**ACADEMIC PROFESSIONAL ADVISORY COMMITTEE**

Agenda

November 10, 2016

9:00 AM – 10:30 AM

BRK 204D

1. Call to Order
	1. Maureen Hoover called the meeting to order at 9:02am.
	2. Members present include: Ashley Edge, Gina Massie, Sophia Gelhausen-Anderson, James Burgdorf, Mae Noll, Matt Panich and Brian Moore
	3. Guests include: Natalie Taylor
	4. Approved absences: NA
	5. Absent: Ryan Croke
2. Approval of Agenda
	1. Motion to approve made by Matt Panich
	2. The motion was seconded by James Burgdorf
	3. Motion approved
3. Approval of Minutes
	1. Add Matt Panich to those present; change in committee updates- Raymond attended Camus Senate Meeting, Gina present information
	2. After changes motion to approve made by Gina
	3. The motion was seconded by Sophia
	4. Motion approved
4. New Business
	1. Cultural Competence series event on disabled students
		1. Ashley/Sophia discussed; working with Sarah Weaver; created a plan where she would present and following there would be a student panel. Topics would cover physical and invisible health issues; etiquette, animals on campus.
	2. Holiday Get Together
		1. APAC and CSAC get-together one date after the work day prior to winter break
		2. Idea would be proposed to CSAC to gauge interest; location TBD but Engrained seemed to be the top choice
	3. UPPAC
		1. Meeting on Monday, November 14
		2. Maureen presented on the agenda for the meeting
		3. Main agenda item was to discuss and back the 5-year plan that would be proposed by President Killeen to the State
5. Old Business
	1. Bylaw review committee update
		1. James Burgdorf discussed edits suggested from the group working on the Bylaws- James, Maureen, Ashley, and Donna
		2. Copy of Roberts rules were passed out for members to review
		3. The first reading will be at the December Meeting
	2. Canvas and Cocktails
		1. Ashley discussed in detail the options; information would be sent out for possible dates; cost would be $25/person, $10/person would be fundraising money
		2. Motion to hold event was made
			1. Motion approved by Gina
			2. Motion was seconded by Ashley
			3. Motion was approved
	3. Rising Star Proposal
		1. James Burgdorf provided update on where things were at; moving along in the process, nothing new to share
	4. Staff Scholarship Committee
		1. New members will be Vern Huber and Heather Neilson
6. Committee Updates
	1. CSAC
		1. Ashley provided updates by attending meeting; no new business
		2. Staff scholarships discussed
		3. 5-year plan discussed
	2. Other
7. Public Comments/ Announcements
	1. James Burgdorf made comment about Cross-Functional group on campus; working with Doc to participate in a Civic Engagement activity during Springfest with students.
8. Adjournment
	1. Motion to adjourn by Sophia
	2. The motion was seconded by James
	3. Meeting adjourned at 9:51am.

Next meeting December 8, 2016 - 9:00 a.m. Brookens 204D