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| **GFC MINUTES** |
|  | **Date: September 27th, 2019** |  |
|  | **Time: 9:00AM – 10:30AM** |  |
|  | **Location: PAC 3D** |  |
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| **Chair(s):** Francesca Butler  | **Present: Megan Styles, Grant Luckhart, Chris Ryan, Francesca Butler, Haley Simpson, Brian Beckerman, Chuck Coderko, Kathleen Calhoon, Mackenzi Matthews, Eric Loera, Dathan Powell, Claire Eaton, Tyler Pasley** |
| **Secretary: Kathleen Calhoon** | **Absent: Caleb Froidcoeur, Jennifer Davis, Chrissy Brown** |
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| **Agenda Item: Approval of Agenda** | **Presenter: Francesca** |
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| **Discussions:** |
| * **Motion to move position voting to the top of the agenda**
 |
| **Conclusions:** |
| * **Chair – Francesca**
* **Treasurer – Mackenzi**
* **Secretary – Kathleen**
* **Parliamentarian – Claire**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: Approval of Meeting Minutes from 9/9/2019** | **Presenter: Francesca** |
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| **Conclusions:*** **Meeting minutes approved by committee**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: Budget Report** | **Presenter: Francesca** |
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| **Conclusions:*** **Have an estimated $15,000 for new projects this semester**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: Clam Shell Pamphlet**  | **Presenter: Grant** |
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| **Discussions:*** **Should it be a foldable pamphlet or one-page handout?**
* **Is there anything we can add to the pamphlet to educate students on clam shells?**
 |
| **Conclusions:*** **Add a fact sheet (possibly on back of pamphlet) to give students a background on clam shells**
* **Review wording on pamphlet**
 |
| **Action items:** | **Person Responsible: Grant** |
| * **Add fact sheet**
* **Review language**
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| **Agenda Item: Clam Shell Tabling** | **Presenter: Francesca**  |
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| **Discussions:** |
| * **When to table?**
* **Where to table?**
 |
| **Conclusions:** |
| * **Ongoing discussion**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: Living Wall** | **Presenter: Francesca** |
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| **Discussions:*** **Need $700 to finish living wall**
* **Funds from SGA to assist in the completion of living wall**
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| **Conclusions:** |
| * **Continue discussing ongoing progress of living wall**
* **Look into SGA funds and send emails**
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| **Action items:** | **Person Responsible: Francesca and Eric** |
| * **Francesca – email Eric about SGA funds for living wall**
* **Eric – look into what is available of SGA funds to aid in living wall completion**
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| **Agenda Item: Sustainable Signs**  | **Presenter: Haley** |
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| **Conclusions:** |
| * **Add finishing touches if need be**
* **Email sustainable projects coordinator**
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| **Action items:** | **Person Responsible: Haley** |
| * **Haley – email sustainable projects coordinator**
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| **Agenda Item: Kids for Compost - UPDATE** | **Presenter: Francesca** |
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| **Discussions:** |
| * **Observe compost to see how the project is going**
* **Claire emailed once = no answer**
* **Francesca will try to contact them again**
 |
| **Conclusions:** |
| * **Continue trying to get in contact with daycare**
* **Ongoing discussion**
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| **Action items:** | **Person Responsible: Francesca** |
| * **Francesca – check-in with daycare to see how compost is going**
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| **Agenda Item: Charging Station - UPDATE** | **Presenter: Francesca**  |
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| **Discussions:** |
| * **Move charging station elsewhere – possibly next to the benches on the quad or on the Starbucks balcony in STU**
 |
| **Conclusions:** |
| * **Observe Starbucks balcony to see if we want to move charging station there**
* **Ongoing discussion**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: EV Parking - UPDATE** | **Presenter: Francesca** |
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| **Discussions:** |
| * **Follow up**
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| **Conclusions:** |
| * **Ongoing discussion**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: Water Bottle Stations – UPDATE** **Discussions:*** **Need to go around to each water bottle station and record its number**
* **Who will record each station?**
 | **Presenter: Francesca**  |
| **Conclusions:** |
| * **Claire will record each station’s number**
* **Ongoing discussion**
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| **Action items:** | **Person Responsible: Claire** |
| * **Claire – count the numbers on each station**
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| **Agenda Item: Res Life Recycling Bins – UPDATE**  |  **Presenter: Francesca**  |
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| **Discussions:** |
| * **Has been much contamination in dumpster**
* **Need to educate students and faculty on how important recycling is, why it matters, and why contamination is bad**
* **Could post a newspaper article on contamination in the campus dumpster**
* **Could hold a recycling event that teaches the basics and importance of recycling**
 |
| **Conclusions:** |
| * **Ongoing discussion**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: UIS Composting – UPDATE**  |  **Presenter: Tyler**  |
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| **Conclusions:** |
| * **Tyler had to leave early – will discuss at next meeting**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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| **Agenda Item: Decals** | **Presenter: Francesca**  |
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| **Discussions:** |
| * **$127.45 will buy 250 units of decals**
 |
| **Conclusions:** |
| * **Committee agreed to buy 250 units of decals**
* **Mackenzi will email Chris to release funds for purchase**
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| **Action items:** | **Person Responsible: Mackenzi** |
| * **Mackenzi – email Chris for purchase of decals**
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| **Agenda Item: Announcements**  |  **Presenter: Francesca**  |
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| **Conclusions:** |
| * **No announcements**
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| **Action items:** | **Person Responsible: N/A** |
| * **N/A**
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