

UNIVERSITY OF ILLINOIS SPRINGFIELD 2026 VOLUNTARY SEPARATION PLAN

INTRODUCTION

This document describes the 2026 University of Illinois Springfield Voluntary Separation Plan (the “**UIS-VSP**” or the “**Plan**”) offered to Eligible Employees (defined below) of the University of Illinois Springfield (“**UIS**”).

This document is adopted effective January 20, 2026 (the “**Plan Effective Date**”) and serves as the legal plan document. This document will control in the event of any conflict with any other communications to Eligible Employees concerning the Plan.

The UIS-VSP is designed to help UIS manage budgetary goals as a result of declining enrollments and increased personnel costs, while providing Eligible Employees with the choice of a separation incentive opportunity.

ELIGIBILITY

An “**Eligible Employee**” means an employee in active status who meets all of the following requirements:

1. Has satisfied the retirement age and service requirements under the State Universities Retirement System of Illinois (“**SURS**”) prior to August 15, 2026;
2. Has not provided a written notice of resignation to UIS prior to the Plan Effective Date; and
3. Is not an Excluded Employee as defined under the Eligibility Exclusions paragraph below.

Eligibility for employees in union-represented classifications will be determined through the required collective bargaining process.

ELIGIBILITY EXCLUSIONS

Notwithstanding the foregoing or any other provision in this Plan document to the contrary, the following individuals shall be considered “**Excluded Employees**” and will not be eligible for participation:

- a. Individuals with a Notice of Non-Reappointment prior to the Plan Effective Date, except those Notices of Non-Reappointment solely related to reclassification from Academic Professional to Civil Service.
- b. Individuals participating in or covered by any other severance plan, policy or program maintained by UIS or the University of Illinois System (“**University**”), including any

severance or buyout contemplated by any contract or agreement between an individual and UIS.

VOLUNTARY PARTICIPATION

An Eligible Employee's decision to participate in the UIS-VSP is entirely voluntary. No Eligible Employee will be pressured or coerced into applying to participate in the Plan and there will be no reprisals against any Eligible Employee based on participation decisions.

APPLICATION TO PARTICIPATE

Eligible Employees must apply to participate in the UIS-VSP during the application window **beginning January 26, 2026, at 12:00 p.m. Central Time and ending March 6, 2026, at 11: 59 p.m. Central Time**. Applications submitted outside these dates will not be considered.

All applications must be made on the electronic form required by UIS.

Following the closing of the application period and review of all applications, Eligible Employees will be notified of their acceptance or rejection no later than **March 27, 2026, at 5:00 p.m. Central Time**. UIS reserves the right to deny participation to Eligible Employees based upon the operational needs of and budget impact on UIS.

Eligible Employees who apply and are accepted by UIS for participation in the UIS-VSP will have the right to voluntarily withdraw from the Plan until **April 3, 2026, at 12:00 p.m. Central Time** (the "**Voluntary Withdrawal Deadline**").

VSP SEPARATION DATE

If an Eligible Employee is accepted to participate in the Plan and does not withdraw by the Voluntary Withdrawal Deadline, the Eligible Employee's last day of employment with UIS will be between May 15 and August 15, 2026 (the "**VSP Separation Date**") as approved by UIS.

UIS retains the ultimate discretion to determine an Eligible Employee's VSP Separation Date, to ensure a smooth transition of job responsibilities. An Eligible Employee will remain subject to all UIS attendance and other policies while employed by UIS.

PARTICIPATION AGREEMENT AND RELEASE AND WAIVER OF CLAIMS

Receipt of the UIS-VSP Incentive Payment (determined below) is expressly conditioned upon the approved Eligible Employee signing and not revoking a Voluntary Release and Waiver of Claims Agreement ("**UIS-VSP Agreement**") and a Supplemental Addendum to the UIS-VSP Agreement ("**Supplemental Addendum**").

Upon notification of acceptance into the UIS-VSP, Eligible Employees will receive both the UIS-VSP Agreement and the Supplemental Addendum. As required by law, an Eligible Employee will have at least 45 calendar days to consider both the UIS-VSP Agreement and the Supplemental Addendum.

- Eligible Employees who do not withdraw by the Voluntary Withdrawal Deadline must electronically return an executed UIS-VSP Agreement to UIS **during the period starting March 28, 2026, and ending May 12, 2026, at 12:00 p.m. Central Time.**
- **On their VSP Separation Date,** the Eligible Employee must electronically return an executed Supplemental Addendum to UIS.

Important Note: As required by law, an Eligible Employee will have seven (7) calendar days following execution of their UIS-VSP Agreement and/or the Supplemental Addendum to revoke the waiver and release of claims. Any such revocation must be made in writing and sent to: UIS-VSP@uis.edu. An Eligible Employee’s employment will end on their VSP Separation Date even if the UIS-VSP Agreement or the Supplemental Addendum were revoked during the 7-day revocation period. However, the UIS-VSP Incentive Payment is expressly conditioned upon the Eligible Employee’s execution and non-revocation of both the UIS-VSP Agreement and the Supplemental Addendum.

UIS-VSP INCENTIVE PAYMENT

Subject to the Eligible Employee’s execution and non-revocation of both the UIS-VSP Agreement and the Supplemental Addendum, the Eligible Employee will receive a one-time lump-sum payment (the “**UIS-VSP Incentive Payment**”) equal to:

One week’s base salary/wage

times

Maximum Number of Weeks noted in chart below

provided, that the UIS-VSP Incentive Payment may not exceed the lesser of (A) the maximum number of weeks of base salary/wage set forth in the chart below or (B) \$100,000 for faculty or \$75,000 for staff.

The approved lump sum amount will be determined by UIS senior leadership. Base salary or base wage will be computed as of January 1, 2026.

The one-time lump sum payment may not exceed the following percentage of base salary or base wage based on the specific college, school, or institute.

Faculty

Units	Maximum Number of Weeks of Base Salary/Wage
Computer Science; Psychology; Management Information Systems	13
All Other Units	20

Staff

Division and Unit	Maximum Number of Weeks of Base Salary/Wage
Academic Affairs/Colleges	20
Academic Affairs/All Other	20
Advancement	20
Chancellor's Division	20
Enrollment Management/Admissions	13
Enrollment Management/All Others	20
Finance and Administration/Campus Police	13
Finance and Administration/All Other	20
Student Affairs	20

The Eligible Employee's UIS-VSP Incentive Payment will be paid as soon as administratively practicable following the date both the UIS-VSP Agreement and the Supplemental Addendum become effective.

The UIS-VSP Incentive Payment will not be subject to SURS withholding and will not be included in pensionable earnings for purposes of SURS.

All required taxes and other withholding will be deducted from the Eligible Employee's Incentive Payment.

STATE UNIVERSITIES RETIREMENT SYSTEM IMPACT

Even though you must be eligible to retire under SURS to be eligible, the UIS-VSP is separate and distinct from SURS and your decision to voluntarily participate in the UIS-VSP does not automatically trigger SURS retirement. Any questions related to SURS Retirement should be directed to SURS.

INFORMATION REGARDING OTHER BENEFITS

Accrued and unused vacation and compensable sick leave payments due to an employee at the time of separation from UIS shall be paid in accordance with UIS's established policies, plans and procedures. Any other pay and benefits (health, vision, dental, etc.) will terminate or cease upon separation in accordance with the terms of those established laws, policies, plans and procedures.

For more information, please refer to: <https://www.hr.uillinois.edu/benefits>.

RECOVERY OF PAYMENTS MADE BY MISTAKE

An Eligible Employee must return to UIS any payments or other consideration, or portion thereof, made by a mistake of fact or law or paid contrary to the terms of the UIS-VSP.

AUTHORITY TO AMEND

UIS reserves the right to amend or terminate the UIS-VSP at any time. Notwithstanding the foregoing, no amendment to the UIS-VSP may reduce any consideration once the Eligible Employees' UIS-VSP Agreement and Supplemental Addendum are fully executed and become legally binding and non-revocable.

RECOMMENDATION OF ATTORNEY REVIEW

Eligible Employees are advised to contact an attorney at their own expense to discuss the UIS-VSP and to review the UIS-VSP Agreement and the Supplemental Addendum if they so desire.

NO EMPLOYMENT RIGHTS OR CONTRACT

The UIS-VSP shall not confer employment rights upon any person. Nothing contained in the UIS-VSP will be construed as a contract of any kind between UIS or any related entity and any person. No person shall be entitled by virtue of the UIS-VSP to remain employed by UIS and nothing in the UIS-VSP shall restrict the right of UIS to terminate the employment of any Eligible Employee.

Eligible Employees who are subsequently terminated by reason of unacceptable performance or because of a violation of UIS or University of Illinois System rules or policies or applicable law will not be entitled to any payment or other consideration under the UIS-VSP.

FUTURE EMPLOYMENT

Neither UIS nor other units within the University of Illinois System shall be under any obligation to consider future employment for any employee who separates employment under the UIS-VSP.

In no event may an Eligible Employee who applies for and is accepted to participate in the UIS-VSP seek re-employment with UIS in any capacity for at least 24 months. In addition, any such Eligible Employee may not seek re-employment with any non-UIS University of Illinois System unit for at least 12 months.

Any Eligible Employee who is a "retiree" for the purpose of SURS will also be subject to the SURS Return to Work Rules and the University's current guidelines on employment of retirees and may not return to work in any capacity, paid or unpaid, until retired for at least 60 days.

NO ASSIGNMENT OF UIS-VSP PAYMENTS

Under no circumstances may a UIS-VSP payment be subject to assignment, garnishment, lien or other encumbrances, and any attempt to cause any such payments to be so subjected shall not be recognized, except to such extent as may be required by law.

APPLICABLE LAW

The UIS-VSP shall be governed and construed in accordance with the laws of the State of Illinois, without reference to its conflicts of law provisions.

SEVERABILITY

If any provision of the UIS-VSP is found, held or deemed by a court of competent jurisdiction to be void, unlawful or unenforceable under any applicable statute or other controlling law, all other provisions of the UIS-VSP shall continue in full force and effect.

NONDISCRIMINATION STATEMENT

It is the policy of the University not to engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, order of protection status, genetic information, disability, pregnancy, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and to comply with all federal and state nondiscrimination, equal opportunity, and affirmative action laws, orders, and regulations.

REPRESENTATIONS CONTRARY TO THE UIS-VSP

No employee, officer, director or agent of UIS has the authority to alter, vary or modify the terms of the UIS-VSP. No verbal or written representations contrary to the terms of the UIS-VSP and its written amendments shall be binding upon UIS.

PLAN ADMINISTRATOR

UIS is the “plan administrator” and retains the exclusive discretionary authority to interpret and construe the terms of the Plan, including without limitation the discretionary authority to determine eligibility for the Plan, the amounts payable hereunder and all other matters relating to the operation of the Plan. The decisions of UIS shall be final and conclusive for all purposes.

END OF THE PROGRAM

The UIS-VSP will terminate when all payments described herein have been provided.

SUMMARY OF KEY DATES

- January 20, 2026: UIS-VSP communicated to Eligible Employees.
- January 26, 2026, 12:00 p.m. Central Time: Application window opens.
- March 6, 2026, 11:59 p.m. Central Time: Application window closes.
- March 6, 2026 through March 27, 2026: UIS evaluates applications and makes decisions.
- March 27, 2026, 5:00 p.m. Central Time: Deadline to notify Eligible Employees of UIS’s decision.

- April 3, 2026, 12:00 p.m. Central Time: Voluntary Withdrawal Deadline.
- March 28 through May 12, 2026: Period to electronically sign the UIS-VSP Agreement.
- VSP Separation Date: Eligible Employees must sign the Supplemental Addendum.

All questions regarding this UIS-VSP may be addressed to UIS-VSP@illinois.edu.

SAMPLE
University of Illinois Springfield
Voluntary Release and Waiver of Claims Agreement

This Voluntary Release and Waiver of Claims Agreement (this “Agreement”) is entered into between _____ (“Employee”) and The Board of Trustees of the University of Illinois (the “Board”) (collectively the “parties”) pursuant to the terms of the University of Illinois Springfield 2026 Voluntary Separation Plan (the “UIS-VSP”).

RECITALS & INSTRUCTIONS:

1. Employee applied to the UIS-VSP and was notified of acceptance on [NOTIFICATION DATE]. Employee received this Agreement on [NOTIFICATION DATE].
2. This Agreement includes and incorporates by reference: (1) the OWBPA Disclosure Notice attached hereto as Exhibit A; and (2) the Supplemental Addendum to this Agreement attached hereto as Appendix A.
3. Employee agrees to sign this Agreement (see signature page at Page 5) no later than May 12, 2026, at 12:00 p.m. Central Time. Employee further agrees to sign the Supplemental Addendum (see signature page at Page 10) on Employee’s last day of employment with the University of Illinois Springfield (the “University”).

NOW, THEREFORE, for and in consideration of the mutual promises and agreements set forth below, and for other good and valuable consideration, which each party hereby acknowledges, the parties agree as follows:

1. Voluntary Separation Date. Employee shall voluntarily resign and Employee’s employment with the University shall end no later than August 15, 2026. Employee’s last day of employment with the University (Employee’s “VSP Separation Date”) will be determined by the University and communicated to Employee with at least 30 days’ advance notice.

2. Incentive Payment and Other Consideration.

- A. Subject to Employee’s execution and non-revocation of this Agreement and execution and non-revocation of the supplemental addendum to this Agreement following Employee’s VSP Separation Date (the “Supplemental Addendum”), the University shall pay Employee a gross lump sum payment equal to \$ _____ (the “Incentive Payment”).
- B. All amounts paid pursuant to this Agreement and the Supplemental Addendum will be paid within forty-five (45) days of Employee’s VSP Separation Date. The Incentive Payment is subject to federal and state income taxes and, if applicable, federal Medicare taxes. Employee authorizes the Board to reduce the Incentive Payment by the amount of such withholding taxes. In addition, the Incentive Payment will not be treated as “earnings” for the purpose of making contributions to the State Universities Retirement System. Employee acknowledges and agrees that all payments are not otherwise due and owing to Employee and shall be in addition to anything of value to which Employee is already entitled.

C. Employee expressly acknowledges and agrees that no oral or written representation of fact or opinion has been made to Employee by the Board or its affiliates regarding the tax treatment or consequences of any payment made under the Agreement, and neither the Board nor its affiliates shall be liable for any taxes, interest, penalties, or other amounts owed by Employee.

3. Forfeiture of Seniority and Notice Rights. Employee acknowledges that if Employee executes and does not later revoke this Agreement, Employee relinquishes any employment rights to the maximum extent permitted by law, including seniority and/or right to notice of non-reappointment upon Employee's VSP Separation Date.

4. General Waiver & Release. Employee waives and releases, to the maximum extent permitted by law, any and all claims, demands, or causes of action (collectively, "claims"), known or unknown, arising on or before the date Employee signs this Agreement, that Employee has or might have against the Board, the University, their affiliates, predecessors, successors and assigns, as well as all of their past, present and future directors, officers, trustees, employees, representatives and agents (collectively "Released Parties"), subject only to the exceptions identified in Section 5 below. These waived and released claims include but are not limited to: (i) claims that in any way relate to Employee's employment, separation from employment and other dealings of any kind with any Released Parties; (ii) claims of unlawful discrimination, harassment, retaliation or other alleged violations arising under federal, state, local or others laws and regulations, including but not limited to claims arising under the federal Age Discrimination in Employment Act (ADEA); Older Workers Benefit Protection Act (OWBPA); Title VII of the Civil Rights Act of 1964; the Civil Rights Act of 1991; the Americans with Disabilities Act (ADA); the Fair Labor Standards Act (FLSA); the Worker Adjustment and Retraining Notification Act (WARN); the Family and Medical Leave Act (FMLA); the Equal Pay Act; the Employee Retirement Income Security Act (regarding unvested benefits); the Fair Credit Reporting Act; the Illinois Human Rights Act; the Illinois Right to Privacy in the Workplace Act; the Illinois Worker Adjustment and Retraining Notification Act; the Illinois One Day Rest in Seven Act; the Illinois Employment Contract Act; the Illinois Labor Dispute Act; the Illinois Victims' Economic Security and Safety Act; the Illinois Whistleblower Act; the Illinois Equal Pay Act; the Illinois Biometric Information Privacy Act; (iii) claims of wrongful discharge, tort, defamation, misrepresentation, fraud, detrimental reliance, breach of alleged contractual obligations, negligence, and violation of public policy; and (iv) claims for monetary damages, other personal recovery or relief, costs, expenses and attorneys' fees of any kind.

5. Claims Not Waived and Released. The only claims not waived and not released by Employee under Section 4 are: (i) claims arising after the date Employee signs this Agreement; (ii) any claim that as a matter of law cannot be waived; and (iii) claims for benefits that are specifically described and provided for in this Agreement. In addition, nothing in this Agreement shall affect or interfere with Employee's right to file a charge with the Equal Employment Opportunity Commission or any other administrative agency, or to participate, cooperate, initiate or assist in an investigation or proceeding conducted by any government agency or within the Board or the University, oversight board, commission or other regulatory or investigative body. However, by executing this Agreement, Employee is waiving and releasing all rights to recover money or other individual relief in connection with any investigation or proceeding referenced in this Section 5.

6. Non-Admissions. Nothing in this Agreement constitutes or shall be portrayed or regarded as an admission of any wrongdoing, fault, violation, liability, or unlawful activity by the Board, the

University, and/or any other Released Parties, and that all such liability is expressly denied by the Board, the University, and/or Released Parties.

7. No Claims Exist. Employee acknowledges that as of the date Employee signs this Agreement, Employee: (a) has not experienced any work-related injury or illness that Employee has not properly disclosed to the University; (b) has been paid in full all wages due and owing Employee for any and all work performed for the University; (c) has not been denied any requested time off or leave of absence or experienced any retaliation for requesting time off or a leave of absence; (d) is not aware of any illegal or fraudulent conduct by or on behalf of the Board, the University and/or Released Parties; and (e) is not now aware of any action/inaction by the University or by any other current or former employee of the University that could give rise to any claim against the Board, the University and/or Released Parties.

8. Severability. In the event that any portion of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the invalid or unenforceable portion shall be construed or modified in a manner that gives force and effect, to the fullest extent possible, to all other portions of this Agreement. If any invalid or unenforceable portion of any provision in this Agreement cannot be construed or modified to render it valid and enforceable, that portion shall be construed as narrowly as possible and shall be severed from the remainder of this Agreement, and the remainder of this Agreement (including the remainder of the section, paragraph, subparagraph, sentence or provision containing any invalid or unenforceable words) shall remain in effect to the fullest extent possible.

9. Periods to Consider this Agreement and Revoke. Employee acknowledges and agrees that the Board provided Employee with this Agreement on [NOTIFICATION DATE], when Employee received notice of being accepted to participate in the UIS-VSP. Employee further acknowledges and agrees that Employee has been given a period of at least 45 calendar days within which to consider this Agreement and decide whether Employee wishes to sign it; however, Employee may sign the Agreement sooner if Employee wishes, in the exercise of Employee's sole discretion, and by doing so Employee shall waive the remainder of such 45-day period.

After Employee signs this Agreement, Employee has 7 calendar days in which Employee can change Employee's mind and revoke this Agreement. The Board and Employee agree that, to revoke this Agreement, Employee must notify in writing, by hand-delivery or electronic delivery within the 7-day period to:

University of Illinois Springfield Human Resources
2026 Voluntary Separation Plan
One University Plaza, HRB 30
Springfield, IL 62703-5407
UIS-VSP@uis.edu

This Agreement shall become effective and enforceable on the eighth (8th) calendar day following the date Employee signs this Agreement, provided Employee has not earlier revoked this Agreement.

10. Employee Advised to Consult with an Attorney. By this Agreement, the Board and the University advise Employee to consult with an attorney before signing this Agreement. Employee acknowledges that Employee has carefully read this Agreement, fully understands its terms, and

signs the Agreement voluntarily of Employee's own free will, without coercion or duress, and with full understanding of the significance and binding effect of the Agreement.

11. OWBPA Disclosure Notice. Employee has been provided with an OWBPA Disclosure Notice, which is attached as Exhibit A, regarding the individuals who are eligible to participate in the UIS-VSP; the applicable eligibility criteria for the UIS-VSP; and a list of the job titles and ages of all individuals eligible or selected for the UIS-VSP as well as those who were not eligible or selected.

12. Binding Effect. This Agreement will be binding upon Employee's heirs, agents, executors, successors and assigns, and will inure to the benefit of the Board's successors and assigns. The Board may assign this Agreement at any time, but Employee may not assign this Agreement in whole or in part.

13. Benefits. Following the VSP Separation Date, Employee shall be eligible to participate in the University's benefit plans as permitted under University policy and applicable law, including but not necessarily limited to the Consolidated Omnibus Budget Reconciliation Act ("COBRA"). In addition to the Incentive Payment in Section 2, the University will pay Employee a lump sum payment to compensate Employee for any vacation that Employee has accrued but not used prior to the VSP Separation Date, up to the maximum amount permitted under the applicable University policy. This payment shall be subject to federal and state income taxes, SURS contributions and, if applicable, federal Medicare taxes. Employee authorizes the University to reduce this payment by the amount of such withholding taxes. This payment will be treated as "earnings" for the purpose of making contributions to SURS.

14. Governing Law. The laws of the State of Illinois shall govern the validity, performance, enforcement, interpretation and any other aspect of this Agreement, notwithstanding any state's choice of law provisions to the contrary.

15. Complete Agreement. The recitals to this Agreement are hereby incorporated into this Agreement. This Agreement constitutes the parties' entire agreement and cancels, supersedes and replaces any and all prior proposals, understandings and agreements (written, oral or implied) regarding all matters addressed herein, except Employee shall continue to be bound by all obligations set forth in any prior agreements, undertakings, and assignments involving confidential information, inventions, non-competition, non-solicitation, non-inducement, patents, copyrights, trademarks and other intellectual property, and compliance with laws and policies.

The terms of this Agreement may not be altered or modified except by written agreement between Employee and the Board. In connection with this Agreement's acceptance and execution, neither Employee nor the Board is relying on any representation or promise that is not expressly stated in this Agreement. This Agreement may be executed in several originals, which together constitute one and the same Agreement.

Employee has read this Agreement, including the waiver and release contained herein, and understands all of its terms. Employee executes it voluntarily and with full knowledge of its significance.

EMPLOYEE

Date: _____

THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF ILLINOIS

By: _____

Title: _____

Date: _____

ATTEST

By: _____

Title: _____

Date: _____

ATTEST

By: _____

Title: _____

Date: _____

APPROVED AS TO LEGAL FORM:

Office of University Counsel

Date: _____

Exhibit A

OWBPA DISCLOSURE NOTICE

The Board of Trustees of the University of Illinois (the “Board”) is offering a severance payment to employees who are eligible to participate in the University of Illinois Springfield 2026 Voluntary Separation Plan (the “UIS-VSP”), in exchange for a general waiver and release of all rights and claims, in accordance with the terms and conditions of the Voluntary Release and Waiver of Claims Agreement (the “Agreement”) provided to the eligible employees. As required by the Older Workers Benefit Protection Act of 1990 (“OWBPA”), this notice contains information about the individuals who are eligible to participate in the UIS-VSP, the applicable eligibility criteria for the UIS-VSP, and a list of the job titles and ages of all individuals eligible or selected for the UIS-VSP as well as those who were not eligible or selected.

1. The decisional unit includes all employees eligible to participate in the UIS-VSP. Employees are eligible to participate in the UIS-VSP if they are in active status and meet all of the following requirements:
 - a. Have satisfied the retirement age and service requirements under the State Universities Retirement System of Illinois (“SURS”) prior to August 15, 2026;
 - b. Have not provided a written notice of resignation to UIS prior to January 20, 2026;
 - c. Have not been provided with a Notice of Non-Reappointment prior to January 20, 2026, except those Notices of Non-Reappointment solely related to reclassification from Academic Professional to Civil Service; and
 - d. Are not participating in or covered by any other severance plan, policy or program maintained by UIS or the University of Illinois System (“University”), including any severance or buyout contemplated by any contract or agreement between an individual and UIS.
2. Eligible applicants within the decisional unit were considered and selected based on the following criteria: managing budgetary goals as a result of changes in the academic and economic environment, avoiding redundancies in responsibilities and processes, and current and anticipated business needs of the University.
3. Employees are not eligible to receive any payments under the UIS-VSP unless their applications to participate in the UIS-VSP are accepted by the Board. In addition, to receive all payments outlined in the UIS-VSP, employees must sign and not revoke this Agreement and a Supplemental Addendum both of which contain a general release of all claims (the “Releases”). Employees will have at least 45 days after receiving the Releases to consider them, and they will have 7 days to revoke the Releases after signing them. The Releases are not effective until expiration of the 7-day revocation period without revocation. Employees whose UIS-VSP applications are accepted must additionally comply with all terms of the Releases.

4. The following table provides a listing of the titles and ages of employees in the decisional unit who were and were not eligible or selected to participate in the UIS-VSP and offered consideration in exchange for signing the Agreement and the Supplemental Addendum:

<u>Job Title</u>	<u>Age</u>	Eligible? (Yes/No)	Applied? (Yes/No)	Accepted? (Yes/No)
		Yes		
		Yes		
		Yes		
		Yes		
		Yes		
		Yes		
		Yes		

APPENDIX A – SAMPLE SUPPLEMENTAL ADDENDUM

University of Illinois Springfield Supplemental Addendum to Voluntary Release and Waiver of Claims Agreement

This Supplemental Addendum to Voluntary Release and Waiver of Claims Agreement dated [DATE, 2026] (the “Supplemental Addendum” or “Addendum”) is entered into between _____ (“Employee”) and The Board of Trustees of the University of Illinois (the “Board”) (collectively the “parties”) and supplements the Voluntary Release and Waiver of Claims Agreement dated [DATE, 2026] (the “UIS-VSP Agreement”) entered into between the parties pursuant to the terms of the University of Illinois Springfield 2026 Voluntary Separation Plan (the “UIS-VSP”). By signing this Addendum, Employee agrees to extend the general release of claims in the UIS-VSP Agreement to any and all claims against the Released Parties (as defined below) arising after the Employee’s execution of the UIS-VSP Agreement through the execution of this Addendum. This Addendum does not otherwise modify or supersede the provisions of the UIS-VSP Agreement.

The parties agree as follows:

1. **UIS-VSP Agreement.** The terms of the UIS-VSP Agreement are incorporated by reference into this Supplemental Addendum as though set forth in full, remain in full force and effect.
2. **Voluntary Separation Date.** Employee’s last day of employment with the University of Illinois Springfield (the “University”) will be [DATE, 2026] (Employee’s “VSP Separation Date”). **Employee may not sign this Supplemental Addendum prior to the VSP Separation Date and if Employee does sign prior to the VSP Separation Date, this Supplemental Addendum will have no effect and will be null and void.**
3. **General Release.** Employee waives and releases, to the maximum extent permitted by law, any and all claims, demands, or causes of action (collectively, “claims”), known or unknown, arising on or before the date Employee signs this Addendum, that Employee has or might have against the Board, the University, their affiliates, predecessors, successors and assigns, as well as all of their past, present and future directors, officers, trustees, employees, representatives and agents (collectively “Released Parties”), subject only to the exceptions identified in Section 4 below. These waived and released claims include but are not limited to: (i) claims that in any way relate to Employee’s employment, separation from employment and other dealings of any kind with any Released Parties; (ii) claims of unlawful discrimination, harassment, retaliation or other alleged violations arising under federal, state, local or others laws and regulations, including but not limited to claims arising under the federal Age Discrimination in Employment Act (ADEA); Older Workers Benefit Protection Act (OWBPA); Title VII of the Civil Rights Act of 1964; the Civil Rights Act of 1991; the Americans with Disabilities Act (ADA); the Fair Labor Standards Act (FLSA); the Worker Adjustment and Retraining Notification Act (WARN); the Family and Medical Leave Act (FMLA); the Equal Pay Act; the Employee Retirement Income Security Act (regarding unvested benefits); the Fair Credit Reporting Act; the Illinois Human Rights Act; the Illinois Right to Privacy in the Workplace Act; the Illinois Worker Adjustment and Retraining Notification Act; the Illinois One Day Rest in Seven Act; the Illinois Employment Contract Act; the Illinois Labor Dispute Act; the Illinois Victims’ Economic Security and Safety Act; the Illinois Whistleblower Act; the Illinois Equal Pay Act; the

Illinois Biometric Information Privacy Act; (iii) claims of wrongful discharge, tort, defamation, misrepresentation, fraud, detrimental reliance, breach of alleged contractual obligations, negligence, and violation of public policy; and (iv) claims for monetary damages, other personal recovery or relief, costs, expenses and attorneys' fees of any kind.

4. **Claims Not Waived and Released.** The only claims not waived and not released by Employee under this Addendum are: (i) claims arising after the date Employee signs this Addendum; (ii) any claim that as a matter of law cannot be waived; and (iii) claims for benefits that are specifically described and provided for in this Addendum. In addition, nothing in this Addendum shall affect or interfere with Employee's right to file a charge with the Equal Employment Opportunity Commission or any other administrative agency, or to participate, cooperate, initiate or assist in an investigation or proceeding conducted by any government agency or within the Board or the University, oversight board, commission or other regulatory or investigative body. However, by executing this Addendum, Employee is waiving and releasing all rights to recover money or other individual relief in connection with any investigation or proceeding referenced in this Section 4.
5. **Consideration.** Employee acknowledges that the consideration provided in the UIS-VSP Agreement is satisfactory and adequate in exchange for Employee's waiver and general release of claims in the UIS-VSP Agreement and this Addendum.
6. **No Existing Suit or Charge.** Employee represents, warrants, and confirms that Employee has not filed any complaint, claim, or lawsuit of any kind against the University of Illinois Springfield or the University of Illinois System or any of their boards or affiliates with any court of law or arbitral forum.
7. **Periods to Consider this Addendum and Revoke.** Employee acknowledges and agrees that Employee has been given a period of at least 45 calendar days within which to consider this Addendum and decide whether Employee wishes to sign it.

After Employee signs this Addendum, Employee has 7 calendar days in which Employee can change Employee's mind and revoke this Addendum. The Board and Employee agree that, to revoke this Addendum, Employee must notify in writing, by hand-delivery or electronic delivery within the 7-day period to:

University of Illinois Springfield Human Resources
2026 Voluntary Separation Plan
One University Plaza, HRB 30
Springfield, IL 62703-5407
UIS-VSP@uis.edu

This Addendum shall become effective and enforceable on the eighth (8th) calendar day following the date Employee signs this Addendum, provided Employee has not earlier revoked this Addendum (the "Addendum Effective Date"). If Employee revokes the Addendum before the Addendum Effective Date, or if Employee's employment with the University ends prior to the VSP Separation Date, then Employee will be entitled to \$100.00 as separate consideration for Employee's execution and non-revocation of the UIS-VSP Agreement, but Employee will not be entitled to the Incentive Payment pursuant to the UIS-VSP.

8. **OWBPA Disclosure Notice.** Employee has been provided with an OWBPA Disclosure Notice, which is attached as Exhibit A, regarding the individuals who are eligible to participate in the UIS-VSP; the applicable eligibility criteria for the UIS-VSP; and a list of the job titles and ages of all individuals eligible or selected for the UIS-VSP as well as those who were not eligible or selected.
9. **Acknowledgment of Full Understanding.** By this Addendum, Employee has been advised in writing to consult with an attorney before signing this Addendum. EMPLOYEE ACKNOWLEDGES AND AGREES THAT EMPLOYEE HAS FULLY READ, UNDERSTANDS, AND VOLUNTARILY ENTERS INTO THIS ADDENDUM. EMPLOYEE FURTHER ACKNOWLEDGES THAT BY SIGNING IT EMPLOYEE IS AGREEING TO A GENERAL RELEASE OF CLAIMS AGAINST THE RELEASED PARTIES.
10. **Binding Effect.** This Addendum will be binding upon Employee's heirs, agents, executors, successors and assigns, and will inure to the benefit of the Board's successors and assigns. The Board may assign this Addendum at any time, but Employee may not assign this Addendum in whole or in part.
11. **Governing Law.** The laws of the State of Illinois shall govern the validity, performance, enforcement, interpretation and any other aspect of this Addendum, notwithstanding any state's choice of law provisions to the contrary.

Employee has read this Addendum, including the waiver and release contained herein, and understands all of its terms. Employee executes it voluntarily and with full knowledge of its significance.

EMPLOYEE

THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF ILLINOIS

By:_____

Date:_____

Title:_____

Date:_____

ATTEST

By:_____

Title:_____

Date: _____

ATTEST

By: _____

Title: _____

Date: _____

APPROVED AS TO LEGAL FORM:

Office of University Counsel

Date: _____