

APAC minutes – July 12, 2007

Members present: Clay Bellot, Andy Egizi, Jerry Burkhart, Tammy Craig, Lori Giordano, Dick Schuldt, Bryan Leonard, Mary Ellen McElligott and Barb Cass. Tyler Tanaka, a future member also attended.

Other present: Patty Sims, Wes Weisenburn and Donna Haynes

The meeting was called to order at 9:00am

Approval of the Agenda: Barb moved and Bryan seconded to approve the agenda as amended. Motion carried.

Approval of the minutes: Tammy moved and Mary Ellen seconded to approve the minutes as changed. Motion carried.

OLD BUSINESS

APAC Elections – Executive committee met with two new members, Tyler and Rebecca to bring them up to date on issues. The election of officers will be held at next month meeting. Chairmanship of UPAC will roll over to UIS this year. Jerry is willing to be chair for one more year.

Campus Closure Procedures – The revised statement was e-mailed to members prior to the meeting. A copy was also sent to the CSAC president and Ed Wojciki. It was presented at the CSAC meeting yesterday. A few concerns were expressed, they would like for CSAC to be included where APAC is mentioned and make a stronger case about morale. Some other minor editorial changes were suggested. Members had no objection to making the suggested changes. Jerry also asked Barb and Lori to create a brief cover letter to be signed by Janice Marvel and him; the revised statement will be sent to the Provost. Dick moved to approve the statement with revisions, Lori seconded and the motion was approved.

COMMITTEE UPDATES

CRC – Dick reported that a subcommittee met to hear from a few APs concerning the fairness of the evaluation process and what happens when the employee disagrees with the evaluation. What recourse do they have? CRC will discuss the issue and write a recommendation. Wes responded that part of the problem is the human element involved. HR offers training but not everyone attends or follows suggested practices. Employees can go to the next level supervisor or write a rebuttal to the evaluation that will be placed in the personnel file. They can also come to HR and discuss their concerns. Discussion followed concerning the process and the best way to respond.

CSAC – Andy reported that they held officer elections yesterday; Janice Marvel will continue as President and David Antoine is the Vice-President. A lot is happening, at the

end of the month they will announce CARE recipient. A Fall Civil Service Appreciation Day is planned, the staff scholarship fundraiser is coming up and a staff development day is planned for Mar. 11.

Welcome Committee – Jerry reported that the committee that was created has finished and the new Welcome Committee will start meeting. They will change their name; some members from this committee will also be on that committee. Felt it was and will be a worthwhile effort.

Committee Membership Committee – Mary Ellen will be the committee and she will investigate which committees will have vacancies.

NEW BUSINESS

Covey Training – Shari was unable to attend and will reschedule later.

Jerry thanked both Mary Ellen and Andy for their service on the committee.

Wes reported that last week the State Civil Service auditors visited to examine our procedures and the issue of the Academic Professional Exemption came up. They want to create procedures on how to decide those exemptions. The Auditors did say we are doing what we are suppose to be but more restrictive procedures may be instituted that will make it harder to create AP positions. This could impact present and future AP positions created.

Jerry reported that the Provost will attend the September meeting.

Jerry reported that we will once again lobby for representation on the Campus Senate executive committee.

Barb moved and Clay seconded to adjourn the meeting. Motion carried, the meeting adjourned at 9:59am.