1) Call to Order
   a. Jerry Burkhart called the meeting to order at 9:03 a.m.
   b. Members present include Jerry Burkhart, Jeannie Capranica, Lori Giordano, Rose Schweikhart, Dick Schuldt, Shawn Shures, John Snyder, Natalie Taylor, and Amanda Winters.
   c. Guests include Beverly Bunch, Patti Sims and Wes Weisenburn.

2) Approval of Agenda
   a. Motion to approve was made by Lori Giordano.
   b. The motion was seconded by Natalie Taylor.
   c. Motion approved.

3) Approval of Minutes
   a. Motion to approve was made by Jeannie Capranica.
   b. The motion was seconded by Lori Giordano.
   c. Motion approved.

4) Old Business
   a. Campus senate representation
      The next steps for APAC are to talk with CSAC and then to draft a resolution for Senate consideration. Dick will work on this for APAC along with a CSAC rep. APAC will look towards presenting this to the Senate in February. Lori asked if the alternate would automatically be the APAC chair. Jerry thought that we should not be that specific with our resolution, but that we should just refer to our by-laws. Dick suggested that we try to raise the representation issue through a resolution rather than an amendment the Senate constitution, but that it could be possible that an amendment would be necessary. Natalie noted that a Senator had suggested to her that the discussion of precedence, or previous Senate actions, was not the best strategy, but that it should be approached from a standpoint of shared governance. APAC will start with proposing a resolution- with the ultimate goal of allowing us to name official representatives and alternates each year. Jerry will email CSAC to have them name a rep to work with Dick on this resolution. Jerry asked if there should be a separate resolution for CSAC and APAC? Rose thought that it weakened the resolution to separate them out. Dick also noted that the rationales for both were the same, and so it made sense to keep them together. Rose asked if we should have a faculty co-sponsor? APAC agreed that this would be helpful and that so far the feedback from Senators has been positive.
   b. UPPAC meeting
The next meeting will be on the Champaign campus a week from Monday. This will be the second UPPAC meeting with President Hogan. Some discussion topics will be ARR implementation, budget (furloughs etc.), and classifications for civil service and AP’s (Chicago). Many AP positions on the Chicago campus will probably be changed to civil service positions over the next year as they are being reviewed. The AP position legislation in the Illinois legislature should also be discussed. The Civil Service commission is trying to use their influence to increase their membership through this legislation. The negative audit from Chicago campus seems to be one of the causes of this legislation. President Hogan will be meeting with UPPAC for about an hour to cover these topics. He seems very receptive to working with AP’s. Jerry invited Beverly Bunch, as the new Chancellors representative to APAC, to the UPPAC meeting in Champaign. Jerry noted that we should also bring up the topic of continuing professional development money- which President Hogan seemed to be in support of. The members attending will be taking a University Vehicle up to Champaign.

c. Holiday party Review – There was a good crowd, and it was a fun party. APAC collected $553- Tyler Tanaka has an accounting of all the expenses. It was suggested that the time for next year be moved up an hour. Possibly 3-5pm?

d. APAC campus wide meeting is set for February 22, 9am in Brookens Auditorium. There will be an 8:30am coffee service. Jerry asks that members bring some breakfast items. Both the chancellor and the new VCAA, Lynn Pardie, will be attending the meeting. Jerry will do a quick intro and Dick will talk about campus senate. We should mention the CRC meeting option for AP’s and Barbara Cass will do a professional development funding update. Lori asked if we should solicit questions ahead of time and it was agreed that this was a good idea. Clay, last year, put together an anonymous submission form. Rose questioned whether or not this was utilized. Even so, it was agreed that it was good to have the option.

5) New Business- None

6) Committee Updates

There are no committee updates for this meeting because of the holiday break.

7) Extra notes:

a. Jerry noted that it would be good to have campus senate committee reps come to the APAC meetings and report about the progress of their committees. This should be put onto the schedule for APAC meetings and the report system formalized for these representatives. This reporting should become part of their required rep duties.
b. APAC decided to move selection of officers to the summer to coincide with the UPPAC elections. Currently elections are held in June, and so August is the first time that these new members meet and select officers. Perhaps we should move the elections to May so that officers are selected in July in time for the first new UPPAC meeting. This is a possible change for the future. We also need to have a bylaws committee to update the APAC by-laws.

c. Rose asked for Beverly to clarify new roles in the chancellor's office. She explained that Ed is mostly working proactively with community groups and Beverly is working more reactively with internal groups. There was no update about the chancellor's search.

d. Lori asked for clarification from the minutes from last month’s meeting. She asked about the ROAD committee and diversity within CSAC appointees to committees. Rose clarified that Bobbi had discussed with Roxanne Kurtz the issues facing CSAC employees when it comes to serving on committees.

e. Jeannie asked if the non-monetary compensation review committee was going to meet again. Jerry noted that they should begin meeting again because this was an important committee. He will let Bob Lael know that we support this committee beginning to meet again and soliciting ideas from AP’s about non-monetary compensation options.

8) Adjournment

a. Motioned to adjourn by Lori Giordano.
b. Shawn Shures seconded.
c. Meeting adjourned at 10:01 a.m.

Next meeting – February 9, 2011, 9:00 a.m. Brookens 204D