**ACADEMIC PROFESSIONAL ADVISORY COMMITTEE**

Minutes

June 16, 2016

9:00 AM – 10:30 AM

BRK 204D

1. Call to Order
   1. James Burgdorf called the meeting to order at 9:10 am
   2. Members present include: James Burgdorf, Maureen Hoover, Donna Haynes, Sophia Gehlhausen-Anderson, Ashley Edge, Brian Moore, Gina Massie, Mae Noll
   3. Excused Absences: Matt Panich, Raymond Barnett,
   4. Guests include: Natalie Taylor, Charles Osiris, Emily Boles
2. Approval of Agenda
   1. Motion to approve made by Sophia Gehlhausen-Anderson
   2. The motion was seconded by Ashley Edge
   3. Motion Approved
3. Approval of Minutes
   1. Motion to approve by Sophia Gehlhausen Anderson
   2. The motion was seconded by Ashley Edge
   3. Minutes approved
4. Treasurer’s Report
   1. $14.19
   2. Would like to leave a blank deposit at the Bursar, so that anyone can donate funds
5. New Business
   1. Elections. Sophia Gehlhausen-Anderson is elected as District 5 representative. Four candidates submitted petitions for the at-large position, and elections began yesterday.
   2. [Bylaw review](http://www.uis.edu/apac/about/bylaws/) – Conflict on Election process discussion was held concerning the conflicts in election procedures in the bylaws.
   3. Motion was made to form a committee for bylaw revision to correct conflicts in election procedures and document as a whole by Maureen Hoover

Second by Donna Haynes

Motion carried

* 1. Committee formed – James, Donna, Ashley & Maureen
  2. Other new business

Try to establish some type of outlying protocol, for a grievance against a fellow AP – something to table for next year. Have discussion with CAP & PAC concerning their Ombudsman

Question to President Killeen

1. Old Business
   1. Canvas and Cocktails
      1. Contacting Jorge Villegas and Springfield Art Association
   2. 2016 Election – clarification of which seats are up
      1. Discussion ensued; continued from previous APAC meeting
   3. Tracking AP Concerns/questions/issues in BOX
      1. Continue promoting this
   4. Other old business
      1. NA
2. Committee Updates
   1. CSAC  (Brian)- It’s quiet nominations are going on - voting is electronic (1 week) Members are elected for 2 year terms. CSAC will have a new chair next year as Bobbie is going on maternity leave. CSAC has money from the candy sale. Not asking for Staff Development next year. They gave back any remaining funds from this year.
   2. Campus Senate – no report
   3. Other
3. Public Comments/ Announcements
   1. Golf Fundraiser for TRAC
   2. Motion to Adjourn made by Donna Haynes
   3. Motion seconded by Gina Massie
4. Adjournment

Meeting adjourned 10:00 am

Next meeting July 14, 2016 - 9:00 a.m. Brookens 204D