ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

Minutes
March 10, 2011
9:00 a.m. Brookens 204D

1) Call to Order
   a. J. Burkhart called the meeting to order at 9:05 a.m.
   b. Members present include Jerry Burkhart, Jeannie Capranica, Dick Schuldt, John Snyder, Natalie Taylor, Clay Bellot
   c. Guests include Beverly Bunch and Tammy Craig
   d. Members absent include: Rose Schweikhart, Lori Giordano, Shawn Shures and Amanda Winters.

2) Approval of Agenda
   a. Motion to approve was made by N. Taylor.
   b. The motion was seconded by D. Schultz.
   c. Motion approved.

3) Old Business
   a. APAC Campus Wide Meeting March 3, 2011 Reviewed
      i. J. Burkhart thanked everyone for attending the Meeting. He provided updated remarks from the HR Civil Service Review held on February 23, 2011. Chancellor Berman provided and up-to-date review followed by Provost Pardie remarks on continuing education program for AP’s.
      ii. J. Capranica suggested we invite Dr. Barnett to speak next year.
      iii. It was determined the timeframe would remain the same.

4) Campus Senate Alternate – D. Schuldt is in the process of drafting a resolution to request a campus senate to allow an AP alternate. Once the draft is finalized he will submit it to CSAC for their review. Discussion followed as to when to submit the resolution. It could be presented either to the current members of the Campus Senate or to the newly elected senate in July. New Campus Senate Chair and Vice Chair will be elected in April with remaining members elected in June. It was decided that it would be submitted to the new senate.

5) New Business
   a. VPAA Search Committee
      i. President Hogan's office has asked UPPAC (University Professional Personnel Committee) to submit Academic Professional nominees to serve on the search committee for the Vice President for Academic Affairs. Each campus APAC will choose one nominee and the President will select one of the three nominees to serve. From among the nominations, Pres. Hogan will select one. He is asking each campus senate to nominate 3 faculty
members (he'll choose one from each campus); each student

government to nominate 3 student members (he’ll choose one from
each campus); and the University Senates Conference being to
nominate 3 members (he’ll select one). Also, he is asking the
chancellors to nominate three deans from each campus, and he’ll
choose one from each. And he will nominate one person from
University Administration to serve on the committee. Sherry
McCurdy Smith, previous APAC representative has volunteered to
serve and represent UIS.

b. APAC Election Changes

i. There will be five positions available in the upcoming APAC
elections:

   District 1 (PAC): Rose Schweikhart - Vice Chair
   District 3 (UHB): Lori Giordano
   District 5 (SPH, WUIS, BSB, HRB, LRH, Founders): Dick
   Schuldt
   At-Large Representatives (serving the entire campus):
   Shawn Shures
   Natalie Taylor – Treasurer

   J. Burkhart requested the committee to encourage other AP’s to
   run for offices in April, election in May, and installations at the
   June Meeting.

c. Civil Service Audit/Conversion

   Tom Morelock, Executive Director SUCSS, and Maureen Parks,
   Executive Director and Associate Vice President of University Human
   Resources, provided a presentation to the civil service and academic
   professional on March 3, 2011 of the audit process which is now
   underway at the Chicago campus. There will be an audit review of all
   academic professional positions to determine if they should remain AP
   classification or be converted to Civil Service classification. They
   estimate 1200 academic professional job positions; 20 – 30%, will be
   converted to civil service. UIUC will be reviewed next and UIS will be
   reviewed last. There is currently a pilot program to establish a hiring
   process which combines the civil service testing program and hiring of
   academic professional hiring process.

6) Committee Updates

   a. Campus Senate – Dick Schuldt

   i. Provost Pardie is establishing continue education opportunities
      which could provide teaching opportunities for AP’s.

   b. The Compensation Review Committee (CRC) – Tammy Craig

   i. Reported P. Sims provided names of clinical instructors who
      are also AP’s but hold 100% faculty positions. These
      individuals are instructors however are non-tenure track and do
not hold AP notification rights. It was noted that any individual who is less than 100% FTE does not receive notification rights. There is also question if these individuals could apply for professional development funding from faculty or AP allocated account.

ii. The committee is also reviewing merit vs. equity raises and how the funds are divided between the colleges, departments and supervisors. CRC suggested that the policy comes from the Chancellor and J. Burkhart recommended that a discussion with the Chancellor on this topic should be requested in the future.

iii. A survey has been sent out to all AP’s for feedback concerning topics/questions for a future workshop. Based upon survey responses, UIS Human Resources will develop and conduct the workshop specific to Academic Professionals. The survey will be available until Monday, April 11.

c. APAC Website – Clay Bellot

   i. Old minutes are continually being placed up on the website with links being updated and reviewed.

d. CSAC – Toni Langdon

   i. Staff Scholarship auction is scheduled for Thursday, March 31. There is also a cupcake contest. They are in the process of officially changing the name to the Mike Love Scholarship Auction, and his wife Ruth will be invited to accept an award in his honor. This change will be coordinated through the Gift Development office.

   ii. Rose Schweikhart, will no longer be AP’s representative to CSAC. Clay Bellot volunteered to be replacement representative.

7) Additional Comments:

   a. J. Burkhart noted that the APAC Executive Committee met with the Chancellor Berman and the search committee for the Athletic Director has been expanded to include a campus senate representative and one other faculty member. Chancellor Berman also stated the need to have an additional committee member of color to represent the diverse population.

8) Adjournment

   a. Motioned to adjourn by J. Capranica.

   b. J. Snyder seconded.

   c. Meeting adjourned at 10:15 a.m.

Next meeting – April 14, 2011, 9:00 a.m. Brookens 204D