**Civil Service Advisory Council**

**MINUTES**

**Wednesday, November 2, 2011**

**10:00 a.m. – PAC 4E**

Present: Lori Atkinson, Clay Bellot, Ann Cole, Debbie Dove, Bobbie Fults, Darlene Harris-Kresse, Toni Langdon, Laura Laurenzana, Janice Marvel, Dawn Orlove, Marcia Rossi, Denise Rothenbach, and Jill Stoops

Absent: CJ Castelletti, Jamie McGill, and Jay Simpson

Guests: Ed Wojcicki

Call to Order: 10:04 a.m.

Approve Agenda for this meeting: Yes. Motion by Jill, second by Darlene. Motion carried.

Approve Minutes from last meeting: Yes. Motion by Debbie, second by Denise. Motion carried.

Announcements: None

New Business:

1. Retirement Gifts. Tabled until December meeting.
2. President Hogan’s Campus Meeting. Bobbie, Darlene, Debbie, Lori, Marcia, & Dawn attended. President Hogan discussed the importance of raises to recruit new and retain current faculty, tuition increases to the point of being unaffordable, and plans to increase scholarship donations to make U of I more attractive.
3. Staff Scholarship Recipients. There was only 1 recipient last year. We (CSAC) will push our scholarship this year by sending campus emails – an informational email in December and a reminder email to apply before the deadline in January.
4. Campus Senate Representation. Unanimous vote on proposed resolution for Campus Senate Alternate Representation. If Campus Senate approves resolution, we will elect an alternate to represent CSAC when Lori Atkinson cannot attend the meetings.

Old Business:

1. Representative to Provost Search. Karen Brewer and Cheryl Murray were the civil service employees chosen by the Chancellor to serve on the Provost Search Committee.

Chancellor’s Report – Ed Wojcicki

1. Provost Search. There were 21 people chosen for the search committee (11 faculty & 10 others).
2. The Chancellor is still meeting with a lot of areas/people on and off campus.
3. A new feature on the website will be launched in a couple weeks. This feature will provide an aerial view of campus as well as various locations on campus. Users will be able to get a 360 view of the Sangamon Auditorium, TRAC, and other spots on campus. A campus announcement will be sent once this feature is complete.
4. External signage will be updated in the next year or so.

HR Report – Bob Lael – Out

Treasurer’s Report – Debbie Dove – No report

Committee Reports:

APAC – Toni Langdon

1. A UPAC meeting was held at President Hogan’s. Discussion included the possibility of forming a statewide UPAC.
2. Discussed the Enrollment Management Report
3. Discussed recruitment and retention of AP staff.

CARE – Ann Cole – No Report

CSAD – Bobbie Fults – No Report

Campus Senate – Lori Atkinson – Discussed under New Business-President Hogan’s meeting

Campus Technology – Janice Marvel – No Report

SURS – Janice Marvel – No Report

SUCSAC – Denise Rothenbach

1. Audit findings should be available in a couple weeks.

UIEAC – Bobbie Fults (President), Janice Marvel (SURSMAC), Denise Rothenbach (SUSAC) – No Report

Parking Appeals and Advisory Board – Darlene Harris-Kresse & Debbie Dove – No report

Diversity, Equal Rights, Opportunity & Access – Veronica Espina & Gloria Newton Davlantis

1. Bobbie has requested updates but has not received anything yet.

Sustainability – Laura Laurenzana

1. Next week is Sustainability week.

Non-monetary Compensation – Jamie McGill & Bobbie Fults

1. Working on the possibility of a wellness plan for staff.

Student Discipline – Marcia Rossi & Jay Simpson – No report

Webmaster – Toni Langdon – No Report

Silent Auction – Darlene Harris-Kresse & Debbie Dove

1. Have requested donations from athletic organizations
2. Discussed creating posters to promote the Scholarship and Auction

Meeting adjourned at 11:30.

Minutes submitted by Dawn Orlove – CSAC Secretary.