## **University of Illinois Springfield -- Office of Financial Aid**

## 2024-2025 Cost of Attendance Adjustment Request

The University of Illinois Springfield develops standard estimated allowances for education-related expenses a student is expected to incur during the period of enrollment. These expenses known as the Cost of Attendance (COA) include tuition, fees, housing, food, books, supplies, transportation, and miscellaneous personal expenses.

The (COA) will vary according to the enrollment level (i.e.; full-time), residency status (in-state or out- of-state), housing status, and academic program. The Office of Financial Aid may consider individual student expenses associated with supporting the student's education as a professional judgment. Occasionally, students may request an increase to the COA if actual, allowable costs are higher than the estimated COA.

Please note: Increasing your Cost of Attendance does not always result in additional financial aid.

UIN:		M.I:	
Last Name :		Email :	
Section B – Reasons for request	<u> </u>		
I am requesting a Cost of Attend	ance adjutment for (check	one):	
Fall/Spring	Fall only	Spring only	Summer only
Check the boxes that apply and	submit the correspondir	g documentation.	
Purchase of a computer			
<ul> <li>An adjustment to inclugraduate/professional</li> </ul>	ude the cost of a computer student.	may occur once as an und	ergraduate and once as a
• I am a(n):	Graduate	Undergr	aduate Major:
	ce will be increased by a st /or software. If a specific c	-	ur academic program requires nit proof of the expense.
Childcare expenses			
<ul><li>monthly statements, e</li><li>Childcare expenses m</li><li>sessions, group project</li></ul>	etc.). ay be included if the stude ets, labs, etc.	nt is incurring theexpense	thly expense (e.g., contract, while attending class, study ependent childcare expenses.
List below the children	. aae. ae age or == .e	, , , ,	- F

COA-O 2425

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## 2024-2025 Citizenship Confirmation Form

Required Books and Supplies exceed the amount already included in the cost of attendance.

Submit copies of your receipts indicating the amount spent on books and/or supplies.

Housing and Food expenses exceed the amount already included in the cost of attendance.

- Submit a copy of your lease agreement indicating your portion of the rent or mortgage statement.
- Submit a written statement detailing your monthly food/grocery expenses.
- Submit copies of the past three (3) month's utility statements (i.e., water, trash, electricity, gas, internet, cable, phone, etc.) indicating your portion.

**Note**: Adjustments made for this category must reflect a reasonable expense; not all adjustments will be accepted due to the lifestyle choice of the student. You must indicate how many roommates or family members there are.

Transportation expenses exceed the amount already included in my cost of attendance.

Please provide the following:

Your cost of attendance may be increased if your daily commute to campus exceeds the
estimated amount. UIS uses the IRS current standard mileage reimbursement rate to calculate
transportation expenses.

Student's Street Address			1	Number of Commute days/week	
	City	State	Zip	Daily Miles Round Trip	
Other:					
• Please	explain and provi	de supporting documen	tation.		
n C – Stude	nt Signature				
TANT: Plea	se upload this for	m and supporting docu	mentation to the F	inancial Aid Home Page on Self-Se	
	_	print UIN on every page all appropriate signat			
I certify tha	t the information	provided on this form ar	nd any attachments	are true and correct.	

COA-O 2425