

# Spring Registration, Calendar & Tuition Information

## Spring Registration Information

**REGISTRATION:** 24 hours/day, 7 Days a Week (except Sundays 6 a.m. - Noon) **By web:** [www.uis.edu/registration/](http://www.uis.edu/registration/)

### **PRIORITY REGISTRATION: Currently Enrolled Students**

Generally, only students enrolled at UIS for the Fall 2017 semester may register for spring during the week of spring priority registration. Registration priority is typically given in the order listed below (although exceptions are made for certain groups of students such as those with documented disabilities, military service members, and veterans). Hours are based on courses completed **PRIOR** to the Fall 2017 semester. You can view the exact day and time you can register for courses (referred to as your **time ticket**) on or after November 1 by logging into Student Self-Service for spring (available at [www.uis.edu/registration/](http://www.uis.edu/registration/) – click the “**Register Now!**” link and follow the directions given). Students who do not register on their designated dates may register **AFTER** designated dates.

- Degree-seeking graduate standing (degree must be posted)
- Senior standing (90 or more semester hours posted)
- Junior standing (60 or more semester hours posted)
- Freshman or Sophomore standing (less than 60 semester hours posted), Non-Degree, and other currently enrolled students

### **LATE REGISTRATION:**

After the following dates, instructor approval is required to register for all courses, late fees apply, and courses can only be added by contacting Registration.

- Full-Term **and** First-Half Course . . . . . After Jan 22, 2018
- Last-Half Course . . . . . After Mar 25, 2018

## Spring Calendar Information

### **CLASSES AND BREAKS:**

- CAMPUS CLOSED**, Martin Luther King Jr. Observance . . . . . Jan 15, 2018
- Spring Term begins . . . . . Jan 16, 2018
- First-half courses end/midpoint of semester . . . . . Mar 10, 2018
- CAMPUS OPEN-no classes**, Spring Break . . . . . Mar 12-16, 2018
- Last-half courses begin . . . . . Mar 19, 2018
- Spring Term ends . . . . . May 12, 2018

### **GRADUATION/COMMENCEMENT:**

- Last day to submit spring graduation application . . . . . Feb 16, 2018
- Commencement ceremony (for Summer and Fall 2017 and Spring 2018 candidates) . . . . . May 12, 2018

### **LAST DAY TO:**

- Drop without financial obligation:
  - First-half course . . . . . Partial withdrawal: Jan 22, 2018; Complete withdrawal: Jan 15, 2018
  - Full-term course . . . . . Partial withdrawal: Jan 29, 2018; Complete withdrawal: Jan 15, 2018
  - Last-half course . . . . . Partial withdrawal: Mar 25, 2018; Complete withdrawal: Mar 18, 2018
- Withdraw, change grade option, or change to audit for:
  - First-half course . . . . . Feb 23, 2018
  - Full-term course . . . . . Apr 13, 2018
  - Last-half course . . . . . Apr 27, 2018

### **OTHER DEADLINES:**

- Spring financial aid disbursement . . . . . Jan 12, 2018
- Last day for all textbook refunds with receipt . . . . . Jan 19, 2018
- Immunization compliance deadline . . . . . Jan 29, 2018
- Parking (valid hang tags) must be displayed by . . . . . 6 pm Jan 29, 2018
- Scholarship deadline (2018-2019) . . . . . Feb 15, 2018
- Green fee and Student-to-Student Grant waiver deadline . . . . . Feb 16, 2018
- Deadline to submit online insurance waiver to opt out of University's plan . . . . . Feb 28, 2018
- Spring 2018 mid-term grades due to the Office of Records and Registration electronically **by Noon** . . . . . Mar 14, 2018
- Last day to change curriculum (program/major, minor, certificate) for spring semester . . . . . Apr 13, 2018
- Spring 2018 final grades due to the Office of Records and Registration electronically **by Noon** . . . . . May 16, 2018

## Spring Tuition Information

**AMOUNTS:** Information pertaining to tuition/fee amounts can be found at [www.uis.edu/registration/](http://www.uis.edu/registration/) (“Tuition” link).

**PAYMENT:** Information pertaining to payment can be found at [www.uis.edu/registration/](http://www.uis.edu/registration/) (“Tuition” link). Payments can be made online at <https://apps.uillinois.edu/selfservice/>.

**PAYMENT DUE DATE:** Spring tuition, fees, and assessments are due Feb 28, 2018. Visit <https://paymybill.uillinois.edu/> for additional details regarding due dates and payment options.

**WITHDRAWALS AND REFUNDS:** The amount owed depends on the official date of the last drop/withdrawal. See **Drop/Withdrawal Policy** for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester).