

1 ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

2 Minutes

3 March 10, 2011

4 9:00 a.m. Brookens 204D

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6 1) Call to Order

- 7 a. J. Burkhart called the meeting to order at 9:05 a.m.
8 b. Members present include Jerry Burkhart, Jeannie Capranica, Dick
9 Schuldt, John Snyder, Natalie Taylor, Clay Bellot
10 c. Guests include Beverly Bunch and Tammy Craig
11 d. Members absent include: Rose Schweikhart, Lori Giordano, Shawn
12 Shures and Amanda Winters.

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14 2) Approval of Agenda

- 15 a. Motion to approve was made by N. Taylor.
16 b. The motion was seconded by D. Schultz.
17 c. Motion approved.

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19 3) Old Business

- 20 a. APAC Campus Wide Meeting March 3, 2011 Reviewed
21 i. J. Burkhart thanked everyone for attending the Meeting. He
22 provided updated remarks from the HR Civil Service Review held
23 on February 23, 2011. Chancellor Berman provided and up-to-
24 date review followed by Provost Pardie remarks on continuing
25 education program for AP's.
26 ii. J. Capranica suggested we invite Dr. Barnett to speak next year.
27 iii. It was determined the timeframe would remain the same.

28 4) Campus Senate Alternate – D. Schuldt is in the process of drafting a
29 resolution to request a campus senate to allow an AP alternate. Once the draft
30 is finalized he will submit it to CSAC for their review. Discussion followed as
31 to when to submit the resolution. It could be presented either to the current
32 members of the Campus Senate or to the newly elected senate in July. New
33 Campus Senate Chair and Vice Chair will be elected in April with remaining
34 members elected in June. It was decided that it would be submitted to the new
35 senate.

36 5) New Business

- 37 a. VPAA Search Committee
38 i. President Hogan's office has asked UPPAC (University
39 Professional Personnel Committee) to submit Academic
40 Professional nominees to serve on the search committee for the
41 Vice President for Academic Affairs. Each campus APAC will
42 choose one nominee and the President will select one of the three
43 nominees to serve. From among the nominations, Pres. Hogan will
44 select one. He is asking each campus senate to nominate 3 faculty

45 members (he'll choose one from each campus); each student
46 government to nominate 3 student members (he'll choose one from
47 each campus); and the University Senates Conference being to
48 nominate 3 members (he'll select one). Also, he is asking the
49 chancellors to nominate three deans from each campus, and he'll
50 choose one from each. And he will nominate one person from
51 University Administration to serve on the committee. Sherry
52 McCurdy Smith, previous APAC representative has volunteered to
53 serve and represent UIS.

54 b. APAC Election Changes

- 55 i. There will be five positions available in the upcoming APAC
56 elections:

57 District 1 (PAC): Rose Schweikhart - Vice Chair

58 District 3 (UHB): Lori Giordano

59 District 5 (SPH, WUIS, BSB, HRB, LRH, Founders): Dick
60 Schuldt

61 At-Large Representatives (serving the entire campus):

62 Shawn Shures

63 Natalie Taylor – Treasurer

64 J. Burkhart requested the committee to encourage other AP's to
65 run for offices in April, election in May, and installations at the
66 June Meeting.

67 c. Civil Service Audit/Conversion

68 Tom Morelock, Executive Director SUCSS, and Maureen Parks,
69 Executive Director and Associate Vice President of University Human
70 Resources, provided a presentation to the civil service and academic
71 professional on March 3, 2011 of the audit process which is now
72 underway at the Chicago campus. There will be an audit review of all
73 academic professional positions to determine if they should remain AP
74 classification or be converted to Civil Service classification. They
75 estimate 1200 academic professional job positions; 20 – 30%, will be
76 converted to civil service. UIUC will be reviewed next and UIS will be
77 reviewed last. There is currently a pilot program to establish a hiring
78 process which combines the civil service testing program and hiring of
79 academic professional hiring process.

80 6) Committee Updates

81 a. Campus Senate – Dick Schuldt

- 82 i. Provost Pardie is establishing continue education opportunities
83 which could provide teaching opportunities for AP's.

84 b. The Compensation Review Committee (CRC) – Tammy Craig

- 85 i. Reported P. Sims provided names of clinical instructors who
86 are also AP's but hold 100% faculty positions. These
87 individuals are instructors however are non-tenure track and do

88 not hold AP notification rights. It was noted that any
89 individual who is less than 100% FTE does not receive
90 notification rights. There is also question if these individuals
91 could apply for professional development funding from faculty
92 or AP allocated account.

93 ii. The committee is also reviewing merit vs. equity raises and
94 how the funds are divided between the colleges, departments
95 and supervisors. CRC suggested that the policy comes from
96 the Chancellor and J. Burkhart recommended that a discussion
97 with the Chancellor on this topic should be requested in the
98 future.

99 iii. A survey has been sent out to all AP's for feedback concerning
100 topics/questions for a future workshop. Based upon survey
101 responses, UIS Human Resources will develop and conduct the
102 workshop specific to Academic Professionals. The survey will
103 be available until Monday, April 11.

104 c. APAC Website – Clay Bellot

105 i. Old minutes are continually being placed up on the website
106 with links being updated and reviewed.

107 d. CSAC – Toni Langdon

108 i. Staff Scholarship auction is scheduled for Thursday, March 31.
109 There is also a cupcake contest. They are in the process of
110 officially changing the name to the Mike Love Scholarship
111 Auction, and his wife Ruth will be invited to accept an award
112 in his honor. This change will be coordinated through the Gift
113 Development office.

114 ii. Rose Schweikhart, will no longer be AP's representative to
115 CSAC. Clay Bellot volunteered to be replacement
116 representative.

117 7) Additional Comments:

118 a. J. Burkhart noted that the APAC Executive Committee met with the
119 Chancellor Berman and the search committee for the Athletic Director
120 has been expanded to include a campus senate representative and one
121 other faculty member. Chancellor Berman also stated the need to have
122 an additional committee member of color to represent the diverse
123 population.

124 8) Adjournment

125 a. Motioned to adjourn by J. Capranica.

126 b. J. Snyder seconded.

127 c. Meeting adjourned at 10:15 a.m.

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129 Next meeting – April 14, 2011, 9:00 a.m. Brookens 204D