**Civil Service Advisory Council**

**MINUTES**

**Wednesday, May 4, 2011**

**10:00 a.m. – PAC 3D**

Present: Pat Austin, Clay Bellot, Debbie Dove, Bobbie Fults, Darlene Harris-Kresse, Toni Langdon, Laura Laurenzana, Marcia Rossi, Jamie McGill, Denise Rothenbach, Jay Simpson, and Jill Stoops

Absent: Kemy Brown, Ann Cole, and Janice Marvel

Guests: Beverly Bunch, Chancellor’s Office

Call to Order: 10:06 a.m.

Approve Agenda for this meeting: Yes. Motion by Jay, second by Darlene. Motion carried.

Approve Minutes from last meeting: Yes. Motion by Pat, second by Darlene. Motion carried.

Announcements: Bobbie Fults present with new baby, six weeks old, Bobbie will return May 24th from leave.

 Pat Austin retiring on July 31st, 2011.

 Kemy Brown retiring soon also.

New Business:

1. Summer flex hours are starting May 16th. An e-mail has been sent to the Directors approving summer flex hours per Human Resources and now it is up to the Directors and Supervisors to approve the departments.

Old Business:

1. CSAC elections will be starting May 16th, but only 8 people are on the ballet and we have 8 empty seats. Unanimous vote to just run Electronic Ballot and cancel paper ballot. Electronic Ballot election is May 16th thru the 18th. Since there are 7 2year seats and 1 1year seat, the person with the fewest votes will take the 1 year seat. Thank you to the volunteers that volunteered for the paper vote but you will not be needed.

Chancellor’s Report – Beverly Bunch

1. New Chancellor starting soon.
2. Interim Chancellor Harry Berman retiring June 30th, 2011.
3. UIS has 700 graduating students this coming commencement on May 14th, 2011, congratulations.

HR Report – Bob Lael-Out

Treasurer’s Report – Pat Austin – CSAC has $565.00 in our account.

1. CSAC must spend the $200.00 that the provost allotted to us before Fiscal Year end June 30th.

 Letterhead, Envelopes and Postage

 Business’ that qualify are: Spinner Plastics-Plaques

 Jeffrey Allen-Frames

 Capital Blueprint-Banners

 Glen Brink Flags-Tablecloths

Committee Reports:

APAC – Clay Bellot-APAC elections are coming up and will be seated in June.

CARE – Ann Cole-Out-No Report

CSAD – Bobbie Fults–Starting work in Appreciation Day. Will continue after returning in Mid May. Bobbie will make the formal request to the Chancellor (for the last time) for the funding of Appreciation Day.

Campus Senate – Lesly Schoo – No Report

Campus Technology – Janice Marvel–Out- No Report

SURS – Janice Marvel–Out-No Report

SUCSAC – Denise Rothenbach –Quarterly Meeting was April 14 & 15th, 2011.

 New table changes. SURS rep says they are working on the tables. Hoping for either January 2nd or July 2nd, 2012. Some departments could be in trouble if people are trying to retire before the act happens.

 Still working on classification changes. AP’s being changed to many different Civil Service classifications.

 UIS Human Resource Audit is next month (June).

UIEAC – Bobbie Fults(President), Janice Marvel(SURSMAC)-Janice out-No Report

 Denise Rothenbach (SUSAC)-Quarterly meeting coming up soon.

Parking Appeals and Advisory Board – Darlene Harris-Kresse & Debbie Dove– May Meeting Cancelled.

Diversity, Equal Rights, Opportunity & Access – Veronica Espina & Gloria Newton Davlantis-Nothing

Sustainability – Denise Rothenbach–Earth Week had Positive Feedback.

Non-monetary Compensation – Jamie McGill, Bobbie Fults & Kemy Brown – No meeting-No Progress

Student Discipline – Marcia Rossi & Jay Simpson – Something is “a brewing”.

Webmaster – Kemy Brown – Kemy Out- Not Report-Need new Webmaster-Kemy retiring soon.

Silent Auction – Darlene Harris-Kresse& Debbie Dove–Bake Sale & Auction brought in appx. $2,061.97.

Meeting adjourned at 10:44

Minutes submitted by Debbie Dove – Acting CSAC Secretary.