

## UIS Career Development Center

### **Critiquing Options for Resumes, Cover Letters, Personal Statements and Other Business Correspondence**

The UIS Career Development Center provides a variety of critiquing methods to meet every student and alumni's needs. If special arrangements are needed, please notify the office so we may accommodate.

***Drop Off In-Person:*** Please allow 7 business days to complete response with critique

***E-Mail:*** Please allow 7 business days to complete response with critique

***20-Minute Appointments:*** Call the Career Development Center for availability & to schedule

***Walk-In Hours:*** Check the Career Development Center website for current walk-in hours