

Spring Registration, Calendar & Tuition Information

Spring Registration Information

REGISTRATION: 24 hours/day, 7 Days a Week (except Sundays 6 a.m. - Noon) **By web:** www.uis.edu/registration/

PRIORITY REGISTRATION: Currently Enrolled Students

Generally, only students enrolled at UIS for the Fall 2015 semester may register for spring during the week of spring priority registration. Registration priority is typically given in the order listed below (although exceptions are made for certain groups of students such as those with documented disabilities, military service members, and veterans). Hours are based on courses completed **PRIOR** to the Fall 2015 semester. You can view the exact day and time you can register for courses (referred to as your **time ticket**) on or after November 1 by logging into Student Self-Service for spring (available at www.uis.edu/registration/ – click the “**Register Now!**” link and follow the directions given). Students who do not register on their designated dates may register **AFTER** designated dates.

- Degree-seeking graduate standing (degree must be posted)
- Senior standing (90 or more semester hours posted)
- Junior standing (60 or more semester hours posted)
- Freshman or Sophomore standing (less than 60 semester hours posted), Non-Degree, and other currently enrolled students

LATE REGISTRATION:

After the following dates, instructor approval is required to register for all courses, late fees apply, and courses can only be added by contacting Registration.

- Full-Term **and** First-Half Course After Jan 25, 2016
- Last-Half Course After Mar 27, 2016

Spring Calendar Information

CLASSES AND BREAKS:

- CAMPUS CLOSED**, Martin Luther King Jr. Observance Jan 18, 2016
- Spring Term begins Jan 19, 2016
- First-half courses end/midpoint of semester Mar 12, 2016
- CAMPUS OPEN-no classes**, Spring Break Mar 14-18, 2016
- Last-half courses begin Mar 21, 2016
- Spring Term ends May 14, 2016

GRADUATION/COMMENCEMENT:

- Last day to submit spring graduation application Feb 19, 2016
- Commencement ceremony (for Summer and Fall 2015 and Spring 2016 candidates) May 14, 2016

LAST DAY TO:

- Drop without financial obligation:
 - First-half course Partial withdrawal: Jan 25, 2016; Complete withdrawal: Jan 18, 2016
 - Full-term course Partial withdrawal: Feb 1, 2016; Complete withdrawal: Jan 18, 2016
 - Last-half course Partial withdrawal: Mar 27, 2016; Complete withdrawal: Mar 20, 2016
- Withdraw, change grade option, or change to audit for:
 - First-half course Feb 26, 2016
 - Full-term course Apr 15, 2016
 - Last-half course Apr 29, 2016

OTHER DEADLINES:

- Spring financial aid disbursement Jan 15, 2016
- Last day for all textbook refunds with receipt Jan 22, 2016
- Immunization compliance deadline Feb 1, 2016
- Parking (valid hang tags) must be displayed by 6 pm Feb 2, 2016
- Scholarship deadline (2016-2017) Feb 15, 2016
- Student-to-Student Grant waiver deadline Feb 19, 2016
- Deadline to submit online insurance waiver to opt out of University's plan Feb 28, 2016
- Spring 2016 mid-term grades due to the Office of Records and Registration electronically **by Noon** Mar 16, 2016
- Last day to change curriculum (program/major, minor, certificate) for spring semester Apr 15, 2016
- Spring 2016 final grades due to the Office of Records and Registration electronically **by Noon** May 18, 2016

Spring Tuition Information

AMOUNTS: Information pertaining to tuition/fee amounts can be found at www.uis.edu/registration/ (“Tuition” link).

PAYMENT: Information pertaining to payment can be found at www.uis.edu/registration/ (“Tuition” link). Payments can be made online at <https://apps.uillinois.edu/selfservice/>.

PAYMENT DUE DATE: Spring tuition, fees, and assessments are due Feb 28, 2016. Visit <https://paymybill.uillinois.edu/> for additional details regarding due dates and payment options.

WITHDRAWALS AND REFUNDS: The amount owed depends on the official date of the last drop/withdrawal. See **Drop/Withdrawal Policy** for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester).