ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

Minutes
December 12, 2013
9:00 p.m. BRK 204D

1) Call to Order
   a. Teresa Szabo called the meeting to order at 9:05 a.m.
   b. Members present include: Teresa Szabo, Raymond Barnett, Greg Mayes, John Snyder, Mae Noll, Keith McMath, Donna Haynes, and Jo Barnard
   c. Guests include: Laura Alexander, Clay Bellot, Patti Sims, Gina Massie, Provost Lynn Pardie

2) Approval of Agenda
   a. Add Approval of Minutes to Agenda
   b. Motion to approve was made by John Snyder.
   c. The motion was seconded by Donna Haynes.
   d. Motion approved.

3) Approval of Minutes
   a. Teresa made a change to Line 35 replacing Melanie Trimm’s name with Monica Kroft. She also made a change to Line 69; the Holiday Party was on Dec. 17th from 3:00pm to 6:00pm not Dec. 18th.
   b. Motion to approve was made by Raymond Barnett.
   c. The motion was seconded by John Snyder.
   d. Motion approved.

4) Provost Lynn Pardie Report
   a. There was no additional information on recent SURS legislation.
   b. Academic Programs Taskforce
      1) Three Strategic Goals
         1. Growth of Repeat Enrollment
         2. Recruit and Retain Faculty
         3. Facilities Growth and Maintenance
      2) Another meeting was held fall 2013 semester.
      3) New programs areas have been identified.
         1. Sports Management Concentration
            a. Proposal is going through governance.
         2. Finance
         3. There were over 80 new program ideas from last year.
      4) Call to Campus for Ideas to Faculty
         1. Seven new responses.
      5) One or Two more program recommendations will be put forward then the Taskforces mission will be complete.
   c. Raymond Barnett asked what staffing concerns arise with the new programs.
1) The Provost responded by stating that student requests rise to the top of the program idea list. A budget Performa is then done to assess monetary and staffing costs to cover the new degree.

d. Marketing BBA enrollment up 35 students.
e. Environmental Studies new program has 16 initial students.

1) Computer Science has 800 students currently enrolled.

g. Fall 2014

1) Freshman Apps are Up, Admits are down, and Deposits for freshman are up.

h. Spring 2014

1) Transfers Up, Online Up
2) Grad Apps Up, Admits Up Over 20%

i. FY14 State Appropriation has been paid up to $433 million out of $633 million. FY15 budget is in discussions.

j. Talent Acquisition/Retention is a priority; want to offer more Salary programs.

k. Higher Learning Commission (2007 last accreditation process)

1) Institutions under pressure to ensure quality of education.
   There is a shift to how your students are doing (Student Competence)
2) UIS now has constant contact with the commission.
3) Two quality initiatives to demonstrate we are increasing the quality of what we do.
   1. Assessment Academy
   2. Using ECEE to gage learning outcomes.

l. Teresa asked what was being done about retention of students between their sophomore and junior years.

1) The Provost responded that UIS is in the process of reorganizing academic student support. Creating a Center for Academic Success where COLRS, AST, Advising are included.
2) Transition Services office was created. It has a broad retention mission, not just limited to transfer students.

5) Old Business:

a. November 18th UPPAC Meeting

1) Pension & Civil Service Audits were discussed.
2) Legislation passed for pension since that meeting.

b. APAC Holiday Party

1) $90 was donated so far.
2) Mae has food donations and asked Teresa about having a piano at the party. Teresa stated that the piano player from last year would not be available due to prior commitments.
6) New Business
   a. Secretary Replacement
      1) Teresa wanted to rotate the position however Greg stated
         that the secretary is required to attend UPPAC meetings and
         that may not work out.
      2) Raymond suggested bringing in an AP to fill the rep spot
         and secretary spot.
      3) John Snyder asked if this will be an election or
         appointment. Teresa stated it would be an appointment.
      4) Raymond volunteered to fill the role for the January APAC
         meeting.
      5) Teresa asked for objections. None were presented.
   b. SURS/MAC Meeting Questions
      • Donna Haynes submitted the questions to SURS/MAC.
      Their next meeting is Jan. 7th. She will report back at the
      next APAC meeting.
7) Committee Updates
   a. Campus Senate – Raymond Barnett
      See full version of minutes at: http://www.uis.edu/campussenate/docs/
      1) The question of student’s service on the tenure committee.
         1. The Senate wants to remove the student member due to
            ethical or conflicts of interests.
         2. Students are offended by it. They feel that they are not
            trusted to make a decision. They are concerned that
            professors would retaliate based on their decisions.
         2) Master’s in English, developing a new curriculum. The 1st
            Reading will be at the Dec. 13th meeting.
   b. APAC website – Clay Bellot
      1) No Update
   c. CSAC – Jo Barnard
      1) No Update
   d. Teresa mentioned the Employee Child Tuition benefit is different for
      different state schools and wanted to make sure all employees are
      aware. Laura Alexander stated that University Administration is
      working on informing employees.
      1) SIUE – 50% tuition policy has been rewritten to cap at 130
         semester hours, after that the waiver does not apply.
      2) WIU – Teresa was told that 120 hours is the limit.
      3) Laura Alexander stated that Ceitha Steele handled waivers
         in HR.
      4) Uofl – 4 Fall, 4 Spring, and 4 Summer semesters is the
         limit of the 50% tuition policy.
      5) IBHE is looking at the statute and will contact other state
         schools to see how they are handling it.
      6) Laura also stated that the employee tuition benefit could be
         eliminated someday by the state legislature.
8) Public Comments/Announcements
   a. Donna mentioned that Carolyn Neitzke is the December Employee of the Month and that her party is today.

9) Adjournment
   a. Motion to adjourn by Raymond Barnett.
   b. Donna Haynes seconded the motion.
   c. Meeting adjourned at 10:29 a.m.

Next meeting – January 9th, 2013 at 9:00 a.m. Brookens 204D