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| **GFC MINUTES** |
|  | **March 2, 2018** |  |
|  | **10:00- 11:30 AM** |  |
|  | **PAC 4C** |  |
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| **Chair(s):** Ellyn Baker & Francesca Butler | **Present:** Ellyn Baker, Fran Butler, Marissa Jones, Megan Styles, Brian Beckerman, Chuck Coderko, Levi Reed, Chris Ryan, Caleb Froidcoeur |
| **Secretary:** Marissa Jones **Agenda:** Agenda was amended to say March 2nd- motioned and approved. | **Absent:** Dathan Powell, Jacob Seidel, Zane Nyhus, Grant Luckhart **Approval of minutes:** Motioned and approved by the committee  |
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| **Agenda Item:** Budget | **Presenter:**   |
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| **Discussions:** |
| * Chris informed us that we are getting close to exceeding our budget; this could be due to the opt out and that students are paying for tuition on a payment plan so all the funds are in the account yet
* She also noted that Student Affairs would be willing to cover any exceeding funds.
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| **Conclusions:** |
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item**:Advertisement & Outreach Promo | **Presenter:**  |
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| **Discussions:** |
| * Haley presented her designs for the window cling
* Marissa researched cling prices: Ace Sign Co- $200 for 5ft X 3ft vinyl transparent sign; Smartpress- for 6 ft X 4 ft with white background
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| **Conclusions:** |
| * Chuck suggested changing green spaces to the term LEV- Low Emitting Vehicle
* Chuck suggested changing the wording to “in the coming semester” to “throughout the semester”
* The recycling dumpster location is not determined, but the addition of another recycling dumpster on campus should be included
* Green Fee will have to pay for our cling and the Union will pay for the future cling on LEED design
* Committee would like to move forward with Smartpress after confirming the design with Ann
* Measure the window and ensure a 5 X 3 is suffice
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| **Action items:** | **Person Responsible:** |
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| * Recycling dumpster map; send to Dathan
* Meeting for Design Upload
 |  Marissa & Levi Haley & Marissa  |
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| **Agenda Item: Stickers**  | **Presenter:**   |
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| **Discussions:** |
| * 250 for about $27 for a 2 X 2; dimensions are not permanent, we are willing to alter size once
* Roll of stickers of 2 X 2 (100 stickers) $31.59
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| **Conclusions:** |
| * Haley offered to help with design (shoot for square)
* No QR code; include website and fun quote: “Make a Proposal” , “Learn More”, etc.
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| **Action items:** | **Person Responsible:** |
| * Sticker design
 | Haley  |
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| **Agenda Item**:Metal Signage | **Presenter:**  |
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| **Discussions:** |
| * 8 metal signs (4 X 8) would cost about $ ; only allows colored text not colored logo
* Acrylic signage is cheaper $21 each and allows a full color logo
* Could also do a perpetual plaque to represent all the projects in the Union
* Brian suggested an all-weather decal to allow for more color options and could be cheaper
* 6 X 2 parking spaces signs for 12 cost about $140 - $180
 |
| **Conclusions:** |
| * Brian will look in their stock and see if we can reuse old or misprinted signage
* Committee was supportive towards moving forward with an all-weather decal or repurposing the old signs if possible
* Also showed support for having the aluminum buttons on the 15 water fountains
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| **Action items:** | **Person Responsible:** |
| * Continue research for signage
* Check stores for extra signage
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| **Agenda Item:** TRAC Bike Expansion | **Presenter:**   |
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| **Discussions:** |
| * TRAC will be expanding STARS bikes by 6 bikes; received a quote for a 1 speed ($500) and a quote for a 7-speed will be coming soon
* TRACS new bike rack should be implemented
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| **Conclusions:** |
| * Committee is supportive of continuing to provide single speed bikes; multiple gears are unnecessary in IL
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item**: **Cox Daycare Garden** | **Presenter:**  |
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| **Discussions:** |
| * **Fran has not been able to get a meeting with the daycare coordinators**
* **Marlena is concerned that the location will be too sunny**
 |
| **Conclusions:** |
| * Megan offered to start and email chain and reserve a space for a formal meeting with Stacey, Marlena, Fran, and Brian to discuss steps for moving forward with this project
* If we can’t schedule a meeting within the next 2 weeks, then we should move implementation of this project to next year
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| **Action items:** | **Person Responsible:** |
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| * Email chain with Marlena, Stacey, Fran, & Brain to schedule meeting
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| **Agenda Item**:Bike Station Update | **Presenter:**  |
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| **Discussions:** |
| * Grant said everything is ready to go; just need pick up
* Is a plate base and does not require concrete; Scheels is wanting to install it
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| **Conclusions:** |
| * Installation would make it a 2-part process and Chuck said this would not violate UIS policy
* Grant will include Scheels, Dathan, Megan and Chuck in an email to schedule a date first then we can pick it up
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| **Action items:** | **Person Responsible:** |
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| * Email chain to schedule date for pick-up & installation
 |  Grant  |
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| **Agenda Item**:By- Laws | **Presenter:** Fran  |
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| **Discussions:** |
| * The vision was: that students had the majority, important to included 2 faculty seats, grounds, facilities, and 2 student’s organization seats (SAGE and Bio Club) and 3 students at large. They were uncertain at the time if they would be able to fill the 5 student seats
* Megan questioned if the committee still wanted to fund having a “Sustainability Projects Coordinator” in the summer and if we still wanted their focus to be on the garden
 |
| **Conclusions:** |
| * Offered to include an SGA position, but representatives rarely show.
* Committee would like to expand the number of students ranging from 5-7 at large seats (no fewer than 3)
* Would like to remove the reserved seats for Bio Club and SAGE (making it 5-7 at large students) Encourage that meetings are open to the public and reaching out to members of Bio Club and SAGE
* Require a cover letter and a resume (stress experience isn’t required) from new members
* Note that terms are from August 15th to August 15th (like faculty contract)
* Will accept applications and direct appointment of new members in the Spring
* Fran will ask Garret via email when SGA’s last meeting is since they will have to vote and approve of new members (add this to agenda of last meeting)
* Forms will be submitted to the GFC email
* Committee would like to continue to fund 2 Sustainability Projects coordinator during the school year and 1 coordinator in the Summer with a focus on the garden
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| **Action items:** | **Person Responsible:** |
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| * Made amendments to By-laws draft
* Create “New Member” form
* Email Garret to determine SGA’s last meeting
* Create interest survey
 | FranEllyn FranEllyn  |