**Civil Service Advisory Council**

**MINUTES**

**Wednesday, October 5, 2011**

**10:00 a.m. – PAC 4E**

Present: Clay Bellot, CJ Castelletti, Debbie Dove, Darlene Harris-Kresse, Toni Langdon, Laura Laurenzana, Dawn Orlove, Marcia Rossi, Denise Rothenbach, and Jill Stoops

Absent: Lori Atkinson, Ann Cole, Bobbie Fults, Janice Marvel, Jamie McGill, and Jay Simpson

Guests: Carrie Walbert

Call to Order: 10:05 a.m.

Approve Agenda for this meeting: Yes. Motion by Darlene, second by Denise. Motion carried.

Approve Minutes from last meeting: Yes. Motion by Debbie, second by Darlene. Motion carried.

Announcements:

1. Flu vaccines will be given tomorrow and October 19th.
2. October is National Cyber Security Month. Emails will be sent soon. There will be campus-wide emails sent and posters put up around campus

New Business:

1. Retirement Gifts. Tabled until November meeting.
2. Representative to Provost Search. The Chancellor will be picking 2 civil service employees to serve on the Provost Search Committee. CSAC receive 4 statements of interest from the civil service staff and will send them to the Chancellor’s office.
3. Chancellor’s Open Forum. Clay attended the forum. Contained very broad topics but was good.

Old Business:

1. CARE Award. Ann would like nominator information included on the nominee form next year so follow up can be made with the nominator if necessary.
2. CSAD. 117 people attended the lunch. We’ve had good feedback on the menu.

Chancellor’s Report – Ed Wojcicki – Out

HR Report – Bob Lael – Out

Treasurer’s Report – Debbie Dove – No report

Committee Reports:

APAC – Toni Langdon

1. Chancellor attended last meeting.
2. APAC members questioned whether anyone from APAC was on the Non-monetary Compensation Committee and whether it is possible to combine APAC and CSAC Non-monetary committees into one.

CARE – Ann Cole – Discussed under old business

CSAD – Bobbie Fults – Discussed under old business

Campus Senate – Lori Atkinson – Out

Campus Technology – Janice Marvel – Out

SURS – Janice Marvel – Out

SUCSAC – Denise Rothenbach

1. Next quarterly meeting will be held October 19-20, 2011.
2. Council of counsels meeting will be held in Alsip, IL on October 21, 2011.

UIEAC – Bobbie Fults (President), Janice Marvel (SURSMAC), Denise Rothenbach (SUSAC)

1. Quarterly meeting was held on September 17, 2011. Upcoming retirements were the main focus of discussion.

Parking Appeals and Advisory Board – Darlene Harris-Kresse & Debbie Dove – No report

Diversity, Equal Rights, Opportunity & Access – Veronica Espina & Gloria Newton Davlantis-No Report

Sustainability – Laura Laurenzana

1. Meeting was held on September 17, 2011. Sustainability week is scheduled for November. Activities are still being planned for the week. The activities are open to the entire campus, not just the students.

Non-monetary Compensation – Jamie McGill & Bobbie Fults – No Report

Student Discipline – Marcia Rossi & Jay Simpson – No report

Webmaster – Toni Langdon – No Report

Silent Auction – Darlene Harris-Kresse & Debbie Dove–No Report

Meeting adjourned at 10:45.

Minutes submitted by Dawn Orlove – CSAC Secretary.