

Approved
Campus Senate Meeting
March 1, 2019

UNIVERSITY OF ILLINOIS AT SPRINGFIELD
CAMPUS SENATE AY 2018/2019
RESOLUTION 48-13

Revision to University Sanctioned Events Policy

WHEREAS, UIS campus Senate's resolution 48-3, approved a University Sanctioned Events Policy; and

WHEREAS, the UIS Policy on Policies committee of the Chancellor's cabinet made changes to the policy as approved in resolution 48-3, to conform to the campus-wide policy format; and

WHEREAS, the campus Senate was not in favor of ratifying such a change because the change to the policy was not deliberated and approved by the Senate where the policy originated; and

WHEREAS, there was a lack of clarity with regard to the role of the Senate's Committee on Admissions, Recruitment, and Retention;

THEREFORE, BE IT RESOLVED that the Campus Senate of the University of Illinois at Springfield approve the following modification to the University Sanctioned Events Policy approved via resolution 48-3:

Additions are in red underlined

Deletions are ~~strikethrough~~

**University of Illinois Springfield
University Sanctioned Events Policy**

This policy provides guidelines for students and faculty of the University of Illinois Springfield to address absence due to participation in university-sanctioned events. It is the responsibility of students to respect the integrity of the educational process and to participate as fully as possible in all course-related activities. The University also values and supports the required participation of both on-ground and on-line students in university-sanctioned events. Faculty and instructors are strongly encouraged to provide such students with reasonable accommodations for completing missed exams, quizzes and the like so that students who are absent have the opportunity to earn all the points available to students attending the class. Faculty are also urged to include absences policies in their course syllabi.

It is the responsibility of the student to inform instructors, in advance, of scheduled absences for university-sanctioned events and to arrange to complete missed work within a reasonable timeframe. Students are required to submit a *Student Absence Form* to their instructor identifying the scheduled

absences for university-sanctioned events as early as possible during each semester. Ultimately, students are responsible for material covered in classes missed due to sanctioned events.

The criteria for “University-Sanctioned Events” would be:

- events and activities where the student is formally appointed by the university to represent the university.
- intercollegiate, competitive events.
- presentation of a student's peer-reviewed scholarship.
- events or activities for which the student is obligated to participate by the receipt of financial aid.

University-sanctioned events must be clearly approved and designated as such. Sponsoring organizations who wish to obtain university-sanctioned status for their event are required to submit an application prior to the event for review and approval. The *Senate’s Committee on Admissions, Recruitment and Retention (CARR)* will ~~oversee administer the approval process and provide~~ establish criteria and application procedures for units seeking university-sanctioned status ~~and will make recommendations to the Provost regarding specific approvals. The Office of the Provost will administer the approval process and will maintain records pertaining to implementation.~~ Organizations sponsoring university-sanctioned events must provide clear guidance to students on the procedures for timely communication with instructors and arrangements for any missed work.

Examples of university activities that may be sanctioned include:

- Model United Nations
- Student Trustee representation on the University of Illinois Board of Trustees
- STARS symposium participation
- Peer-reviewed academic conference presentations
- Fine Arts Performances
- Intercollegiate athletic competitions as well as other intercollegiate competitions (e.g. case competitions or forensic team competitions.)

Examples of university activities that will not be sanctioned include:

- Intramural events or sports clubs
- Athletic practices
- Course-related field trips
- Student club events
- Career Fairs

Any requests for appeal based on this policy must follow the usual university procedures for appealing a grade as articulated in the Student Grievance Code.