

# Uploading your vaccination card to Medica

Visit the Health Services website (uis.edu/healthservices) and click on the Patient Portal.

**Health Services** / HEALTH SERVICES

*Health Services supports the mission of UIS by providing cost effective, comprehensive, accessible, professional health care.*

We provide preventive services and resources that support participation in health care, enabling individuals to recognize health as a comprehensive state over which they have control.

We provide health care that allows individuals to perform optimally, both physically and mentally, in order to achieve their academic and intellectual potential and to minimize interruptions in their academic careers. We provide health care and health education in a safe environment.

### Virtual Health Services

#### UIS COVID-19 response and resources

Any of the campus community receiving the COVID-19 SHIELD weekly ASYMPTOMATIC screening are to go to PAC the same day & time each week.

UNIVERSITY OF ILLINOIS | SPRINGFIELD  
**Patient PORTAL**  
Use your Enterprise Login & Password for SECURE access to your COVID-19 results, UPLOAD & view vaccines & other medical information.

**STEP 1:**  
**STUDENT/EMPLOYEE UPLOADS PROOF OF COVID VACCINE ON THE PORTAL using the "upload" tab**

Home | Appointments | Immunization | Insurance | FORMS to attend & COMPLETE PRIOR to appointments | Messages 36 | Education

Statements | **Upload**

**Documents available to be uploaded:**

- Counseling Document(s) Uploaded
- COVID19 Vaccine Consent Form
- Immunization/Vaccine Records/History
- Janssen COVID Vax - SARSCOV2 VAC AD26 .5ML IM
- Moderna-SARSCOV2 VACCINE 100 MCG/0.5 ML IM USE
- Pfizer SARSCOV2 VACCINE DIL RECON 30 MCG/0.3 ML IM USE
- Proof Of Insurance Uploaded On Patient Portal
- QFG TB Blood Test
- Student Teacher Physical TEP
- Testing Of COVID19 Outside Of UIS

Choose document you are uploading:  
Pfizer SARSCOV2 VACCINE DIL RECON 30 MCG/0.3 ML IM USE

**STEP 2:**  
**PERSON CHOOSES WHICH VACCINE THEY RECEIVED & HAVE PROOF OF**

**STEP 3:** Hit "Select File" and upload a copy (.jpg or .pdf) of your vaccination card. You do not need to provide any additional info.

Select File