ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

Agenda

November 12, 2015

9:00 AM – 10:30 AM

BRK 204D

1. Call to Order
   1. Meeting called to order by James Burgdorf at 9:39am
   2. Members present: James Burgdorf, Donna Haynes, Mae Noll, Ashley Kirzinger, Gina Massie, Brian Moore (CSAC), Maureen Hoover; excused absence: Raymond Barnett, Ashley Edge, Maureen Hoover
   3. Guests: Laura Alexander, Jennifer Schaefer
2. Approval of Agenda
   1. Motion to approve by Matt Panich
   2. Seconded by Ashley Kirzinger
   3. Motion approved
3. Approval of Minutes
   1. Motion to approve by Matt Panich
   2. Seconded by Donna Haynes
   3. Motion Approved
4. Treasurer’s Report
   1. Donna reported that we have $7.19 available
5. New Business
   1. AP Rep. for Diversity Committee
      1. Discussed the three applicants for two open positions. The two open positions will be filled by Sophia Gehlhausen (unanimous) and Sharon Mather with 4 of the 6 members voting for her.
   2. Report out of Leadership meeting with Chancellor
      1. Executive team: APAC, CSAC, Campus Senate
         1. James Burgdorf reported on the meeting. Chancellor Koch, Provost Pardie and Vice Chancellor Ford all presented during the meeting. It was stated in the meeting that 11AP positions, 4 Faculty positions, and 4 CS positions were on hold to be filled at this time due to a state budget not yet passed.
         2. James handed out questions to APAC that were give out during the Leadership meeting.
   3. District 5 seat
      1. Sophia Gehlhausen was the only applicant for this seat. It was voted that she fill the seat by a unanimous vote.
   4. AP Holiday party
      1. There was a motion by Ashley Kirzinger and that was second’ by Mae to suspend the holiday party due to having no budget.
   5. Report out on AP Professional Development funding
      1. These is no funding at this time. An email will be drafted and sent to Chancellor Koch and Provost Pardie.
6. Old Business
   1. Subcommittee Report Out
      1. Communication efforts
         1. Nothing to report
      2. Non-monetary benefits
         1. Flyer will be created and sent out
      3. Networking
         1. Nothing to report
      4. Professional Development
         1. An email was sent out to AP’s about “Tech Day”
         2. Emily was added to this committee
      5. Campus/Community involvement
         1. Sending out survey from Chancellor’s office
   2. CSAC October 29th CS Appreciation gift card
      1. Two gift cards were bought with the money donated
      2. One “Thank you” was received by a winner
   3. 2015-2016 APAC Calendar
      1. Campus wide meeting - March 9th
7. Committee Updates
   1. CSAC  (Brian Moore)
      1. Discussed the appreciation day- went well
      2. Patti Sullivan won the CARE Award
   2. Campus Senate (Raymond)
      1. Raymond was not present so Brian shared information from the Senate Meeting
   3. Sustainability (Clarissa)
      1. Not present- no report
   4. Other committees
8. Public Comments/ Announcements
   1. None presented
9. Adjournment
   1. 10:25am
   2. Motion by Ashley Kirzinger
   3. Seconded by Gina Massie

Next meeting December 10, 2015 - 9:00 a.m. Brookens 204D