ACADEMIC PROFESSIONAL ADVISORY COMMITTEE
Minutes
December 13, 2012
9:00 a.m. Brookens 204D

1) Call to Order
   a. Teresa Szabo called the meeting to order at 9:04 a.m.
   b. Members present include Raymond Barnett, Jeannie Capranica, Toni Langdon, John Snyder, Teresa Szabo, Amanda Winters, Jeri Frederick, Greg Mayes and Robert Skorczewski
   c. Guests include Sarah Stover, Clay Bellot, and Patti Sims

2) Approval of Agenda
   a. Teresa moved to amend the agenda to postpone discussion of the Board of Trustees meeting until January and made a motion to approve the agenda with changes
   b. The motion was seconded by Greg Mayes
   c. Motion approved.

3) Approval of Minutes
   a. Motion to approve was made by Amanda Winters
   b. The motion was seconded by Bob Skorczewski
   c. Motion approved.

4) Treasurer’s Report
   a. Greg Mayes reported that we collected $221.00 in donations for the holiday party. He has not received the billing from Food Service so he unable to give the complete status of our balance at this time. Greg also mentioned that we might need to order a stamp for depositing checks. He will check with USFSCO regarding their rules for checking deposits.

5) Announcements
   a. No announcements

6) Old Business
   a. Amanda –The Human Capital Strategy sub-committee met on November 21st to prepare comments for the meeting with Wayne Stahl held on November 28th. The version of the document held by this sub-committee has language regarding the addition of a non-reappointment clause to AP contracts. Wayne said that it had been removed in a newer version of the document. Wayne also noted that much of the language in the document lacks specificity as the details will be worked out at the institutional level.
   Teresa reported that she shared our comments with the AP committees in Champaign/Urbana and Chicago. She also asked them to note the
language regarding the notice of non-reappointment language was still in the version we had been issued. However, Wayne explained to Teresa that each Monday the committee members meet, so the work is still in progress.

b. Monday, December 17th there is a meeting scheduled with UPPAC to discuss the possibility of a joint response to the HCS recommendations. Teresa invited all members to attend that meeting.

c. APAC Holiday Party – The party went well and Teresa received lots of compliments. We received many great donations and the Provost told Jeri to make sure that she was solicited for donations next year. Amanda and Jeri will send thank you notes to everyone who donated a gift.

d. Teresa attended the CSAC meeting earlier this month and told them that we respect and appreciate all of their work on campus and that we fully support their request for professional development money.

7) New Business

a. Teresa, Jeannie and Jeri attended a pension meeting, hosted by the Chancellor for campus leadership representatives. The meeting featured two speakers from UIUC: Kappy Laing of the Office of Government Relations and Avijit Ghosh, of the College of Business. The focus of the meeting was a bill that has been introduced to the legislature regarding pension reform. The 98th Congress will soon replace the 97th and it is difficult to tell who will approve pension changes. Either way, we should expect changes to take place within the next year. For ongoing updates, visit the SURS website. The Chancellor will also make updates available as much as possible.

b. Public Hearing Notice – SUCCS, January 3, 2013 – The hearing is to discuss the proposed amendments to the Il. Admin. Code regarding the exemption authority of the State Universities Civil Service System. UPPAC’s Chair, Konstantinos Yfantis has suggested that we be prepared to discuss this issue at the meeting scheduled on 12/17/12. This is a critical issue that we need to address. Overall, we’d like to present a unified opposition to the proposed amendment. Teresa will notify everyone of the results of our discussion at that meeting.

There was a lengthy discussion regarding this hearing and some concern that the Chancellor is notified of this situation. Teresa assured everyone that Bob Lael had informed the Chancellor of the hearing notice. There was also a discussion of the information that APAC has provided to all Academic Professionals on campus. Teresa expressed her desire to wait until the meeting on Monday and then send out a notice that included the planned response to this amendment.
Off topic, but out of concern for notifying APs of current AP issues, there was a discussion about sending out an APAC newsletter. Additionally, there was a suggestion that APAC hold more open meetings to better inform other APs. Clay told us about a previous APAC Committee that held district meetings, with district representatives on-hand to answer questions and provide information.

Teresa asked that we return to the original issue which was when we would provide information to all UIS APs regarding the Public Hearing. Amanda made a motion that we wait until after the UPPAC meeting on the 17th and then send out a memo to all APs, sharing the background information on the exemption authority and informing them of the current strategy determined at the UPPAC meeting. Greg seconded the motion and the motion passed.

Jeannie Capranica made a motion to include an update on the Human Capital Strategy recommendations in the memo regarding the Public Hearing on the SUCCS amendment. Ray and Bob agreed and suggested that we attach the materials to an email and briefly describe the two situations. Amanda feels that to combine the two issues in one email would not reflect the differences in the impact of each. The HCS is a positive issue and the SUCCS amendment is negative. Jeri agreed, adding that the SUCCS issue is an action issue and shouldn’t be confused with the HCS recommendations that are informational in nature. Teresa reminded everyone that the original intent of the 12/17 meeting was to discuss the HCS recommendations, but issue is being put on the back burner in order to plan for the hearing.

Bob seconded the motion brought forth by Jeannie and a vote was taken. Three voted, yes – 4 voted, no and 1 abstained.

Amanda made a motion to send out the HCS information after UPPAC has formulated a memo on the recommendations. Bob seconded the motion and the vote passed.

c. APAC Technology Change Suggestions – Greg suggested that we use an application, i.e. Box.com to share information, instead of using email attachments. After some discussion regarding the security of the various applications available, Clay agreed to do some research and make some recommendations. In the meantime, the issue of the UIN numbers attached to the AP list will be addressed by having the numbers removed prior to the list being posted on our website.

8) Committee Updates

a. Campus Senate – Raymond Barnett

Ray will mention the upcoming SUCCS Public Hearing at the Campus Senate Meeting and inform them of the UPPAC meeting being held on Monday. Ray’s response to questions about why the change in
exemption authority would be harmful include: a) filling positions would become a bulky process and would require extended time to hire people, b) modifications of job descriptions should be done at the university level and, c) job title changes might be an issue when seeking other employment. Jeri added that a major concern is also the loss of seniority when re-classification is done. Once the employee is given a new job title, they lose the seniority they earned as an AP. Teresa added that the Senate is working on a response too and that she has kept Lynn Fisher apprised of all new information.

November 9th Campus Senate meeting overview:

- Dr. Pardie presented on budget challenges – her PowerPoint is available on the Campus Senate website.
- There was a discussion of the BOT meeting and the presentation on regulatory burdens on faculty research. John Transue suggested UIS might start collecting data about regulatory issues.
- There was a discussion on the proposed revision to the statutes and general rules involving the Chancellor’s title.

November 30th Campus Senate meeting overview:

- Dr. Barnett will be giving a talk on financial aid
- Dr. Pardie discussed the new task force addressing new programs on campus
- SGA reported on their food vendor findings, physical education classes and a survey regarding a mascot change.
- The HDC program is dealing with a need to increase hours of coursework for the accreditation program.
- Academic freedom issues regarding what is acceptable for faculty and staff when expressing their opinions publically. How might this be detrimental in the classroom.
- The full meeting minutes can be accessed on the Campus Senate website: [http://www.uis.edu/campussenate/docs/prior.html](http://www.uis.edu/campussenate/docs/prior.html)

b. CSAC – Toni Langdon reported that the Silent Auction is scheduled for February 27, 2013. They are asking for homemade arts and crafts, including offers of cooking lessons, etc. They also sent out a UIS Pride survey to 300 Civil Service members and 85 were returned complete. The information was compiled and sent to Ed Wojcicki. Ed
will also be approaching the BOT regarding the Wellness Committee. CSAC is also involved in the ongoing discussion of the SUCCS proposed amendment.

c. Greg reported on the Library Committee. The library has requested an increase in fees to support their expenses for e-readers, database maintenance, etc. They currently only receive 15% of the technology fees collected. An increase of $2.00 per credit hour has been approved and will benefit the library.

9) Comments

Jeannie asked about the status of having a SGA Representative on APAC. Teresa thought someone else had taken responsibility for talking to SGA. Amanda and Greg don’t believe that we need to have a representative from SGA on our committee. Teresa suggested that we discuss this at the next APAC meeting and Greg seconded the motion. A few committee members commented that student issues aren’t the focus of APAC and that we serve as an advisory committee to the Chancellor.

Ray brought up APAC’s possible support of UIS staff being granted time to provide community service during normal work hours. Jeri said that at one time there was a policy that allowed employees to use one day monthly for community service. Patti Sims wasn’t aware of the policy, but said that she do some research.

10) Motion to adjourn by Amanda Winters and seconded by Greg Mayes.

Meeting adjourned at 11:04 a.m.

Next meeting – January 10, 2013, 9:00 a.m. Brookens 204D