



Course Articulation Request

Course articulation is the process by which one institution matches its courses or requirements to course work completed at another institution. Students who complete courses at other institutions can (in many cases) transfer those courses to UIS for use in completing UIS degrees. This form is to be used to formally articulate or change the current articulation for a transfer course. Follow the instructions below and click the "Submit by Email" button above.

- To articulate a course that has not yet been articulated, please complete sections I, III and V below.
To change the articulation for a course that has already been articulated, please complete sections I, II, III, and V below.
Please use section IV to enter any applicable comments.

I. Transfer Course Information:

Transfer Institution [ ]
Course Prefix (e.g., PSY) [ ] Course Number [ ] | [ ] | [ ] Credit Hours [ ]
Title [ ]

II. The course listed above is currently articulated as (select one):

Please use this section only for course articulation information that is currently listed in the degree audit system.

Direct equivalent Course Prefix (e.g., PSY) [ ] Course Number [ ] | [ ] | [ ] Credit Hours [ ]
Departmental/program elective: Departmental/Program Name: [ ]
This course should receive general education credit in the area of: General Education Category [ ]
This course should not receive general education credit.
This course should be a general (non-departmental/program) elective.

III. Request to have the course articulated as (select one):

Please use this section only for course articulation information that is not currently listed in the degree audit system. \* All requests for general education credit must be reviewed and approved by the Provost or designee. Please allow time for this review.

This course should be a direct equivalent to: Course Prefix (e.g., PSY) [ ] Course Number [ ] | [ ] | [ ]
This course should be a departmental/program elective: Departmental/Program Name: [ ]
This course should receive general education credit in the area of: General Education Category [ ]
This course should not receive general education credit.
This course should be a general (non-departmental/program) elective.

IV. Comments:

[ ]

V. Approval (Please type full name [first, last] of person approving form):

Department Chair or Dean Approval [ ] Date [ ]
\*Provost Approval [ ] Date [ ]

Original: Office of Records and Registration
Notification: Once processed, an email notification will be sent to the applicable approvers

For Office Use Only
Processed By:
Date: