

Titles Subject to Pre-Employment Screening	Drug Screening	Physical and Physical Agility & Lifting Tests
<p>❖ THIS LIST IS SUBJECT TO CHANGE AND MAY NOT BE ALL INCLUSIVE.</p> <p>❖ ALL POSITIONS ARE SUBJECT TO THE UIS BACKGROUND CHECK POLICY.</p>		
ACCOUNT TECHNICIAN I		
ACCOUNT TECHNICIAN II		
ACCOUNT TECHNICIAN III		
ACCOUNTANT I		
ACCOUNTANT II		
ACCOUNTANT III		
ACCOUNTANT, CHIEF ASSISTANT		
ACCOUNTANT, CHIEF		
ACCOUNTING ASSOCIATE		
ACCOUNTING CLERK		
ADMINISTRATIVE AIDE		
ADMINISTRATIVE ASSISTANT		
ADMISSIONS/RECORDS OFFICER		
ADMISSIONS/RECORDS REPRESENTATIVE		
ADMISSIONS/RECORDS SPECIALIST I		
ADMISSIONS/RECORDS SPECIALIST II		
ADMISSIONS/RECORDS SPECIALIST III		
ADMISSIONS/RECORDS SUPERVISOR		
ARCHITECTURAL DRAFTSMAN I		
ASSEMBLY HALL PHYSICAL FACIL SUPV	X	X
ASSEMBLY HALL STAGEHAND	X	X
ATHLETIC BUSINESS MANAGER		
ATHLETIC COMMUNICATIONS ASSISTANT DIRECTOR		
ATHLETIC COMMUNICATIONS DIRECTOR		
AUDITORIUM TECHNICAL ASSISTANT DIRECTOR	X	X
AUDITORIUM TECHNICAL DIRECTOR	X	X
BINDERY WORKER I	X	X
BINDERY WORKER II	X	X
BROADCAST MUSIC SPECIALIST		
BUILDING SERVICE FOREMAN	X	X
BUILDING SERVICE SUB FOREMAN	X	X
BUILDING SERVICE SUPERVISOR	X	X
BUILDING SERVICE WORKER	X	X
BUILDING SERVICES ASSISTANT SUPERINTENDENT	X	X
BUILDING SERVICES SUPERINTENDENT	X	X
BUSINESS MANAGER I		
BUSINESS MANAGER II		
BUSINESS/ADMIN ASSOCIATE		
CAMPUS PARK MANAGER		
CARPENTER	X	X
CARPENTER FOREMAN	X	X
CASHIER I		
CASHIER II		
CASHIER III		

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CASHIER IV		
CATERING SUPERVISOR	X	X
CHIEF BROADCASTING ENGINEER		
CHILD CARE ASSISTANT		X
CHILD DEVELOPMENT ASSOCIATE		X
CHILD DEVELOPMENT SUPERVISOR		X
COLLECTION SPECIALIST III		
COMPUTER PROGRAMMER I		
CONSTRUCTION SUPERINTENDENT	X	X
COOKS HELPER	X	X
COORDINATOR OF PUBLIC INFO		
COPY CENTER OPERATOR II		X
COPY CENTER OPERATOR III		X
CULINARY WORKER I	X	X
CULINARY WORKER II	X	X
CULINARY WORKER III	X	X
CULINARY WORKER IV	X	X
CULINARY WORKER V	X	X
CUSTOMER SERVICE ASSISTANT		
CUSTOMER SERVICE REP		
CUSTOMER SERVICE SPECIALIST		
DEPUTY DIRECTOR		
DEVELOPMENT OFFICER		
DINING ROOM SUPERVISOR	X	X
DIRECTOR OF PURCHASING		
DIRECTOR OF UNIVERSITY FOOD SERVICE	X	X
ELECTRICIAN	X	X
ELECTRICIAN FOREMAN	X	X
ENVIRONMENTAL HEALTH & SAFETY TECH III	X	X
EVENT ADMINISTRATOR		
EXECUTIVE CHEF	X	X
FACILITIES ASSISTANT MANAGER		
FACILITIES MANAGER		
FINANCIAL AID ADVISER		
FINANCIAL AID ADVISER COORDINATOR		
FINANCIAL AID ADVISER MANAGER		
FOOD SERVICE ADMINISTRATOR I	X	X
FOOD SERVICE ADMINISTRATOR II	X	X
FOOD SERVICE ADMINISTRATOR III	X	X
FOOD SERVICE ADMINISTRATOR IV	X	X
FOOD SERVICE CHEF	X	X
GRANTS & CONTRACTS ASSOC		
GRANTS & CONTRACTS COORD		
GRAPHIC DESIGNER I		
GRAPHIC DESIGNER II		
GRAPHIC DESIGN MANAGER		
GROUNDS EQUIPMENT MECHANIC	X	X

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GROUNDS GARDENER, ASSISTANT	X	X
GROUNDS SUB-FOREMAN	X	X
GROUNDS SUPERINTENDENT	X	X
GROUNDS SUPERINTENDENT, ASST	X	X
GROUNDS WORKER	X	X
HOUSEKEEPER	X	X
HOUSING ADMINISTRATOR		
HOUSING REPRESENTATIVE		
HUMAN RESOURCE ASSISTANT		
HUMAN RESOURCE ASSISTANT MANAGER		
HUMAN RESOURCE ASSOCIATE		
HUMAN RESOURCE MANAGER		
HUMAN RESOURCE OFFICER		
HUMAN RESOURCE REPRESENTATIVE		
IMMIGRATION SPECIALIST		
INFO TECHNOLOGIES MANAGER/ADMINISTRATOR COORD		
INFO TECHNOLOGIES SUPPORT ASSOCIATE		
INFO TECHNOLOGIES TECH ASSOCIATE		
INSTITUTIONAL RESEARCH DATA SPEC		
INTRAMURAL & RECR COORDINATOR	X	X
INVENTORY CLERK		X
INVENTORY SPECIALIST		X
LABOR RELATIONS SPECIALIST II		
LIBRARY SPECIALIST		X
LOCKSMITH SUB FOREMAN	X	X
MAIL MESSENGER	X	X
MAILING EQUIPMENT OPER/EXP I	X	X
MAILING EQUIPMENT OPER/EXP II	X	X
MAILING SERVICES SUPERVISOR I	X	X
MAILING SERVICES SUPERVISOR II	X	X
MAINTENANCE EQUIPMENT OPERATOR	X	X
MAINTENANCE REPAIR FOREMAN	X	X
MAINTENANCE REPAIR WORKER	X	X
MEDIA WRITER/PRODUCER/ANNOUNCER I		
MEDIA WRITER/PRODUCER/ANNOUNCER II		
MULTIMEDIA TECHNICIAN		X
NATURAL SCIENCE TECHNICAL ASST	X	X
NURSE PRACTITIONER	X	X
OFFICE ADMINISTRATOR		
OFFICE MANAGER		
OFFICE SUPPORT ASSISTANT		
OFFICE SUPPORT SPECIALIST		
OFFSET PRINTING SUPERVISOR	X	X
PAINTER	X	X
PAINTER FOREMAN	X	X
PARALEGAL ASSISTANT		
PAYROLL ASSISTANT MANAGER		

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PAYROLL CLERK		
PAYROLL SPECIALIST I		
PAYROLL SPECIALIST II		
PAYROLL SPECIALIST III		
PHYSICAL PLANT DIRECTOR ASST TO	X	X
PLUMBER	X	X
POLICE CAPTAIN	X	
POLICE CORPORAL	X	
POLICE LIEUTENANT	X	
POLICE OFFICER	X	
POLICE SERGEANT	X	
POLICE TELECOMMUNICATOR		
PRESS TECHNICIAN III	X	X
PRINTING PRODUCTION ASST	X	X
PROCUREMENT OFFICER		
PROCUREMENT OFFICER ASST		
PROCUREMENT OFFICER SPECIALIST		
PROCUREMENT OFFICER SUPERVISOR		
PROGRAM ASSISTANT		
PROGRAM COORDINATOR		
PROGRAM DIRECTOR		
PROGRAM/STUDENT ADVISOR		
PUBLIC INFO COORDINATOR		
PUBLIC INFO SPECIALIST		
PUBLICITY-PROMOTIONS SPECIALIST		
PURCHASES DIRECTOR		
SECRETARY ADMINISTRATIVE		
SECRETARY EXECUTIVE		
SENIOR LIBRARY SPECIALIST		X
SENIOR PHOTOGRAPHER		X
SHEET METAL WORKER	X	X
SHIPPING RECEIVING CLERK	X	X
SNACK BAR SUPERVISOR	X	X
SPACE ADMINISTRATOR II		
SPECIAL EVENTS FACILITATOR		
STAFF NURSE I	X	X
STAFF NURSE II	X	X
STATIONARY ENGINEER	X	X
STATISTICIAN SPECIALIST		
STEAM & POWERPLANT III	X	X
STEAM & POWERPLANT IV	X	X
STOREKEEPER II	X	X
STOREKEEPER III	X	X
STORES SUPERVISOR	X	X
SUPERINTENDENT OF GROUNDS	X	X
SUPERINTENDENT OF PRINT SHOP	X	X
SUPERINTENDENT OF PRINT SHOP, ASST	X	X

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TELEPHONE OPERATOR I		
TELEPHONE OPERATOR III		
TICKET SALES ASSISTANT		
TICKET SALES SPECIALIST		
TICKET SALES SUPERVISOR		
TRANSPORTATION ASSISTANT MANAGER	X	
TRANSPORTATION MANAGER	X	
TREE SURGEON	X	X
TREE SURGEON ASSISTANT	X	X
TV DIRECTOR-PRODUCER		X
TV DIRECTOR-PROD COORD		X
TYPESETTER I		
TYPESETTER II		
TYPESETTER III		
UNIVERSITY BUDGET OFFICER		
UNIVERSITY BUDGET OFFICER ASSISTANT		