

1 ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

2 Minutes

3 December 13, 2012

4 9:00 a.m. Brookens 204D

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6 1) Call to Order

- 7 a. Teresa Szabo called the meeting to order at 9:04 a.m.  
8 b. Members present include Raymond Barnett, Jeannie Capranica, Toni  
9 Langdon, John Snyder, Teresa Szabo, Amanda Winters, Jeri  
10 Frederick, Greg Mayes and Robert Skorczewski  
11 c. Guests include Sarah Stover, Clay Bellot, and Patti Sims

12  
13 2) Approval of Agenda

- 14 a. Teresa moved to amend the agenda to postpone discussion of the  
15 Board of Trustees meeting until January and made a motion to approve  
16 the agenda with changes  
17 b. The motion was seconded by Greg Mayes  
18 c. Motion approved.

19  
20 3) Approval of Minutes

- 21 a. Motion to approve was made by Amanda Winters  
22 b. The motion was seconded by Bob Skorczewski  
23 c. Motion approved.

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25 4) Treasurer's Report

- 26 a. Greg Mayes reported that we collected \$221.00 in donations for the  
27 holiday party. He has not received the billing from Food Service so he  
28 unable to give the complete status of our balance at this time. Greg  
29 also mentioned that we might need to order a stamp for depositing  
30 checks. He will check with USFSCO regarding their rules for  
31 checking deposits.

32  
33 5) Announcements

- 34 a. No announcements

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36 6) Old Business

- 37 a. Amanda –The Human Capital Strategy sub-committee met on  
38 November 21<sup>st</sup> to prepare comments for the meeting with Wayne Stahl  
39 held on November 28<sup>th</sup>. The version of the document held by this sub-  
40 committee has language regarding the addition of a non-reappointment  
41 clause to AP contracts. Wayne said that it had been removed in a  
42 newer version of the document. Wayne also noted that much of the  
43 language in the document lacks specificity as the details will be  
44 worked out at the institutional level.  
45 Teresa reported that she shared our comments with the AP committees  
46 in Champaign/Urbana and Chicago. She also asked them to note the

47 language regarding the notice of non-reappointment language was still  
48 in the version we had been issued. However, Wayne explained to  
49 Teresa that each Monday the committee members meet, so the work is  
50 still in progress.

- 51
- 52 b. Monday, December 17<sup>th</sup>, there is a meeting scheduled with UPPAC to  
53 discuss the possibility of a joint response to the HCS  
54 recommendations. Teresa invited all members to attend that meeting.
  - 55 c. APAC Holiday Party – The party went well and Teresa received lots  
56 of compliments. We received many great donations and the Provost  
57 told Jeri to make sure that she was solicited for donations next year.  
58 Amanda and Jeri will send thank you notes to everyone who donated a  
59 gift.
  - 60 d. Teresa attended the CSAC meeting earlier this month and told them  
61 that we respect and appreciate all of their work on campus and that we  
62 fully support their request for professional development money.

63

#### 64 7) New Business

- 65 a. Teresa, Jeannie and Jeri attended a pension meeting, hosted by the  
66 Chancellor for campus leadership representatives. The meeting  
67 featured two speakers from UIUC: Kappy Laing of the Office of  
68 Government Relations and Avijit Ghosh, of the College of Business.  
69 The focus of the meeting was a bill that has been introduced to the  
70 legislature regarding pension reform. The 98<sup>th</sup> Congress will soon  
71 replace the 97<sup>th</sup> and it is difficult to tell who will approve pension  
72 changes. Either way, we should expect changes to take place within  
73 the next year. For ongoing updates, visit the SURS website. The  
74 Chancellor will also make updates available as much as possible.
- 75 b. Public Hearing Notice – SUCCS, January 3, 2013 – The hearing is to  
76 discuss the proposed amendments to the Il. Admin. Code regarding the  
77 exemption authority of the State Universities Civil Service System.  
78 UPPAC’s Chair, Konstantinos Yfantis has suggested that we be  
79 prepared to discuss this issue at the meeting scheduled on 12/17/12.  
80 This is a critical issue that we need to address. Overall, we’d like to  
81 present a unified opposition to the proposed amendment. Teresa will  
82 notify everyone of the results of our discussion at that meeting.

83 There was a lengthy discussion regarding this hearing and some  
84 concern that the Chancellor is notified of this situation. Teresa assured  
85 everyone that Bob Lael had informed the Chancellor of the hearing  
86 notice. There was also a discussion of the information that APAC has  
87 provided to all Academic Professionals on campus. Teresa expressed  
88 her desire to wait until the meeting on Monday and then send out a  
89 notice that included the planned response to this amendment.

90 Off topic, but out of concern for notifying APs of current AP issues,  
91 there was a discussion about sending out an APAC newsletter.  
92 Additionally, there was a suggestion that APAC hold more open  
93 meetings to better inform other APs. Clay told us about a previous  
94 APAC Committee that held district meetings, with district  
95 representatives on-hand to answer questions and provide information.

96 Teresa asked that we return to the original issue which was when we  
97 would provide information to all UIS APs regarding the Public  
98 Hearing. Amanda made a motion that we wait until after the UPPAC  
99 meeting on the 17<sup>th</sup> and then send out a memo to all APs, sharing the  
100 background information on the exemption authority and informing  
101 them of the current strategy determined at the UPPAC meeting. Greg  
102 seconded the motion and the motion passed.

103 Jeannie Capranica made a motion to include an update on the Human  
104 Capital Strategy recommendations in the memo regarding the Public  
105 Hearing on the SUCCS amendment. Ray and Bob agreed and  
106 suggested that we attach the materials to an email and briefly describe  
107 the two situations. Amanda feels that to combine the two issues in one  
108 email would not reflect the differences in the impact of each. The  
109 HCS is a positive issue and the SUCCS amendment is negative. Jeri  
110 agreed, adding that the SUCCS issue is an action issue and shouldn't  
111 be confused with the HCS recommendations that are informational in  
112 nature. Teresa reminded everyone that the original intent of the 12/17  
113 meeting was to discuss the HCS recommendations, but issue is being  
114 put on the back burner in order to plan for the hearing.

115 Bob seconded the motion brought forth by Jeannie and a vote was  
116 taken. Three voted, yes – 4 voted, no and 1 abstained.

117 Amanda made a motion to send out the HCS information after UPPAC  
118 has formulated a memo on the recommendations. Bob seconded the  
119 motion and the vote passed.

120 c. APAC Technology Change Suggestions – Greg suggested that we use  
121 an application, i.e. Box.com to share information, instead of using  
122 email attachments. After some discussion regarding the security of the  
123 various applications available, Clay agreed to do some research and  
124 make some recommendations. In the meantime, the issue of the UIN  
125 numbers attached to the AP list will be addressed by having the  
126 numbers removed prior to the list being posted on our website.

127

## 128 8) Committee Updates

129 a. Campus Senate – Raymond Barnett

130 Ray will mention the upcoming SUCCS Public Hearing at the Campus  
131 Senate Meeting and inform them of the UPPAC meeting being held on  
132 Monday. Ray's response to questions about why the change in

133 exemption authority would be harmful include: a) filling positions  
134 would become a bulky process and would require extended time to  
135 hire people, b) modifications of job descriptions should be done at the  
136 university level and, c) job title changes might be an issue when  
137 seeking other employment. Jeri added that a major concern is also the  
138 loss of seniority when re-classification is done. Once the employee is  
139 given a new job title, they lose the seniority they earned as an AP.  
140 Teresa added that the Senate is working on a response too and that she  
141 has kept Lynn Fisher apprised of all new information.

142 November 9<sup>th</sup> Campus Senate meeting overview:

- 143 • Dr. Pardie presented on budget challenges – her PowerPoint is  
144 available on the Campus Senate website.
- 145 • There was a discussion of the BOT meeting and the  
146 presentation on regulatory burdens on faculty research. John  
147 Transue suggested UIS might start collecting data about  
148 regulatory issues.
- 149 • There was a discussion on the proposed revision to the statutes  
150 and general rules involving the Chancellor's title.
- 151 • For the full meeting minutes:  
152 [http://www.uis.edu/campussenate/docs/agenda11.30.12-](http://www.uis.edu/campussenate/docs/agenda11.30.12-campussenate-UniversityofIllinoisSpringfield-UIS.html)  
153 [campussenate-UniversityofIllinoisSpringfield-UIS.html](http://www.uis.edu/campussenate/docs/agenda11.30.12-campussenate-UniversityofIllinoisSpringfield-UIS.html)

154 November 30<sup>th</sup> Campus Senate meeting overview:

- 155 • Dr. Barnett will be giving a talk on financial aid
- 156 • Dr. Pardie discussed the new task force addressing new  
157 programs on campus
- 158 • SGA reported on their food vendor findings, physical  
159 education classes and a survey regarding a mascot change.
- 160 • The HDC program is dealing with a need to increase hours of  
161 coursework for the accreditation program.
- 162 • Academic freedom issues regarding what is acceptable for  
163 faculty and staff when expressing their opinions publically.  
164 How might this be detrimental in the classroom.
- 165 • The full meeting minutes can be accessed on the Campus  
166 Senate website:  
167 <http://www.uis.edu/campussenate/docs/prior.html>

168

169 b. CSAC – Toni Langdon reported that the Silent Auction is scheduled  
170 for February 27, 2013. They are asking for homemade arts and crafts,  
171 including offers of cooking lessons, etc. They also sent out a UIS  
172 Pride survey to 300 Civil Service members and 85 were returned  
173 complete. The information was compiled and sent to Ed Wojcicki. Ed

174 will also be approaching the BOT regarding the Wellness Committee.  
175 CSAC is also involved in the ongoing discussion of the SUCCS  
176 proposed amendment.

177 c. Greg reported on the Library Committee. The library has requested an  
178 increase in fees to support their expenses for e-readers, database  
179 maintenance, etc. They currently only receive 15% of the technology  
180 fees collected. An increase of \$2.00 per credit hour has been approved  
181 and will benefit the library.

182 9) Comments

183 Jeannie asked about the status of having a SGA Representative on  
184 APAC. Teresa thought someone else had taken responsibility for  
185 talking to SGA. Amanda and Greg don't believe that we need to have  
186 a representative from SGA on our committee. Teresa suggested that  
187 we discuss this at the next APAC meeting and Greg seconded the  
188 motion. A few committee members commented that student issues  
189 aren't the focus of APAC and that we serve as an advisory committee  
190 to the Chancellor

191  
192 Ray brought up APAC's possible support of UIS staff being granted  
193 time to provide community service during normal work hours. Jeri  
194 said that at one time there was a policy that allowed employees to use  
195 one day monthly for community service. Patti Sims wasn't aware of  
196 the policy, but said that she do some research.

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198 10) Motion to adjourn by Amanda Winters and seconded by Greg Mayes.

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200 Meeting adjourned at 11:04 a.m.

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202 Next meeting – January 10, 2013, 9:00 a.m. Brookens 204D