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| **GFC MINUTES** |
|  | **April 6, 2018** |  |
|  | **10- 11:30** |  |
|  | **PAC 4C**  |  |
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| **Chair(s):** Ellyn Baker & Francesca Butler | **Present:** Ellyn Baker, Fran Butler, Grant Luckhart, Zane Nyhus, Marissa Jones, Levi Reed, Haley Simpson, Chris Ryan |
| **Secretary:** Marissa Jones **Agenda:** Meeting will run only from 10-11 am and remove a 2nd review of Bi-Laws. Amendments to agenda were motioned and approved by committee. | **Absent:** Jacob Seidel, Brian Beckerman, Chuck Coderko, Caleb Froidcouer.**Approval of minutes:** motioned and approved by committee  |
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| **Agenda Item:** Budget Update with Chris  | **Presenter:**   |
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| **Discussions:** |
| * Chuck has not yet withdrawn money for the water fountains.
* We want to make purchases for the all-weather decals ($51) and roll of stickers ($30) and the cling was around ($80). Chris can take quotes or a link and she can purchase them.
* Chris suggested just uploading the artwork and having it ready in the cart then meeting to entering in purchasing information.
* Megan suggested stickers for the water fountains that would get it advertised fast. Marissa suggested using the all-weather decals that would hold up and be more durable. The all-weather decals for the green parking spaces 8 in X 6 in.
* Megan suggested printing a temporary sign for the buffalo grass for the summer then implement a more permanent plaque in the fall if desired. The cost will only be ~$10.
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| **Conclusions:** |
| * Ellyn will order 12 of the 8 X 6 decals for the parking spaces and 30-50 ~4 in decals for others projects.
* Will order window-clings today as well.
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| **Action items:** | **Person Responsible:** |
| * Order stickers and decals with Chris (Monday (4/9) @ 11)
 | Fran, Ellyn, Marissa  |
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| **Agenda Item**:Nomination Process | **Presenter:** Ellyn  |
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| **Discussions:** |
| * Application forms are ready and Ellyn just needs to update the links on the website.
* Fran suggested doing flyer advertising. Marissa and Levi can make a poster, banner and include it on the digital welcome board.
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| **Conclusions:** |
| * The end date for applications is set for May 3rd.
* Zane will type up the email to send to faculty members to nominate students to apply. Include link to the main page in the email.
* Will shoot to have the links live by Monday (4/9).
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| **Action items:** | **Person Responsible:** |
| * Banner
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| * Faculty E-mail
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| **Agenda Item:** Signage  | **Presenter:**  Ellyn, Marissa |
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| **Discussions:** |
| * See discussion details in Agenda item: Budget Update with Chris
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| **Conclusions:** |
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item**:Cox Children’s Center | **Presenter:**  |
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| **Discussions:** |
| * Will need to re-appropriate the budget because they will not be using chain link fencing, rather cheaper, more flexible fencing.
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| **Conclusions:** |
| * Ground breaking is April 12th from 12-2 PM!
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item:** Earth Week | **Presenter:**   |
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| **Discussions:** |
| * We will table in UHB Monday and Thursday 11-1. TRAC from 11-1PM at the Health and Wellness fair. & at Earth Awareness Fair on Saturday (4/21) from 1-5.
* Can advertise digital signage on big sign through Michelle Green- Include pictures of implemented projects and other inviting photos.
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| **Conclusions:** |
| * Fran is available from 11:15 to 1 PM for tabling every day, and a tentative 3-5 shift at EAF.
* Grant can do 4/16 from 11-1
* Zane can do the Thursday 11-1
* Marissa & Levi will be there for everything.
* Chris can order a 6ft table cloth (green) with white UIS Green Fee Projects with the website underneath ([www.uis.edu/greenprojects)](http://www.uis.edu/greenprojects%29).
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item**:Outgoing Seniors Legacy | **Presenter:** Ellyn |
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| **Discussions:** |
| * Ellyn asked if there is anything the seniors really want to do or “leave” on campus.
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| **Conclusions:** |
| * Zane will be putting in a composting proposal that will be kept on file that is in line with his Capstone projects.
* Levi will have implemented an additional recycling dumpster.
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item**:Announcements  | **Presenter:**  |
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| **Discussions:** |
| * Levi stressed that it is important to be visible with our projects here in the first year.
* Megan being politically savvy is great so inviting the candidates to the next meeting would be a great way to answer any of their questions and inform them of what we do!
* A company, Rotaract, will be planting trees in local Springfield parks on April 14th from 9-12 PM with a FREE professional skills dinner with the following evening. VOLUNTEER
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