

# University of Illinois Springfield – Office of Financial Assistance

One University Plaza, MS UHB 1015 -- Springfield, Illinois 62703-5407 -- Phone: (217) 206-6724  
<https://www.uis.edu/cost-aid/financial-aid>

## 2023-2024 Social Security/Name/Date of Birth

For Priority Processing Submit Form within 15 business days

### Section A – Student Information (Please print clearly)

Last Name	First Name	M.I.	Email
Street Address	City	State	Zip Code

#### What you should do:

1. Complete this entire worksheet. You must answer all of the questions and the form must be SIGNED.
2. Please upload all documents at the same time.
3. Clearly print UIN on every page of 8 ½ x 11 legible copies.

Based upon the information you submitted on your Free Application for Federal Student Aid (FAFSA), the U.S. Department of Education was unable to confirm your legal name, social security number, and/or date of birth. Please upload copies of your birth certificate and your social security card to Self- Service Student Requirements under the Financial Aid tab. If your name was legally changed, please provide appropriate documentation. The Office of Student Financial Assistance will review the information and if necessary correct your FAFSA accordingly.

### Section B – Social Security/Name/Date of Birth Verification

Return this original form to our office along with the following documentation (**please check**):

- Copy of signed Social Security Card; and
- Copy of Birth Certificate

#### **Only if Applicable:**

- Copy of court document for legal name change
- Marriage Certificate

### Section C – Student Signature

**IMPORTANT:** Upload this form and supporting documentation to Self-Service Student Requirements under the Financial Aid tab. When submitting documentation:

1. Clearly print UIN on every page of 8 ½ x 11 legible copies.
2. Include all appropriate signatures.

I certify that the information provided on this form and any attachments are true and correct.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

ENTER YOUR 9-DIGIT UIN 

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