**ACADEMIC PROFESSIONAL ADVISORY COMMITTEE**

Agenda

September 10, 2015

9:00 AM. BRK 204D

1. Call to Order
   1. Meeting called to order by James Burgdorf at 9:10am
   2. Members present: James Burgdorf, Raymond Barnett, Mae Noll Edge, Ashley Kirzinger, Gina Massie, Brian Moore (CSAC), Maureen Hoover; excused absence: Matt Panich
   3. Guests: Natalie Taylor, Emily Boles, Laura Alexander
2. Approval of Agenda
   1. Motion to approve by Donna
   2. Seconded by Raymond
   3. Motion approved
3. Approval of Minutes
   1. Motion to approve by Ashley Kirzinger
   2. Seconded by Donna
   3. Motion Approved
4. Treasurer’s Report
   1. Discrepancy in the accounting currently have $6.19; No money for the budget, it was approved but Dr. Joseph is not sure how they are going to pay the money. Donna contacted HR about the AP roster. Also James asked for the new distribution list.
   2. Motion to approve by Mae
   3. Second Ashley
5. New Business
   1. Exec Committee Meeting with Chancellor – gave report covering topics of general rumblings of campus appearance lack of staff, hiring process, survey results, high level overview of what APAC is doing; gave heads up on campus safety; student union groundbreaking; gave handouts on great things about UIS and enrollment breakdown. Discussion was held about the lack of BSWs and morale of employees is affected by the lack of cleanliness.
   2. APAC Representatives on campus committees;
   3. AP Rep. for CAR

Vote was taken on candidates and the person voted to the position was Emily Boles. The vote was not unanimous

* 1. AP Rep. for Diversity (ROADS) committee and Research Board - two vacancies – will ask the campus for people interested
  2. Ashley – is leaving in December, the vacancy for the Research Board will occur in January. We also need a district representative for District 5. Raymond will reach out to Tammy Craig to replace her
  3. CSAC October 29th CS Appreciation token/gift card- $25 was collected James will send reminder and then send follow-up with voting on what to buy

1. Old Business
   1. AP Survey Subcommittee Report Out
      1. Communication efforts- no report
      2. Non-monetary benefits- no report
      3. Networking- reaching out to John Martin for Observatory. Need to set up time and date. John suggested the Spring is a good time. Another recommendation would be with Mike Miller Canvas and cocktails – painting, arts, etc; Need alcohol waiver and there cost involved; need to look into how to charge for events
      4. Professional Development- Campus/Community involvement- nothing to report - James will send out recording of keynotes and committee will work with James to draft the communication
   2. Volunteer - Mark Dochterman – out on paternity leave. Sending out a survey about volunteering to determine how the CSAC October 29th CS Appreciation gift card
      1. $ collected and what to purchase
   3. 2015-2016 APAC Calendar
      1. Campus wide meeting - March 9th
      2. 2016 Election
         1. Research Board - vacant
         2. Library - vacant
         3. Senate - Raymond
         4. Academic Technology - Clay
2. Committee Updates
   1. CSAC  (Brian Moore) – no report
   2. Campus Senate (Raymond) CAP wants to institute foreign language requirements for the program. Trying to say that requirements will build the number of faculty this is an ongoing conversation; faculty opinion is that if they mandate something then it should happen. Laura Alexander – Faculty union members don’t understand labor laws; a union meeting with a campus group during its office meeting cannot take place. They can’t conduct any business during university meeting time. Mark Owens referred them to the labor board if they didn’t believe them. Foreign language requirements in the future; Discussion was held on whether APAC should support the vote on the new programs. Motion was made concerning vote on new program. By Donna; Second by Mae; Vote was taken motion approved one member voted present all other approved. Vote for Campus Senate is Yes with reservations.
   3. Library (James) met reported out survey reports made 2 recommendations and now the subcommittee is exploring other options; as there may be conflict of interest with Food Service
   4. CSAC  (Brian Moore) – no report
   5. ATC (Clay) – change in membership with new faculty Brittan Bjorngard was elected chair and may have new life in committee
   6. Research Board – event recognizing Masters Thesis
   7. Discipline -
   8. Other committees
   9. Laura Alexander;
3. Public Comments/ Announcements
   1. SECA event Oct. 14th Noon – 1pm PAC C/D
4. Adjournment

Next meeting November 12, 2015 - 9:00 a.m. Brookens 204D