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| **GFC MINUTES** |
|  | **Date 10-12-2018** |  |
|  | **Time 10-11:30** |  |
|  | **Location PAC 4C** |  |
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| **Chair(s):** Francesca Butler & Gregg Miller  | **Present: Haley Simpson, Nick Edwards, Caleb Froidcoeur, Chuck Coderko, Jessica Miller, Grant, Luckhart, Brian Beckerman, Megan Styles, Dathan Powell, Gregg Miller** |
| **Secretary:** Lee Crank  | **Absent: Marissa Jones** |
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| **Agenda Item: Marissa’s email & signage** | **Presenter: Fran** |
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| **Discussions:** |
| * **Marissa contacted Brian and Chuck about signage for green projects**
* **Brian – ideas to create educational signage, & not just related to green fee related projects. Interpretive signs for Buffalo grass, signs to raise awareness for bio-soil & matrix plantings**
* **Brian spoked about Michelle Green. Michelle Green & Campus Services can help with funding for signage.**
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| **Conclusions:** |
| * **Brian sent prices to Michelle for aluminum signage – Green Fee sticker incorporated into the design of signage**
* **Creation of the SUB COMMITTEE for signage – this should include Michelle Green, Brian Beckerman another faculty member named Patty, & Haley Simpson because she is a great artist.**
* **Fran will send an email invitation for those interested in the SUB COMMITTEE**
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| **Action items:** | **Person Responsible: Fran** |
| * Create email/invitation for the SIGNAGE SUB COMMITTEE
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| **Agenda Item: T-Shirts** | **Presenter: Nick** |
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| **Discussions:*** **Discussion about Print Natural printing company & Allmade apparel**
* **Nicks says the process is pretty straight forward, BUT the printing company is asking to change the colors of the front logo. Front logo needs to be all one color, or possibly the same color as the logo on the back of the shirt. This could be for economically reasons**
* **We bicker about shirt colors – I am a fan of burnt orange or light blue – but we decided on a color that is accepted by everyone.**
* **Nick explains that the lowest number of shirts he can order is a bundle of 20 tees.**
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| **Conclusions:** |
| * **Styles states that people must be able to represent the Green Fee shirt, AND be able to talk (be knowledgeable) about green projects on campus (Extra shirts could be handed out to members of the SGA, photo contest winners, or to the creators of an LOI project).**
* **Still kind of up for debate, but we decided Dark green shirt & White Logo**
* **Extra shirts – one size small, the rest are medium and larges**
* **Get a price quote done this week for t-shirts, edit the logo, choose a shirt color (white logo on dark green shirt). We want shirts this semester.**
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| **Action items:** | **Person Responsible: Nick & Haley** |
| * Price quote for shirts
* Edit t-shirt logo
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| **Agenda Item: LOI** | **Presenter: Caleb** |
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| **Discussions:*** **As of Friday, October 12th, fourteen LOIs have been submitted – also no multiples of the same idea.**
* **Ideas include: a couple different solar panel ideas, gardens opposed to greasy foods, planting native species in pots around campus, a green roof idea, green parking 2.0, a living wall of plants, water bottle projects in other buildings, low flow shower heads in the dorms, electric charging station for cars, and Zane’s composting project.**
* **Fran stated there was a missing LOI – composting at Cox Daycare**
* **Styles stated there was a corrupted LOI document**
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| **Conclusions:** |
| * **Next GFC meeting, think about the feasibility of these LOI projects.**
* **Things to think about: will students and faculty be responsive to a project?**
* **Fran: I want bees on campus, but bee allergies are super common, keep that in mind when reading LOI**
* **Think SYSTEMATICALLY when going over these proposals!**
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| **Action items:** | **Person Responsible: Everyone**  |
| * Prepare yourself for reading LOIs & think about feasibility
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| **Agenda Item: Draft Thank You Letter** | **Presenter: Fran** |
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| **Discussions:*** **Fran was not able to edit much of the letter.**
* **Brian, Chuck – any list of people you think should be highlighted within this Thank You Letter?**
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| **Conclusions:*** **Fran will finish the letter by the end of the week.**
* **Highlight workers**
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| **Action items:** | **Person Responsible: Fran (finish the letter), Brian & Chuck (any people that should be highlighted for their work)** |
| * Email Brian and Chuck the draft letter
* Finish the Letter
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| **Agenda Item: New Business- Transparency & an SGA Liaison** | **Presenter: Fran** |
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| **Discussions:** |
| * **We talked about transparency between SGA & the GFC, could we obtain an old document explaining the by-laws?**
* **Luke D’Elia wants to be the liaison, and as stated by Gregg, Luke is a very enthusiastic person. There was numerous talk among the committee about how passionate he is for sustainable/green projects.**
* **If someone is interested in green projects like this – we hold onto their hand – it is hard to find people, like LUKE, that are interested in these kinds of projects on campus**
* **Problems – Luke is only able to come in on Mondays (supervisor meeting) & not on Fridays (GFC meeting). Doctor Styles stated that this could cause confusion in the Monday meetings (make them lengthier, also it is a small space).**
* **Fran and Gregg could set up separate meetings to fill Luke in with GFC information**
* **Grant would be willing to meet with LUKE once a week**
* **There was also talk about finding someone that could be a FULL REPRESENTATIVE THIS SEMESTER – Grant would be willing to look for another representative rather than LUKE – however, it would be sad to “kill” Luke’s passion**
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| **Conclusions:** |
| * **Hopefully Luke can be a full representative next semester (attend Friday meetings), we will allow him to read the GFC minutes from Friday meetings so Luke can be knowledgeable for Monday meetings**
* **Caleb passes the motion that Luke will be the representative between SGA and the GFC**
* **There are only three GFC meetings left this semester.**
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| **Action items:** | **Person Responsible: Fran** |
| * **Alert Luke of his representative status**
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| * **Email Luke GFC minutes**
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| **Agenda Item: Union Green Roof Field Trip** | **Presenter: Caleb** |
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| **Discussions:** |
| * **Chancellor Koch invited us on the roof – rad.**
* **Can we please go up there Chuck?**
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| **Conclusions:** |
| * **11 o’clock on Friday – 10.19.2018**
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| **Action items:** | **Person Responsible:** |
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| **Agenda Item: Tabling Discussion** | **Presenter: Jessica** |
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| **Discussions:** |
| * **Issues with tabling – the Student Union prioritized their events over our reserved tabling.**
* **Jessica spoke with a UIS employee – he was very interested in an LOI, but did not have time. Faculty LOIs are very important – they know what the campus needs more so than what a student thinks are important.**
* **Haley made social media accounts – UISgreenprojects, Instagram – Green Projects at UIS, Facebook**
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| **Conclusions:** |
| * **We should have a suggestion box on our tabling (for next year) – for employees that do not have time to fill out a full LOI**
* **When GFC table reservations are made in the future, a Union representative (HALEY) should double check**
* **Cannot leave GFC stuff in lockers over the weekend – ended up in the lost and found**
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| **Action items:** | **Person Responsible:** |
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