**GFC MINUTES**

**Date: October 8, 2020**

**Time: 8:30AM – 10:00AM**

**Location: Zoom**

**Chair(s):** Francesca Butler, Sarahi Porcayo **Present:** Dathan Powell, Claire Eaton, Tyler Pasley, Francesca Butler, Megan Styles, Brian Beckerman, Chuck Coderko Elizabeth Bretscher, Joshua Melnick, Sarah Porcayo, Steven Simpson-Black, Junfeng Wang, Christina Ryan, Jennifer Davis, Louisa Van Akkeren

**Secretary:** - **Absent:** Ellie Bretscher, Jennifer Davis, Louis Van Akkeren

**Agenda Item:** Approval of Agenda 10-8 **Presenter:** Francesca

**Conclusions:**

* Motion to approve agenda
* Agenda approved

**Action Items: Person Responsible:** N/A

* N/A

**Agenda Item:** Approval of Meeting **Presenter:** Francesca

Minutes from 9/24/2020

**Conclusions:**

* Meeting minutes approved by

committee

**Action Items: Person Responsible:** N/A

* N/A

**Agenda Item:** When to Ask Questions **Presenter:** Sarah/Francesca

**Conclusions:**

* Always!
* Feel free to DM Fran or Sarah to avoid interrupting committee flow

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**Action Items: N/a Person Responsible: N/a**

**Agenda Item:** Flow Hives **Presenter:** Tyler

**Conclusions:**

* **This type of hive is better because it is low maintenance**
* **Committee approved up to $1500 for the project**

**Action Items: Release Funds Person Responsible:** Francesca

**Agenda Item:** Letter of Intent How To **Presenter:** Francesca

**Conclusions:**

* Members may create an LOI but must abstain from vote
* All information can be found on GFC website

**Action Items: Person Responsible: Everyone!!**

* Write LOIs!!!

**Agenda Item:** Full Proposal How To **Presenter:** Francesca

**Conclusions:**

* **Authors will receive invites in the Spring**
* **All information found on GFC website**

**Action Items: N/a Person Responsible: N/a**

**Agenda Item:** Power Point Slide **Presenter:** Sarah

**Conclusions:**

**Sarah explained that we will be sending a slide to our professors to advertise LOIs during class lectures**

**Action Items: Person Responsible:** Everyone!

Send slide to your professors!

**Agenda Item: Announcements** **Presenter:** Megan Styles

**Conclusions:**

Good Luck Tyler, Claire, and Steven at AASHE Conference!

Pollinator Work Day October 16th

**Action Items: Person Responsible:** All who are available

 **Go to the Work Day**