

1 ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

2 Minutes

3 June 11, 2009

4 9:00 a.m. Brookens 204D

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6 1) Call to Order

- 7 a. Jerry opened the meeting at 9:04 AM
- 8 b. Members present – Lori Giordano, Barbara Cass, Jerry Burkhart,  
9 Tammy Craig, Bryan Leonard, Dick Schuldt, Natalie Taylor, Tyler  
10 Tanaka, Clay Bellot and Shawn Shures.
- 11 c. Guests included Patti Sims, Jeri Frederick, Kathy Dehen, and Wes  
12 Weisenburn.

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14  
15 2) Approval of Agenda

- 16 a. Add to Old Business APAC Professional Development Update
- 17 b. Barbara motioned approval with addition.
- 18 c. Bryan 2<sup>nd</sup>
- 19 d. Motion passed.

20  
21 3) Approval of Minutes

- 22 a. Discussion on minutes and not using direct quotes.
- 23 b. Natalie motioned as amended.
- 24 c. Barbara 2<sup>nd</sup>
- 25 d. Motion passed.

26  
27 4) Old Business

- 28 a. APAC Elections – Deadline is today
- 29 i. PAC District has three candidates. Bryan Leonard, Jeri  
30 Frederick, and Rose Schweikhart. There will be an election for  
31 District 1.
- 32 ii. BRK/HSB District - Clay is the only candidate for the elections  
33 so far.
- 34 iii. Jerry reports that there were inquiries about the election from  
35 several people, but none of them were in the district having  
36 elections. In the future, we may have more positions that are  
37 contested. Jerry stated that it seems that more people want to  
38 participate in APAC.
- 39 iv. Jerry asked Clay when we can get the electronic voting up and  
40 running. Jerry requested from Clay an email when he has the  
41 form created sometime next week. Jerry said he would send an  
42 announcement next week about the election and will ask the  
43 three candidates for a paragraph about themselves.
- 44 v. Voting for the election will be open from 6/24 – 6/30/2009.
- 45 b. Update from Tyler on Professional Development

- 46 i. Tyler gave an update about his recent training of “A  
47 Foundation of Teamwork”  
48 ii. He stated about 22 people were in attendance. So far, feedback  
49 has been positive and he has two more trainings scheduled.  
50 One is on June 24 and the other is on July 8.  
51

52 5) New Business

53 a. APAC Executive Committee meeting with Campus Senate Executive  
54 Committee

- 55 i. Jerry reported on the first meeting between the two executive  
56 committees on June 1, 2009.  
57 ii. He continued that the main part of the discussion was how it  
58 was a good idea for the two Executive Committees to meet,  
59 and that this should happen twice a year. Additionally, the two  
60 committees agreed that they would meet during the year if the  
61 situation warranted.  
62 iii. Jerry said it was a very cordial meeting, and this type of  
63 meeting is seen as very helpful for communication. The  
64 meetings will be about 3 weeks into the academic semester.  
65 iv. Barbara reported that it was very cordial, and that there may be  
66 an opportunity to work together. She also said that the Campus  
67 Senate is still learning about APs and what role we play on  
68 campus. Additionally, they are still learning how APAC  
69 functions.  
70 v. Barbara continued that she was very happy that there will be  
71 more communication.  
72 vi. Jerry stated that Tih-Fen will be contacting CSAC once their  
73 officers are in place.

74 b. AP representatives on Investigative Committee

- 75 i. Jerry reported that the Campus Senate will be presenting to the  
76 Chancellor names of faculty and administrators to be placed on  
77 the Investigative Committee. The Campus Senate Executive  
78 Committee asked for two names of APs by 6/16/09 to give to  
79 the Chancellor as the Chancellor will ultimately select the  
80 members. Jerry reminded that there is a time commitment to  
81 do this, and it will start this Fall semester. Jerry wanted names  
82 of neutral APs. APs that would not be ideal for this committee  
83 include APs in athletics, APAC members, etc. So Jerry is  
84 tasking all APAC members to contact APs to see if they are  
85 willing to assist, and he asked that APAC members turn in their  
86 names to Jerry by Monday 6/15/09. If it is necessary, APAC  
87 will vote by email to narrow the list to two.  
88 ii. Jerry reminded us that he wanted only to get the names of those  
89 neutral individuals that have been asked previously and agree  
90 to serve if chosen.  
91

- 92 6) Committee Updates  
93 a. CRC – Dick Schuldt  
94 i. No report  
95 b. Campus Senate – Lori Giordano  
96 i. No report  
97 c. APAC Website – Clay Bellot  
98 i. Clay has talked to Sheri Huston and there is a location on the  
99 server to move the data.  
100 ii. Clay reported that progress is being made on the website.  
101 d. CSAC  
102 i. New members were seated this month and officers will be  
103 selected next month.  
104 ii. There was also discussion on Foundation mail out and if the  
105 mail distributions might not be cost effective.  
106

- 107 7) Public Comments  
108 a. Natalie reported that parking stickers will be replaced with hang tags  
109 for next academic year. Natalie continued that if you do payroll  
110 reduction, you will be able to keep the same hang tag from year to  
111 year.  
112 b. In APAC’s August meeting we will have elections for APAC officer  
113 positions.  
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- 115 8) Adjournment  
116 a. Motion to adjourn by Barbara.  
117 b. Shawn 2<sup>nd</sup>  
118 c. Meeting adjourned at 9:49 a.m.  
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121 Next meeting –July 9, 2009, 9:00 a.m. Brookens 204D