UIS Green Projects Application

Full Project Proposal- **Step 2**

To complete your Full Project Proposal, **download this word document and type all answers** to the questions below. Save your completed word document along with any supporting documentation (excel spreadsheet of budgeted itemized items, letters of support, and so on) as new files. Supporting files in Word (.docx) format should be attached to the end of this application in order to create only one Word document. Supporting files in all other formats (pdf, excel, PP) may be submitted as separate documents.

Once completed and saved to your device, return to the Green Projects website at <http://www.uis.edu/greenprojects/get-involved/>

Click the hyperlink titled, *“****Submit your completed UIS Green Project Proposal****”*

This can be found under **Step 2** of the “Submit a Green Project Proposal” section.

You will be redirected to an external WebQ. Upload your completed application along with any supporting documentation by the deadline found in the “**Timeline**” section of the Green Projects website.

**NOTE: Please do not submit this application unless you have been formally invited to do so by the UIS Green Fee Committee.**

If you have any questions regarding the application or submission process, please contact us at greenprojects@uis.edu.

**Project Name: Lake Springfield Canoe/Kayak Rack**

**Contact Information:**

Project Team

|  |  |  |  |
| --- | --- | --- | --- |
| *Name* | *UIS Student/Faculty/Staff & Department (or Office)* | *UIS Email* | *Phone #* |
| Jay Swenson | Staff-Campus Recreation | Jswen2@uis.edu | 217-206-7902 |
| James Koeppe | Staff-Campus Recreation | Jkoep2@uis.edu | 217-206-8420 |
| Anna Schoenherr | Staff-Campus Recreation | Ascho3@uis.edu | 217-206-7103 |
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Organization/Affiliation: Department of Campus Recreation

**Project Information:**

*Provide a brief description of the project, its goals, and the desired outcomes:*

The mission of the Department of Campus Recreation is to provide recreational and wellness opportunities to enrich the lives of our students and the UIS community. One way we do this is to offer low cost or free outdoor adventure trips and equipment rentals. However, to rent our canoes and kayaks from our fitness center, the student must have a vehicle to transport the boats. This is not feasible for many of our students who do not have their own vehicles on campus or how cannot drive. Our solution is to install a canoe/kayak rack at the UIS lake property, which is a short walk from campus, thus allowing all UIS students access to our equipment.

*How will this project improve sustainability at UIS?*

By have boats accessible on campus, we hope to reduce our carbon footprint by not have students drive off campus to access waterways. We also hope that by introducing students to different outdoor activities that they will take an interest in nature and sustainability in their own lives.

*Please indicate how this project will involve or impact students. What role will students play in the project?*

UIS students will be the primary users of the boats. We also hope that having this will bring more awareness to our green initiatives around campus and our Outdoor Adventure trips and will get students more engaged in natures and the surrounding community. The Campus Recreation student workers will assist with renting out the boats and getting the needed safety equipment to the participants.

*Where will the project be located? Do you need special permissions to enact the project at this site? If so, please explain and attach a letter of support to your application. If you are not sure, let us know! We can help.*

The rack will be located at the UIS Field Station at Lake Springfield. We will work with the grounds crew to determine the best location as far as accessibility and any maintenance concerns.

*Other than the project team, who will hold stake in the project? Please list other individuals, groups, or departments indirectly or directly affected by this project. This includes any funding entities (immediate, future, ongoing, etc.) and any entities that will be benefiting from this project. Communication with affected departments is encouraged ahead of time. List the names of who you spoke with and their comments.*

The Department of Campus Recreation serves UIS students, faculty and staff and will be responsible for the maintenance and repair of the equipment as needed.

*Have you applied for funding from the Student Green Fee previously? If so, for what project?*

We have applied for a bottle filler in TRAC.

**Scope, Schedule, and Budget verification**

*Do you have a plan for project implementation? Describe the key steps of the project.*

We would like to have the installation completed by the beginning of April. We will be hosting several free canoe/kayak trips on the property and would like to be able to market the use of the new boats to those groups as well as students who will be on campus over the summer.

*List all budget items for which funding will be required. Include the cost for each item requested. Please be as detailed as possible, to the best of your ability. If you know where you would like to purchase materials from, please list the contact information of the retailer(s) below, along with the URL addresses to each item you will be requiring. If you need suggestions for how and where to purchase materials, please contact the Student Sustainability Projects Coordinators by email.*

<https://www.logkayakrack.com/product/4-place-kayak-canoe-rack/>: $784.00

I chose this particular rack as it can accommodate up to four boats and is still pretty low to the ground. There were some less expensive models available but they are taller and I personally find it difficult to port a boat, especially while lifting overhead. My opinion is this model will be accessible to a great number of students and is also a safer option.

Labor Costs: $150.00

*Will this project require ongoing funding? Do you have a plan for supporting the project in order to cover replacement, operation, or renewal costs?*

The rack are durable and should hold up to Illinois weather. They will be winterized and covered over the harsh months as we do with our other equipment so we anticipate this being a long-term purchase. If we need replacements in the future or so a need for any additional boats we will submit another request to cover those costs.

*Every project must be publicized! Where would you like to see information about this project reported?*

We would like to see the rack on the UIS website, UIS Journal, Campus Recreation social media sites and we hope the Biology professors who use the field houses for classes will also promote the new system.