

University of Illinois Springfield – Office of Financial Assistance

One University Plaza, MS UHB 1015 -- Springfield, Illinois 62703-5407 -- Phone: (217) 206-6724

<https://www.uis.edu/cost-aid/financial-aid>

2023-2024 Citizenship Confirmation Form

For Priority Processing Submit Form within 15 business days

Section A – Student Information (Please print clearly)

Last Name	First Name	M.I.	Email	
Street Address	City	State	Zip Code	

What you should do:

1. Complete this entire worksheet. You must answer all the questions and the form must be SIGNED.
2. Please upload all documents at the same time.
3. Clearly print UIN on every page of 8 ½ x 11 legible copies.

Section B – In Person Citizen Confirmation

1. The Social Security Administration did not confirm that you are a U.S. citizen. Please provide our office with documents that support your status.

According to your citizenship status, please indicate the document you are submitting in person. **If you are unable to submit your documents in person, please complete Section D.**

2. **Please submit only one.**

U.S. Citizenship Documentation

- U.S. Birth Certificate and Social Security Card
- Form FS-240 (Report of Birth Abroad of a Citizen of the U.S.), Form FS-545 (Certificate of Birth Foreign Service), or Form DS-1350 (Certificate of Birth)
- Valid U.S. Passport (For a Non-Citizen National, the passport must be stamped **Non-Citizen National**)
- Certificate of Citizenship
- Certificate of Naturalization

Eligible Non-Citizen Documentation

- If you are an **Eligible Non-Citizen**, review questions **14 (Citizenship Status)** and **15 (Alien Registration Number)** on your FAFSA to make sure they are correct. Submit a copy of your original, unexpired, **Alien Registration Card**.

Section C – Student Signature

IMPORTANT: Upload this form and supporting documentation to Self-Service Student Requirements under the Financial Aid tab. When submitting documentation:

1. **Clearly print UIN on every page.**
2. **Include all appropriate signatures.**

I certify that the information provided on this form and any attachments are true and correct.

Student Signature

Date

ENTER YOUR 9-DIGIT UIN 

2324

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Section D - Portal Citizen Confirmation

IMPORTANT: Only complete this section if you are unable to submit in person.

If you are submitting in person, complete Sections B and C.

Submit both (1) and (2) below.

Must include a copy of your government issued photo identification.

(1) Submit a copy of your Citizenship Document.

Name of Citizenship and/or Immigration Document(s)	Expiration Date (if any) of Citizenship and/or Immigration Document(s)

(2) Submit a copy of your Government issued photo identification, such as a drivers license.

Name of Valid Photo ID	Expiration Date of Valid Photo ID	Issuing Authority of Valid Photo ID

Certification of true, exact, and complete copy of original documents.


I certify that the attached documents and government issued photo identification are true, exact, and complete copies of the originals issued to me. I certify that I, _____, am the individual

(print full name)

signing this statement, and I am providing a copy of my documents along with a copy of a valid government issued photo identification card bearing my likeness. I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

Student Signature

Date

ENTER YOUR 9-DIGIT UIN 

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