**Civil Service Advisory Council**

**MINUTES**

**Wednesday, April 6, 2011**

**10:00 a.m. – PAC 3D**

Present: Pat Austin, Debbie Dove, Bobbie Fults, Darlene Harris-Kresse, Toni Langdon, Laura Laurenzana, Janice Marvel, Jamie McGill, Jay Simpson, Erin Smith

Absent: Kemy Brown, Ann Cole, Toni Langdon, Denise Rothenbach, and Jill Stoops

Guests: Bob Lael, Acting Human Resources Director

Monica Kroft, Human Resources

Beverly Bunch, Chancellor’s Office

Clay Bellot-new APAC rep to CSAC

Call to Order: 10:04 a.m.

Approve Agenda for this meeting: Yes. Motion by Darlene, second by Jay. Motion carried.

Approve Minutes from last meeting: No Minutes

Announcements: Bobbie Fults present with new baby, two weeks old, Bobbie will return Mid-May from leave.

Health Fair today-PAC 11-2PM – Blood Drive-Mention Michelle O’Hara’s name and she gets extra credit for class.

Welcome to Clay Bellot-New APAC rep to CSAC

New Business:

1. CSAC election coming starting May 16th. Monica will be sending out announcement and nomination forms soon. There are 7 2yr openings and 1 1yr opening this year. Nomination forms must be returned by May 2nd. Need volunteers to help work table for paper ballet vote.

Old Business:

1. Auction was a success this year. The auction made an estimated 1, 754.50 and the bake sale made $303.27. For an estimated total of: $2, 034.77. Exact totals next month.

Chancellor’s Report – Beverly Bunch

1. Announcement of VP/UIS Chancellor on Monday April 10th 2-4PM at Sangamon Auditorium
2. Pension Reform Forum on Tuesday April 11th at 4PM in PAC Rm C/D

HR Report – Bob Lael

1. Performance evaluations due by June 6th, 2011. Position description updates revised this year.
2. HR re-organization still in progress.
3. Jamie asked about environmental procedures for position descriptions.

Treasurer’s Report – Pat – No Update

Committee Reports:

APAC – Clay-APAC agreed about change of name for scholarship fund and now Janice will contact foundation.

CARE – Ann Out-No Report

CSAD – Bobbie – Starting work on Appreciation Day. Will continue after returning in Mid May.

Campus Senate – Lesly Schoo – nothing

Campus Technology – Janice – No Report

SURS – Janice – New actuale Tables.

SUCSAC – Denise out-No Report

UIEAC – Bobbie (President), Janice (SURSMAC)-No Report

Denise Rothenbach (SUSAC)-Denise out-No Report

Parking Appeals and Advisory Board – Darlene & Debbie – no meeting for March and April meeting is on the 13th.

Diversity, Equal Rights, Opportunity & Access – No Report

Sustainability – Denise – Look for Earth Week events announcements.

Non-monetary Compensation – Jamie, Bobbie, Bobbie Fults & Kemy Brown – No meeting-No Progress

Student Discipline – Marcia Rossi & Jay Simpson – Some excitement but can’t talk about it.

Webmaster – Kemy Brown – Kemy Out- Not Report

Silent Auction – Darlene & Debbie – Discussed from Old Business earlier in meeting.

Meeting adjourned at 10:29

Minutes submitted by Debbie Dove – Acting CSAC Secretary.