

University of Illinois Springfield -- Office of Financial Aid

Request for Military Education Benefits Form – Fall 2025

Section A – Student Information (Please print clearly)

UIN : _____

Email : _____

Last Name : _____

Current Address : _____

First Name : _____

City & State : _____

DOB : _____

Zip Code : _____

Is this your first semester of enrollment at UIS?

☐ Yes ☐ No

If Yes, did you receive VA Education Benefits at a previous school?

☐ Yes ☐ No

If yes, have you completed a change of program form with the VA?

☐ Yes ☐ No

Program of study (major) approved by the VA?

Have you recently changed your program of study (major)?

☐ Yes ☐ No

If yes, have you completed a change of program form with the VA?

☐ Yes ☐ No

Do you plan on graduating at the end of this semester?

☐ Yes ☐ No

What is your military connected status?

☐ I am currently serving on Active Duty

☐ I am currently serving in the Guard or Reserves

☐ I am a Veteran

☐ I am a dependent of a service member/veteran

Do you currently reside in the state of Illinois? ☐ Yes ☐ No, current residence _____

ONLY SELECT BENEFITS YOU HAVE BEEN AWARDED AND WANT TO USE THIS SEMESTER

Which federal VA benefit have you been awarded and will you be using this semester? A COE will be required.

☐ None

☐ Chapter 31 (VR&E)

☐ Chapter 30 (MGIB-AD)

☐ Chapter 1606 (MGIB-SR)

☐ Chapter 35 (DEA) - Sponsors SS# & Name _____

☐ Chapter 33 (Post-9/11 GI Bill®)

Was the Chapter 33 benefit transferred to you? ☐ Yes ☐ No (I am the Veteran/Service Member)

How many months of eligibility are remaining? _____

Percentage of Ch 33 benefit entitlement: _____

Which state benefit have you been awarded and will you be using this semester? An award letter will be required.

☐ None

☐ Illinois National Guard Grant (ING)

☐ Illinois Veterans Grant (IVG) – IVG #

☐ MIA/POW – MIA/POW #

☐ Children of Veterans Tuition Waiver (COV) – Award Dates

Will you be using either of these other types of aid this semester?

☐ Federal Tuition Assistance (Branch of military: _____ Amount for semester \$ _____)

☐ Financial Aid (A FAFSA for the aid year is needed. Pell Grant, MAP Grant, Loans, etc).

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To protect confidential information reported on this form, [upload](#) all documents to [Self-Service](#) student requirements under the financial aid tab.

Using your military education benefits at UIS

- A Request for Military Education Benefits form must be submitted PRIOR to the start of the semester.

- A copy of all Certificates of Eligibility and/or approval letters are required.
- To protect confidential information reported on this form, upload all documents to Self-Service. Do not email documents that contain confidential information.
- Students are responsible for paying all tuition and fees that are not covered by their education benefits.
- Students are responsible for checking their [UI-Pay](#) student account regularly. If benefit(s) have not been applied, students must contact UIS Financial Aid before the end of the semester.
- Students are required to report all changes made to their program or enrollment to UIS Financial Aid within 3 business days.

Reminders for students using VA education benefits

- Students can [download your VA education letter](#) also known as a Certificate of Eligibility (COE) from the VA education and training website.
- If using GI Bill® benefits, students must [verify your school enrollment](#) monthly with the VA. For more info call 1-888-442-4551.
- Students should check their GI Bill payments to ensure enrollment is correctly reported to the VA.
- Students can [request changes](#) to their VA education benefits through the VA.
- To be eligible for continued use of VA benefits students must meet all of the requirements in the [UIS Satisfactory Academic Progress \(SAP\) policy](#). Students are responsible for checking their SAP status in Self-service before the start of each semester.

Reminders for students using IVG, ING or MIA/POW waivers

- Students are responsible for tracking their own military [education benefit\(s\)](#) via the [ISAC Student Portal](#) or by calling ISAC Student Services at 1-800-899-4722.
- UIS bills ISAC according to eligibility information furnished by the student. If ISAC rejects a claim (usually after the semester is over), the student is responsible for the portion of tuition and fees not paid by the commission.
- The Illinois Veterans Grant (IVG) covers tuition and mandatory fees. Students are responsible for paying all remaining fees.
- The Illinois National Guard (ING) Grant covers tuition and certain allowable fees. Students are responsible for paying all remaining fees.
- The Deceased, Disabled, and MIA/POW (MIA/POW) Scholarship only covers tuition and mandatory fees. Please note that fees for online classes are specifically excluded. Students are responsible for paying all remaining fees.
- IVG or ING will be adjusted when used with the Post-9/11 GI Bill according to the guidelines established by ISAC.
- To be eligible for continued use of IVG, ING or MIA/POW students must meet the earned cumulative GPA component of the [UIS Satisfactory Academic Progress \(SAP\) policy](#). Students are responsible for checking their SAP status in Self-service before the start of each semester.

By submitting this form, I attest under the penalties of perjury as provided by law, that all information on this request form is true and correct. I have read this request form and understand my responsibilities.