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| **GFC MINUTES** | | | | |
|  | **March 2, 2018** | |  | |
|  | **10:00- 11:30 AM** | |  | |
|  | **PAC 4C** | |  | |
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| **Chair(s):** Ellyn Baker & Francesca Butler | | **Present:** Ellyn Baker, Fran Butler, Marissa Jones, Megan Styles, Brian Beckerman, Chuck Coderko, Levi Reed, Chris Ryan, Caleb Froidcoeur | | |
| **Secretary:** Marissa Jones  **Agenda:** Agenda was amended to say March 2nd- motioned and approved. | | **Absent:** Dathan Powell, Jacob Seidel, Zane Nyhus, Grant Luckhart  **Approval of minutes:** Motioned and approved by the committee | | |
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| **Agenda Item:** Budget | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * Chris informed us that we are getting close to exceeding our budget; this could be due to the opt out and that students are paying for tuition on a payment plan so all the funds are in the account yet * She also noted that Student Affairs would be willing to cover any exceeding funds. | | | | |
| **Conclusions:** | | | | |
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| **Action items:** | | **Person Responsible:** | | |
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| **Agenda Item**:Advertisement & Outreach Promo | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * Haley presented her designs for the window cling * Marissa researched cling prices: Ace Sign Co- $200 for 5ft X 3ft vinyl transparent sign; Smartpress- for 6 ft X 4 ft with white background | | | | |
| **Conclusions:** | | | | |
| * Chuck suggested changing green spaces to the term LEV- Low Emitting Vehicle * Chuck suggested changing the wording to “in the coming semester” to “throughout the semester” * The recycling dumpster location is not determined, but the addition of another recycling dumpster on campus should be included * Green Fee will have to pay for our cling and the Union will pay for the future cling on LEED design * Committee would like to move forward with Smartpress after confirming the design with Ann * Measure the window and ensure a 5 X 3 is suffice | | | | |
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| **Action items:** | | **Person Responsible:** | | |
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| * Recycling dumpster map; send to Dathan * Meeting for Design Upload | | Marissa & Levi  Haley & Marissa | | |
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| **Agenda Item: Stickers** | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * 250 for about $27 for a 2 X 2; dimensions are not permanent, we are willing to alter size once * Roll of stickers of 2 X 2 (100 stickers) $31.59 | | | | |
| **Conclusions:** | | | | |
| * Haley offered to help with design (shoot for square) * No QR code; include website and fun quote: “Make a Proposal” , “Learn More”, etc. | | | | |
| **Action items:** | | **Person Responsible:** | | |
| * Sticker design | | Haley | | |
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| **Agenda Item**:Metal Signage | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * 8 metal signs (4 X 8) would cost about $ ; only allows colored text not colored logo * Acrylic signage is cheaper $21 each and allows a full color logo * Could also do a perpetual plaque to represent all the projects in the Union * Brian suggested an all-weather decal to allow for more color options and could be cheaper * 6 X 2 parking spaces signs for 12 cost about $140 - $180 | | | | |
| **Conclusions:** | | | | |
| * Brian will look in their stock and see if we can reuse old or misprinted signage * Committee was supportive towards moving forward with an all-weather decal or repurposing the old signs if possible * Also showed support for having the aluminum buttons on the 15 water fountains | | | | |
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| **Action items:** | | **Person Responsible:** | | |
| * Continue research for signage * Check stores for extra signage | |  | | |
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| **Agenda Item:** TRAC Bike Expansion | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * TRAC will be expanding STARS bikes by 6 bikes; received a quote for a 1 speed ($500) and a quote for a 7-speed will be coming soon * TRACS new bike rack should be implemented | | | | |
| **Conclusions:** | | | | |
| * Committee is supportive of continuing to provide single speed bikes; multiple gears are unnecessary in IL | | | | |
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| **Action items:** | | **Person Responsible:** | | |
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| **Agenda Item**: **Cox Daycare Garden** | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * **Fran has not been able to get a meeting with the daycare coordinators** * **Marlena is concerned that the location will be too sunny** | | | | |
| **Conclusions:** | | | | |
| * Megan offered to start and email chain and reserve a space for a formal meeting with Stacey, Marlena, Fran, and Brian to discuss steps for moving forward with this project * If we can’t schedule a meeting within the next 2 weeks, then we should move implementation of this project to next year | | | | |
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| **Action items:** | | **Person Responsible:** | | |
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| * Email chain with Marlena, Stacey, Fran, & Brain to schedule meeting | |  | | |
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| **Agenda Item**:Bike Station Update | | **Presenter:** | | |
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| **Discussions:** | | | | |
| * Grant said everything is ready to go; just need pick up * Is a plate base and does not require concrete; Scheels is wanting to install it | | | | |
| **Conclusions:** | | | | |
| * Installation would make it a 2-part process and Chuck said this would not violate UIS policy * Grant will include Scheels, Dathan, Megan and Chuck in an email to schedule a date first then we can pick it up | | | | |
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| **Action items:** | | **Person Responsible:** | | |
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| * Email chain to schedule date for pick-up & installation | | Grant | |
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| **Agenda Item**:By- Laws | | **Presenter:** Fran | |
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| **Discussions:** | | | |
| * The vision was: that students had the majority, important to included 2 faculty seats, grounds, facilities, and 2 student’s organization seats (SAGE and Bio Club) and 3 students at large. They were uncertain at the time if they would be able to fill the 5 student seats * Megan questioned if the committee still wanted to fund having a “Sustainability Projects Coordinator” in the summer and if we still wanted their focus to be on the garden | | | |
| **Conclusions:** | | | |
| * Offered to include an SGA position, but representatives rarely show. * Committee would like to expand the number of students ranging from 5-7 at large seats (no fewer than 3) * Would like to remove the reserved seats for Bio Club and SAGE (making it 5-7 at large students) Encourage that meetings are open to the public and reaching out to members of Bio Club and SAGE * Require a cover letter and a resume (stress experience isn’t required) from new members * Note that terms are from August 15th to August 15th (like faculty contract) * Will accept applications and direct appointment of new members in the Spring * Fran will ask Garret via email when SGA’s last meeting is since they will have to vote and approve of new members (add this to agenda of last meeting) * Forms will be submitted to the GFC email * Committee would like to continue to fund 2 Sustainability Projects coordinator during the school year and 1 coordinator in the Summer with a focus on the garden | | | |
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| **Action items:** | | **Person Responsible:** | |
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| * Made amendments to By-laws draft * Create “New Member” form * Email Garret to determine SGA’s last meeting * Create interest survey | | Fran  Ellyn  Fran  Ellyn | |