**Minutes**

**UIS Student Green Fee Committee**

**AY 2017-2017**

**Monday, November 6, 2017**

**4:00PM-5:30PM**

**PAC 3E**

Present: Francesca Butler, Zane Nyhus, Haley Simpson, Jake Seidel, Ellyn Baker, Levi Reed, Megan Styles, Dathan Powell, Brian Beckerman, Chuck Corderko, Grant Luckhart, Caleb Froidcoeur

Absent: Katie Simpson and Christina Ryan.

1. Approval of Agenda
   1. Agenda was approved
2. Approval of Minutes from 10/23/2017
   1. Marissa clarified in minutes that Ralph supported email tag of [www.uis.edu/greenprojects](http://www.uis.edu/greenprojects)
3. On-Going Business  
   1. Review of Timeline
      1. 11/1 -Initial Letters of Intent priority due date

11/6 –Green Fee Committee meets to discuss and review LOIs

**11/6 – 11/20 – Committee members help selected applicants develop full proposals**

11/20 – Final Project Proposals due (Accepting LOIs until now, this year only)

12/4 – Committee meets to vote on which proposals to fund, Co-Chairs notify recipients

Spring Semester- committee members help implement projects

* Megan suggested to skip the letter and move straight to final proposals
* Ellyn noted that LOI submissions and approvals take place in the Fall and will be implemented in the Spring
* Chuck questioned what implementation was and emphasizes no set implementation date

* 1. Review LOI Submissions
     1. Student involvement survey audit results (Francesca)
     2. Discussion of individual submissions
        + 1. Input from Facilities and Grounds (Chuck Coderko & Brian Beckerman)
          2. Committee Vote for motion to move to Step 2
* Ellyn reviewed Chris Ryan’s budget and noted that we need to include signage to Chris’s budget
  + We will have to go downtown for signage
    - Haley and Fran will get ahold of a company for a quote
* Caleb Froidcouer
  + Journal Reduction
    - Megan shared that the Journal is stuck at the current printing number due to other advertisements and printing press. Printed on 70% recycled paper
      * Chuck offered to place all of them in Student Union, so those that want it can get one then we can easily recycle leftovers.
      * Levi voiced this was a good compromise since they can’t reduce printing numbers
        + Will reach out to Megan Sweet on
      * Chuck voiced no cost, no question on approval.
      * Committee also agreed to turn to criteria for extra help in decision making when needed
    - Committee voted on Newspaper opt out
      * Agreed to invite author to a full proposal
  + Energy efficient windows
    - Caleb shared that he learned that if you are wanted to reduce heat loss, you have to look at the envelop.
    - Ellyn asked Chuck what would be a feasible starting
      * Chuck said we would get more bank for our buck if we improved window stripping or door insulation
      * Will focus project proposal
      * Chuck suggested for Caleb to go around and look for doors with cracks or gaps in stripping.
        + Chuck said the best place to start would be at the apartments or housing
        + Students in committee voiced this would be a visible and great first implementation
    - Fran questioned if this is a Res Life project or Green Project
      * + Fran will get ahold of Res. Life and see if we can get assistance or funding for this project.
    - Committee voted on Energy efficient windows with redirection towards doors
      * Agreed to invite author to a full proposal
  + Fake Electric Bills
    - Chuck said we are unable to track individual
    - Fran and Dathan voiced that they like the education and incentives
    - Committee agreed to do without this proposal and make adjustments in the future
  + Solar Panels on Larksburg
    - Will cost $9,570 and can make us eligible for energy credits
    - Chris included installation and other costs to this estimation
    - Chuck liked the idea but suggested looking at the fine print
      * He suggested we think about reoriented the location of the panels somewhere other than Res. Life
      * Chuck doesn’t have power there
        + Suggested putting panels on a pedestal or charging station by TRAC or PAC
      * Chuck questioned how wires connect to batteries and noted that they typically don’t include labor in price estimates
      * Chuck voiced that we should invite Michelle to discuss number details
      * Fran asked about solar picnic table
        + Ellyn said that the table and solar bus shading both estimated costs of $12,000 (more than what we want to spend on one project)
      * Committee agreed to implement on buildings to increase visibility rather than individual panels. This way we can build upon them and expand in the future
      * Committee voted to invite the author to give a full proposal with the consideration of relocation on a more southern building in Larksburg or an alternative building
      * Ellyn will reach out to Michelle for more information
  + Light Bulb
    - Chuck suggested we treat it like the Newspapers project proposal, if students or faculty want to opt out they have the ability to, BUT it has to be for the whole year
    - Chuck said we should move the proposal forward in order to get more information from the author
    - Committee suggested having Sustainability Projects Coordinators to talk to Res. Life about what is feasible and will still be up to code
    - Committee agreed to invite the author to submit a full proposal but share more information
  + Campus Recycling
    - Levi clarified that he wanted to replace unnecessary dumpsters with recyclable dumpsters
    - Suggested combining with the other recycling based project proposal
    - Committee noted that this fee for extra dumpsters would be a yearly
    - Megan suggested asking Richard to submit a proposal to change signage on bins and change to a uniform and educational signage that emphasizes single stream recycling
    - Committee agreed to invite the authors of both recycling project proposals to submit a full proposal
  + Green Parking
    - Chuck said it is easy to get- already purchased 5 for Student Union
      * Chuck got the list from Google for “green vehicles”
    - Committee said that we would have to work with the police to enforce this
    - Dathan suggested also making the spot open to carpoolers
      * Zane was supportive of this
    - Ellyn suggested adding to sign to refer to website to ensure your vehicle qualify
      * Fran suggested having a QR code
    - Brian noted that underground resources could be an issue in some places
    - Chuck said post, sign and labor would only add an estimated $150
    - Committee agreed invite the author to submit a full proposal with more specification of where spots would be located. (Lots C & I recommended)
  + Rain Water Collection
    - Project has the potential to be expanded upon in the future as well as multiple access points (spickets)
    - Brian suggested placing it next to the HSB greenhouse
      * He noted we might not be to include a pump
      * Suggested we could also use water for indoor plants
      * If hooked to HSB can also be educational to daycare kids
      * Megan questioned what we do with excess water
      * Committee suggested attaching it to
      * Committee agreed amend this proposal to the Cox Daycare Children proposal
  + Cox Daycare Garden
    - They want a flower garden as well as vegetable
    - Megan said flowers could have pest problems, but if so try and choose the species that are also pollinator plants
    - Brian’s concern is that it is very shaded
      * Would have to take down three trees
    - Brian suggested having the garden closer to VPA building where there is more direct light
    - Brain said we can provide soil and mulch
    - Marissa can work on getting garden beds donated for them
    - Fran questioned if a fence was necessary
      * Brian emphasized YES
    - Fran suggested working with the education dept. for curriculum
    - Ellyn voiced we would need to include fencing into a budget
    - Committee agreed invite the author to submit a full proposal with the inclusion of a rain water collection site.
  + Spiral Herb Gardens for Residential areas with kitchens and at Garden
    - Ellyn asked if this is feasible to have it in areas that are not fenced
    - Dathan voiced we wanted it to be in a high traffic location to shoo deer
    - Levi questioned who would take care of it
      * Ellyn said it would be the Garden Club’s responsibility
    - Committee agreed invite the author to submit a full proposal with more detail on specific location, including talking with Res. Life, and how many will be implemented
  + Turf Grass with Native Grasses
    - Megan said we could identify a few places for an experimental implementation
    - Brain said it would be about $1000 for 1000 sq/ft buffalo grass
      * Voiced it would be a great thing to try
      * Levi suggested at the new Student Union
        + Brian was supportive of this, especially in areas that will be needing grass soon and/or can implement in areas that have already been seeded
        + Brian noted we can pull from and add to easily
      * Jake suggested having low native grasses mixed with them to reduce mowing
      * Committee agreed invite the author to submit a full proposal with specification on locations.
  + Bicycle Repair Station
    - Megan is trying to get a free one from Scheels
      * Grant voiced to stay on that with connection at Scheels
    - Megan suggested approval unless we can find funding elsewhere
* Motioned to extend meeting time to review all LOI’s
  + Pollinator Garden
    - Ellyn said we will have to have more specification on location
      * Brian countered that HSB is one of three that are in the works
      * Suggest having author create educational signage
      * Megan suggested buying bird baths, puddling stones, to add to existing areas
      * Committee agreed to invite the author to submit a full proposal with focus on educational signage, adding accessories to current locations, and have student involvement in the future two installments
  + Fire Pit
    - Megan suggested altering proposal to be a pizza oven crafted by Shane Harris
    - Committee was supportive of this switch
    - Committee agreed invite the author to submit a full proposal with exploration of implementation of pizza oven instead of fire pit.
* Megan suggested creating word documents with feedback instead of emails
  + Ellyn suggested we streamline and let SPC takeover from here
* Committee motioned to move agenda number 3 and New Business to next Monday (11/13)
* Meeting was adjourned at 5:42 PM.

* 1. Green Projects Promotion Process
     1. Report on in-class presentations
     2. Social media (Marissa & Francesca)
     3. T-shirts (Francesca & Haley)
     4. Sustainability Week

1. New Business  
   1. Inviting applicants to complete step 2: Full Project Proposal
      1. Role of Sustainability Projects Coordinators, Levi and Marissa
   2. LOIs and Full Project Proposals due **Nov. 20, 2017**
      1. Plan for LOIs without Full Proposals (same due date)
2. Announcements