**Civil Service Advisory Council**

**MINUTES**

**Wednesday, July 14, 2010**

**10:00 a.m. – PAC 4E**

Present: Pat Austin, Kemy Brown, Debbie Dove, Bobbie Fults, Darlene Harris-Kresse, Toni Langdon, Laura Laurenzana, Janice Marvel, Jamie McGill, Marcia Rossi, Denise Rothenbach, Rose Schweikhart (APAC), Erin Smith, Jill Stoops

Absent: Ann Cole, Jay Simpson

Guests: Monica Kroft, Human Resources

 Shawn Shures, GPSI/40th Anniversary Committee

Call to Order: 10:05 a.m.

Approve Agenda for this meeting: Yes

Approve Minutes from last meeting: Yes

Announcements: • Welcome to new CSAC members

 • A special THANK YOU to Jamie McGill for being a great CSAC President this past year!

New Business:

I. Officer Elections

 A. The Council voted to accept slate of officers for coming year as there was only one candidate per office.

 B. Officers are Bobbie Fults, President; Darlene Harris-Kresse, Vice-President; Pat Austin, Treasurer; and Erin Smith, Secretary.

II. UIS 40th Anniversary – Shawn Shures presented

 A. Shawn provided handouts and explained the various ways to get involved in celebrating UIS’ 40th Anniversary this year (see <http://www.uis.edu/about/history/40years/>).

 B. Joan Sestak is committee chair; “official period” begins August 16 (Convocation) through January 11, 2011 (Employee of the Year award ceremony).

 C. Banners will be placed on lightposts downtown at 6th and Monroe on August 1.

 D. CSAC will make announcement to Civil Service staff and Bobbie will add the upcoming Civil Service Appreciation Day (CSAD) to the anniversary calendar.

Old Business:

I. Committee Vacancies – See notes in Committee Reports section for new people serving in coming year on those committees that had vacancies.

II. Report on Chancellor Search Firm Meeting – Jamie stated meeting was very positive; the search firm is knowledgeable about UIS. Salary and morale issues were emphasized.

Treasurer’s Report – Pat – balance is $673.

Chancellor’s Report – None (Ed Wojcicki absent).

HR Report – None (Bob Lael is new Acting HR Director but was absent due to schedule conflict).

Committee Reports:

APAC – Toni Langdon – UPAC meeting will be July 27 in Urbana. Looking at benefits for new employees since those provisions will change January 2011. Notice rights for Academic Professionals and linking exit interview form to website were also discussed.

CARE – Ann – No report (absent). Bobbie stated need to get candidates’ list going.

CSAD – Bobbie & Jamie – Meeting will be July 28 at 10 a.m. Budget request has been sent to Chancellor. No menu until closer to event date per Brian Patton. Will be online scavenger hunt again this year – will tie in with 40th Anniversary theme. Donor letters are being sent for door prizes. In regard to ongoing issue with food service workers not being able to participate, after discussing with Brian K. and Kristi, a cake from Wal-Mart will be purchased just for the food service workers to show appreciation.

Campus Senate – Lesly Schoo will serve as Civil Service representative in the upcoming year.

Campus Technology – Janice – No report.

SURS – Janice – No report.

SUCSAC – Donna Johnson will still be hosting July 21-22 meeting at UIS since she will serve until December. Denise is willing to serve and an election will be held if no one else wishes to serve.

UIEAC – Jamie (President), Janice (SURSMAC), VACANT (SUCSAC) – No report.

Parking Appeals and Advisory Board – Darlene & Debbie (new alternate) – No report.

Diversity, Equal Rights, Opportunity & Access (ROAD) – Jay – No report (absent). Grant Johnson will serve on ROAD in upcoming year.

Sustainability – Denise will serve in upcoming year.

Non-monetary Compensation – Jamie, Bobbie, Donna & Kemy – Last meeting was cancelled due to schedule conflicts.

Student Discipline – Marcia & Jay – No report.

Webmaster – Erin will serve as Webmaster and Kemy will serve as backup. Bobbie will request access to CSAC site for Erin to be publisher.

Silent Auction – Darlene & Debbie – No report.

Meeting adjourned at 11:05 a.m.

Minutes submitted by Erin Smith, CSAC Secretary