**Civil Service Advisory Council**

**MINUTES**

**Wednesday, September 7, 2011**

**10:00 a.m. – PAC 4E**

Present: Lori Atkinson, Clay Bellot, CJ Castelletti, Ann Cole, Debbie Dove, Bobbie Fults, Darlene Harris-Kresse, Toni Langdon, Jamie McGill, Dawn Orlove, Marcia Rossi, Denise Rothenbach, Jay Simpson, and Jill Stoops

Absent: Laura Laurenzana, Janice Marvel

Guests: Ed Wojcicki and Bob Lael

Call to Order: 10:03 a.m.

Approve Agenda for this meeting: Yes. Motion by Darlene, second by Debbie. Motion carried.

Approve Minutes from last meeting: Yes. Motion by Jay, second by Debbie. Motion carried.

Announcements: None

New Business:

1. CARE Award. So far we have 4 nominations. We would like to have at least 10 total. Bobbie suggested we all nominate someone deserving. Ed reminded us of the importance of having several nominations. The CARE Committee consists of: Ann Cole, CJ Castelletti, Cindy Ervin (last year’s recipient), Laura Laurenzana, and Janice Marvel.
2. CSAD. Invites will be going out today. Donations are coming in. The lunch menu has been worked out with food services. Food service employees will be given a cake. Janice Marvel and Jamie Voyles will present the plaque to Mike Love’s family. Bobbie will present nominees for the CARE award. The scavenger hunt will be a picture puzzle this year rather than the “Where’s the Prairie Star”.

Old Business: None

Chancellor’s Report – Ed Wojcicki

1. Chancellor will be announcing employee nights to 2 sporting events (10/2/11 Soccer and 10/7/11 Basketball)
2. 10th Anniversary of 9/11 Ceremony will be held at 9:50 a.m. on Friday at the colonnade. The ceremony was organized by Student Affairs.

HR Report – Bob Lael

1. No official results on the audit yet.
2. Health insurance contracts have been extended through June, 2012
3. HR has a program in use (Hire Touch) which has the ability to eliminate paperwork and track where job posting is in the process. This should cut time it takes to post available positions.

Treasurer’s Report – Debbie Dove – No report

Committee Reports:

APAC – Toni Langdon

1. Alternates issues should be discussed at the September 30th meeting.

CARE – Ann Cole – Discussed under new business

CSAD – Bobbie Fults – Discussed under new business

Campus Senate – Lori Atkinson –

1. MPH is trying to be re-accredited

Campus Technology – Janice Marvel (out) – Report given by Clay Bellot

1. New infrastructure should save $50k per year
2. ATC – University v. campus wide
3. May need to update emergency response notifications
4. ITS survey in October to assess needs

SURS – Janice Marvel–No Report

SUCSAC – Denise Rothenbach

1. Meeting in Chicago in October. Issues with AP’s being moved to Civil Service.

UIEAC – Bobbie Fults (President), Janice Marvel (SURSMAC)-Denise Rothenbach (SUSAC)-No Report

Parking Appeals and Advisory Board – Darlene Harris-Kresse & Debbie Dove – No Report

Diversity, Equal Rights, Opportunity & Access – Veronica Espina & Gloria Newton Davlantis-No Report

Sustainability – Laura Laurenzana – No Report

Non-monetary Compensation – Jamie McGill & Bobbie Fults – No Report

Student Discipline – Marcia Rossi & Jay Simpson – No report

Webmaster – Toni Langdon – No Report

Silent Auction – Darlene Harris-Kresse& Debbie Dove–No Report

Meeting adjourned at 11:00

Minutes submitted by Dawn Orlove – CSAC Secretary.