday; assistants are not required to work.                                                                                                 |
| Tuesday September 16 <sup>th</sup>                                               | First monthly stipend issued for appointments that started on 8/18/25                                                                                                                             |
| Wednesday – Friday<br>November 26 - 28 <sup>th</sup>                             | Thanksgiving Recess<br>-This is a paid holiday; assistants are not required to work.                                                                                                              |
| Friday December 12 <sup>th</sup>                                                 | Last day of classes. <i>End of Year Evaluation and Assistantship Exit Survey</i> due in GA Office for appointments ending 12/13/25<br>OR<br><i>Mid-Year Formative Evaluation</i> due in GA Office |
| Saturday December 13 <sup>th</sup>                                               | Fall 2025 Semester ends                                                                                                                                                                           |
| Tuesday December 16 <sup>th</sup>                                                | Last stipend issued for appointments ending 12/13/2025                                                                                                                                            |
| Wednesday, December 24 <sup>th</sup> through Thursday<br>January 1 <sup>st</sup> | Winter Recess<br>-This is a paid holiday; assistants are not required to work.                                                                                                                    |
| Friday January 2 <sup>nd</sup>                                                   | <i>Returning</i> Assistants resume working                                                                                                                                                        |
| Monday January 12 <sup>th</sup>                                                  | Spring 2026 semester begins                                                                                                                                                                       |
| Friday January 16 <sup>th</sup>                                                  | First day of work for all <i>New</i> Assistants (Spring 2026 hires)                                                                                                                               |
| Monday January 19 <sup>th</sup>                                                  | Martin Luther King, Jr. Holiday, Campus Closed<br>-This is a paid holiday; assistants are not required to work.                                                                                   |
| Friday January 23 <sup>rd</sup>                                                  | <i>Work Schedule</i> due in GA Office*<br>*newly appointed Assistants ONLY (hired to start Spring 2026)                                                                                           |
| Monday February 16 <sup>th</sup>                                                 | First full monthly stipend issued for appointments that started 1/16/26                                                                                                                           |
| Monday March 2 <sup>nd</sup>                                                     | <i>Assistant's Request for Reappointment</i> due in GA Office- ALL Assistants must complete this form, even if not returning for 2026-2027                                                        |
| Thursday March 5 <sup>th</sup>                                                   | Supervisors: <i>Assistantship Reappointment Endorsement</i> due to GA Office*<br>*Only for Assistants returning for 2025-2026                                                                     |
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| Monday March 9 <sup>th</sup> through Friday March 13 <sup>th</sup> | Spring Recess<br>-This is a paid holiday; assistants are not required to work.                                                                           |
| Friday May 1st                                                     | <i>End of Year Evaluation</i> due in GA Office<br>-All Assistants<br><br><i>Exit Survey</i> due (online)<br>-Only Assistants not returning for 2026-2027 |
| Saturday, May 9 <sup>th</sup>                                      | Semester Ends/Commencement                                                                                                                               |
| Friday, May 15 <sup>th</sup>                                       | Last monthly stipend issued; 2025-2026 appointments end 5/9/25                                                                                           |